



**Minutes**  
**Ordinary Council Meeting**  
**15<sup>th</sup> November 2016**

MINUTES of the ORDINARY Meeting of the Council  
held in the Council Chambers at the Shire  
Administration Office – Prinsep Street Norseman on  
the 15<sup>th</sup> November 2016 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Nil

### Proximity Interests:

Nil

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr YH Vicensoni	
Cr AR Patupis	
Cr LG Bonza	
Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer

### **Public Gallery**

John Cook

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Nil

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meeting.**

- 7.1 Minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> October 2016 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> October 2016 be confirmed as a true and accurate record.**

Moved Cr Hogan  
Seconded Cr Webb

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> October 2016 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 6 Against 0

**8 Petitions, Deputations or Presentations.**

Nil

**9 Announcements by Presiding Member without Discussion.**

The Shire President asked Mr John Cook from the public gallery to do the draw for the Community Voice Survey. The winners were: Roslyn Williamson, Mistee Luck, Kim Wollett and Fran Gaby. Each winner has won a local Norseman shopping voucher of their choice to the value of \$150.

**10 Reports of Officers.****10.1 Planning, Development, Health and Building**

Nil.

**10.2 Engineering and Works**

Nil.

### 10.3 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Closure of Office &amp; Depot during Christmas &amp; New Years</b>	
Location / Address	Shire of Dundas
File Reference	CM.CI
Author	Chief Executive Officer
Date of Report	1 <sup>st</sup> November 2016
Disclosure of Interest	Nil

#### Summary

For the Council to consider the closure of the Shire Office and Depot over the 2016 Christmas and New Year periods.

#### Background

Traditionally, the Council has closed the Shire Office and Depot on the days between Christmas and New Year as generally there is very little activity in Norseman as many people depart for their Christmas & New Year destinations/holidays.

The public holidays for Christmas Day 2016 and Boxing Day 2016 fall on Monday and Tuesday respectively. New Year's Day 2017 falls on the following Sunday.

#### Statutory Environment

Nil

#### Policy Implications

ST.6 Public Service Holidays "Extra Leave"

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Deputy CEO and Manager of Works & Services

#### Comment

It is proposed that the office will be closed during the period as outlined in policy however most of the external work force will take additional leave during the Christmas break to reduce overall leave entitlements.

Staff leave is taken in accordance with the award and Shire policy, however appropriate staffing arrangements will be made to cover emergencies, refuse and litter collection etc. and some staff will be available by mobile telephone as required.

The proposed closure will result in the office being closed for 3 days excluding the public holidays.

Voting Requirements

Simple majority

Officer Recommendation

That Council endorse and advertise the closure of the Shire Administration Office and Depot during the period from 12:00pm Friday 23<sup>rd</sup> December 2016 until 8.00am Tuesday the 3<sup>rd</sup> January 2017.

Moved Cr Webb  
Seconded Cr Patupis

Resolution

That Council endorse and advertise the closure of the Shire Administration Office and Depot during the period from 12:00pm Friday 23<sup>rd</sup> December 2016 until 8.00am Tuesday the 3<sup>rd</sup> January 2017.

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Review of Schedule of Fees and Charges 2016/2017.</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	9 <sup>th</sup> November 2016
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and endorse the amendments to the schedule of Fees and Charges.

Background

The Schedule of fees and charges are reviewed from time to time to ensure that these charges remain relevant. This forms part of the Budget Review.

Statutory Environment

Local Government Act 1995  
Local Government (Financial Management) Regulations 1996

Policy Implications

Fees and charges have been calculated in accordance with Shire policies.

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges in order for the Shire to enforce a fee for that service under the regulations.

Strategic Implications

Nil

Consultation

Executive Staff

Comment

In the light of increased volumes of waste being received by the tip, it has been deemed prudent to re-examine the level of certain Fees and Charges. Shire staff have also compared these levels against the charges being levied in other shires.

The proposal is as follows:

			Current	Proposed	Esperance	Ravensthorpe	Yilgarn
			\$	\$			
<b>Building Waste</b>			11.00	30.00	43.00	37.50	27.50
<b>Asbestos</b>			16.50	50.00	90.00	50.00	62.00
<b>Car Bodies</b>			nil	50.00	nil	75.00	nil
<b>Hire of Community Bus</b>			100.00	120.00	New Bus		
<b>Town Hall - NFP/Community</b>			120.00	150.00	New wet area flooring		
<b>Town Hall - Commercial</b>			180.00	230.00	As above		
<b>Town Hall - with alcohol</b>			150.00	250.00	As above		
<b>Sport Complex - with alcohol</b>			275.00	300.00			

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas:

- 1) Approve the amendments to the fees and charges set out as above;
- 2) Advertise the amendments to the fees and charges;
- 3) Impose the amendments effective from 5<sup>th</sup> December 2016.

Moved Cr Webb  
Seconded Cr Vicensoni

Resolution

That the Council of the Shire of Dundas:

- 1) Approve the amendments to the fees and charges set out as above;
- 2) Advertise the amendments to the fees and charges;
- 3) Impose the amendments effective from 5<sup>th</sup> December 2016.

Carried by: Absolute Majority

For: 6

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Doug Stead
Date of Report	10 <sup>th</sup> November 2016
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to note the reports received from the CEO, Works Manager, Manager of Community Development and the Youth Officer as included in Papers Relating.

Background

The Officers present their reports on activities for the past month. These reports are in Papers Relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

WM, MCD

Comment

The reports will advise councillors on the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas note the reports of the CEO, Manager of Works and Services, Manager of Community Development and the Youth Officer.**

Moved Cr Bonza  
Seconded Cr Patupis

Resolution



That the Council of the Shire of Dundas note the reports of the CEO, Manager of Works and Services, Manager of Community Development and the Youth Officer.

Carried by: Simple Majority

For: 6

Against 0

#### 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid (01.10.2016 – 31.10.2016)</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	09/11/2016
Disclosure of Interest	Nil

#### Trust Cheques

Chq/EFT	Date	Name	Description	Amount
518	12/10/2016	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	200.00
				<b>\$200.00</b>

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
26174	05/10/2016	Telstra Corporation Limited	Phone Usage 05.09.2016 - 04.10.2016	2289.61
26175	12/10/2016	Shire of Dundas Petty Cash	Recoup to petty cash 15.9.16 - 12.10.16	622.10
26176	21/10/2016	Telstra Corporation Limited	Various Phone Accounts 05.10.16 - 04.11.16	1257.89
26177	21/10/2016	Water Corporation	Various Water Accounts (01.09.16 - 31.10.16)	6921.23
26178	28/10/2016	RCW Traders	Supply Lunches for Jon Ashby and Workers - 5.9.16 - 9.9.16	238.80
26179	28/10/2016	Horizon Power	Street Lights Usage 01.09.16 - 30.09.16, various power accounts 13.08.16 – 14.10.16	12972.01
26180	28/10/2016	Telstra Corporation Limited	Various Mobile Accounts 17.10.16 - 16.11.16	1179.77
26181	28/10/2016	Tradelink	Supply of HWS Heat Pump Bosch Compress	2586.38
				<b>\$28,067.79</b>

#### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT895	05/10/2016	Australian Taxation Office	BAS (August 2016)	6605.00
EFT896	05/10/2016	ANL Lighting Australia Pty Ltd	100x 8W LED 2pin Lamp and 50x LED Tube Lights	6221.55
EFT897	05/10/2016	Bush Furniture Man	8x Ultimate Picnic Tables & Freight	9240.00
EFT898	05/10/2016	MENG LI	Delivery all the materials, Protection Works, Clean Crack Sections on Walls, Fill and Re-flush the sections, Patch up some cracking at ceilings	2420.00

EFT899	05/10/2016	South East Petroleum	Diesel 7900lts, Diesel 8000lts, Energrease x24, Diesel & Unleaded Fuel Purchases 31.7.16 – 30.8.16	19278.84
EFT900	12/10/2016	Norseman All Terrain Survey's	Detail survey at Norseman Cemetery - 16.5hrs, Survey Marks Park Playground Equipment	2399.70
EFT901	12/10/2016	Bell Fire Equipment Company Pty Ltd	Fuel cost to deliver 600 Spacesaver Slip-on fire control unit No.6	239.42
EFT902	12/10/2016	Dixon Construction	Progress Payment for Works performed from 8.9.16 - 5.10.16 for 18 Mildura	119895.68
EFT903	12/10/2016	Esperance Autos	Purchase 1x New 2016 Nissan Navara NP300 4x4 Dual Cab	30348.55
EFT904	12/10/2016	Golden Line Fencing	Replace Fencing at Old Scout Hall, Include Materials, Travel and Removal of Damaged Fence	2365.00
EFT905	12/10/2016	O'Dwyer Electrical	Upgrade Lighting at Phoenix Park	7810.00
EFT906	12/10/2016	Perth Monumental Works	Supply of Four Bronze Plaques with Service Badge and Details	1016.40
EFT907	12/10/2016	Western Australian Local Government Association	Doug Stead, Jacquie Best & Laurene Bonza - 2016 WA Local Government Convention, Short Course Booking for Ciara Stewart	5583.48
EFT908	14/10/2016	ARCHIVEWISE	Storage of Rate Books, Minute Books Old & New - 01.08.16 - 31.08.16	152.54
EFT909	14/10/2016	OfficeMax	Various stationery items	418.41
EFT910	14/10/2016	BP Norseman	Diesel & Unleaded Fuel Purchases 02.08.2016 - 28.08.2016	866.96
EFT911	14/10/2016	BOC Limited	Container Service Fee For Depot (29.07.16 - 28.08.16)	131.35
EFT912	14/10/2016	Courier Australia	Freight (Roshier & Pila Group)	728.33
EFT913	14/10/2016	Contek Civil	5x P2 Concrete Collars, 4x Plastic P6 Double Lid for Asbestos Pit & 8x P2 Covers	2178.00
EFT914	14/10/2016	Dundas Fencing & Building Maintenance	Pump Out Toilet at the Breakaways on Hyden Road, DEC Waste Tracking Levy and Travel, pump out sludge from Phoenix Park, Pump out dump point at Welcome Park	2908.13
EFT915	14/10/2016	Esperance Rural Supplies	Supply of 1x 1KG Chlorsulfuron and 2x 500gm Metsulfuron	145.00
EFT916	14/10/2016	Esperance Freight Lines	Freight (shenton pumps)	238.24
EFT917	14/10/2016	Electrics With Style	Replace wiring to HWS at 139 Roberts	337.75
EFT918	14/10/2016	Federal Tinware Manufacturing Pty Ltd	2x Roadside Bins with Legs & Mesh Bin Lid	759.00
EFT919	14/10/2016	Threat Protect	Alarm Monitoring (01.10.16 - 31.12.16)	444.81
EFT920	14/10/2016	P & L Hogan Transport Services	Freight - Everette Butchers (spit roast), Office National (return faulty desk) & Kalgoorlie Furniture (delivery of furniture)	731.50

EFT921	14/10/2016	Hyd2o Hydrology	Attendance at Civil Group design review, review of design implications, establishment of Lake Cowan, monthly water balance model - Claim No4	2062.50
EFT922	14/10/2016	Jason Signmakers	Supply of 1x Tourist Information Sign and 5x Signboard White Blanks, 11x Assorted Street Signs, 12x Street sign brackets, 1x Skate park sign, 6x Various public toilet signs	2829.97
EFT923	14/10/2016	City of Kalgoorlie-Boulder	Member Contribution Towards Regional Records Facility Service	1615.80
EFT924	14/10/2016	Landgate	Mining Tenement Schedule M2016/8 (7.7.16 - 9.8.16) Rural UV's Chargeable (6.2.16 - 22.7.16)	140.70
EFT925	14/10/2016	Star Track Credit	Freight (Tradelink & E.MJ Rosher, Curtain Villa, roofmart, Jason Signmakers, Path west, Jasman Enterprises)	1246.30
EFT926	14/10/2016	Mega Phones	Connection of three telephones to the new office's as required including supply of two new handsets	1724.80
EFT927	14/10/2016	Norseman Concrete	Loader Hire 3Hours	511.50
EFT928	14/10/2016	O'Dwyer Electrical	Install new PowerPoint for ATM in Shire Building - Including Travel, Disconnect HWS and reconnect new HWS	781.00
EFT929	14/10/2016	Norseman Hardware	Various hardware items (02.08.16 - 29.08.16)	1130.69
EFT930	14/10/2016	Wilson's Diesel & Auto Repairs	Supply Battery Pack and Battery, Make up cable set, replace master switch, replace solenoid and repair wires, purchase 2x mud flaps and 1x 1mtr steel flat plate, drill out broken retainer, weld plate to bucket teeth	1999.20
EFT931	14/10/2016	Western Australian Local Government Association	Short Course Booking for D.Stead - Planning Practices in LG	654.50
EFT932	21/10/2016	Australian Taxation Office	BAS (September 2016)	30854.00
EFT933	21/10/2016	Norseman All Terrain Survey's	Survey Norseman Airstrip (Haul Road)	1508.40
EFT934	21/10/2016	Austral Mercantile Collections	Rates Debt Collection	1598.50
EFT935	21/10/2016	J Best	President Allowance (1 of 4 July-Sept)	3000.00
EFT936	21/10/2016	Courier Australia	Freight (State Library)	42.17
EFT937	21/10/2016	Cuten Guneder Machinery	Working Hyden Rd - Truck Hire 171hrs, Travel 28hrs 01.09.16 - 29.09.16	15795.00
EFT938	21/10/2016	The Civil Group	Norseman Airfield Upgrade - Detailed Design 27.7.16 - 23.8.16 - Claim No5	24997.50
EFT939	21/10/2016	Pacific Brands Workwear	Staff Uniforms (T.Dixon & R.Petersen)	532.90
EFT940	21/10/2016	Department of Fire & Emergency Services	ESL (August 2016) & ESL (September 2016)	28092.67
EFT941	21/10/2016	J & K Ashby Concreting	Phoenix Park Footpath - Form and Pour 436.5m2, set up, prepare, stand structures	25061.30

EFT942	21/10/2016	LGIS	Actual Wages Adjustment for Period 30.06.15 - 30.06.16	5044.92
EFT943	21/10/2016	Norseman IGA	Various Goods 1.8.16 - 31.8.16	617.56
EFT944	21/10/2016	Norseman Community Resource Centre	Printing of the Norseman Today 400x Copies Vol32 No8	2400.00
EFT945	21/10/2016	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 5.9.16 - 4.10.16	65.89
EFT946	21/10/2016	E & MJ Rosher	Supply of 24x Blade-B (H28) K407	858.00
EFT947	21/10/2016	Records Archives Historical Management	Disaster Management Plan preparation (22.08.16, 05.09.16, 17.09.16 & 18.09.16)	1039.50
EFT948	21/10/2016	South Coast Foodservice	5x Cartons of Toilet Tissue and 5x Cartons of Hand Towel, 5x 5lt pineaway disinfectant, 1x carton 27lt bin bags	614.90
EFT949	21/10/2016	Telford Industries	Purchase 2x IBC 1000lt Containers	1258.40
EFT950	21/10/2016	LW Webb	Deputy President Allowance (1 of 4 July-Sept)	750.00
EFT951	21/10/2016	Sharon Warner	Grant for Aquatic Training Courses	1000.00
EFT952	24/10/2016	Norseman State Emergency Service	50% of ESL for 2016-17 (Excluding vehicle insurance premiums)	5738.25
EFT953	25/10/2016	Electrics With Style	Upgrade of sub mains, upgrade of sub board, replace 2x outdoor lights, install smoke sensor, replace fan/light switch and GPO in kitchen, repair security lights on depot shed	6009.70
EFT954	28/10/2016	Eucla Motor Hotel	Accommodation & Meals (Richard Brookes 31.08.16)	157.00
EFT955	28/10/2016	Australasian Performing Right Association Limited	Licence Renewal Fees (01.10.16 - 31.12.16)	195.80
EFT956	28/10/2016	OfficeMax	5x Ctn's of A4 White Paper, 2x Ctn's of A3 White Paper and Rack Storage, 2x counter bells	177.57
EFT957	28/10/2016	Baileys Fertilisers	35x 20kg Tristar, 12x 25kg Gypsum & 25x 25lt Granular	2740.54
EFT958	28/10/2016	Laurene Bonza	Claim (Council Meeting 20.09.16)	160.00
EFT959	28/10/2016	Courier Australia	Freight (Book Binders & Advertiser Print)	90.73
EFT960	28/10/2016	Commander Australia Limited	Service & Equipment - Quarterly System Maintenance 09.10.16 - 08.01.17	284.16
EFT961	28/10/2016	Child Support	Payroll deductions	99.90
EFT962	28/10/2016	Shire of Dundas Municipal Fund	Payroll deductions	1228.46
EFT963	28/10/2016	Dundas Fencing & Building Maintenance	Check tank, Pump out double septic tank system and clear blockage, refix ridge capping to building, pump out dump point at Tourist Bureau	1000.45
EFT964	28/10/2016	Elite Gym Hire	Hire of Lat Pull Down, Leg Station, Bench Press, FID Bench, Treadmill, Squat Rack & Multi Trainer 12.9.16 - 12.10.16	885.18

EFT965	28/10/2016	Fullworks Fire Safety	2x 9kg, 3x 4.5kg, 1x 1kg Fire Extinguishers. 1x 1mX1m Fire Blanket, 10x UV Bags, 40x Service Tags & Rings and 1x Weighing Scales	724.55
EFT966	28/10/2016	JEP Hogan	Claim (Council Meeting 20.09.16)	160.00
EFT967	28/10/2016	Hornsey Plumbing & Gasfitting	Supply & Install four new toilets, shower rose and rewashers all taps - 28.07.2016, repair leaking ladies shower, repair burst water main at Phoenix Park	4865.00
EFT968	28/10/2016	FAJ IT Services Unit Trust	Purchase 1x Lenovo PC, 2x 24 Monitor & Licenses" and Monthly Service Agreement	6325.77
EFT969	28/10/2016	Jasman Enterprises	Purchase 1x Pressure Cleaner	2730.85
EFT970	28/10/2016	Kalgoorlie Refrigeration and Air-conditioning	Repair 2x A/C units located in chamber area plus travel and labour, split system not working efficiently at 11 Roberts and fix.	1065.90
EFT971	28/10/2016	Star Track Credit	Freight (Furnx, office national, baileys, auslec, ventlite, asphalt in a bag, image source, WesTrac) Sigma)	4511.84
EFT972	28/10/2016	Norseman Eyre Motel	Accommodation & Meals for John Ashby and workers 05.09.16 - 10.09.16, Accommodation for Richard Brookes 01.09.16 & 05.09.16 – 06.09.16, Accommodation for O'Dwyer Electrical 31.8.16 – 02.09.16 and 13.09.16, Accommodation for Lee's Gyprock 01.09.16 – 04.09.16	4357.00
EFT973	28/10/2016	Norseman Community Resource Centre	Printing of the Norseman Today Vol 32 No 9 400x Copies, Binding document for D.Stead	2412.00
EFT974	28/10/2016	On-Line Business Equipment	Monthly fee for annual time agreement	71.50
EFT975	28/10/2016	Office National Kalgoorlie	1x Appletree/Ironstone Desk for Doug's Office	274.00
EFT976	28/10/2016	Protector Pest Control	Pest Treatments	8756.00
EFT977	28/10/2016	Rasa Patupis	Claim (Council Meeting 20.09.16) - Travel	456.40
EFT978	28/10/2016	E & MJ Rosher	Supply of 1x Mower Deck (60 inch), 4x bolt gauge, 4x Rod Lift S, 2x Joint blade Boss, 8x Roleer Anti-Scalp	3820.00
EFT979	28/10/2016	YH Vicensoni	Claim (Council Meeting 20.09.16)	160.00
EFT980	28/10/2016	Norseman Hardware	Various hardware items (01.09.16 - 21.09.16)	2459.18
EFT981	28/10/2016	Wilsons Diesel & Auto Repairs	Carry out 125'000km Service on P284, carry out 125'000km service on P283, carry out 30'000km service on P302	7827.80
EFT982	28/10/2016	LW Webb	Claim (Council Meeting 20.09.16)	160.00
EFT983	31/10/2016	Puzzle Consulting	Development and Drafting of 2016 Community, Visitor and Cultural Precinct	17028.00

EFT984	31/10/2016	RJ Brookes	Health and Building Inspection Plus Travel 30.06.16 - 06.09.16	4819.25
PAY	04/10/2016	Payroll	Payroll Direct Debit Of Net Pays	56548.18
3812	05/10/2016	Tracy Dixon	Transfer to Tracy Dixon - Travel & meal claim 29/09/16 Goldfields Money training	333.75
PAY	18/10/2016	Payroll	Payroll Direct Debit Of Net Pays	57833.60
3843	31/10/2016	Kilma Pty Ltd	Transfer to Kilma Pty Ltd - Rent 81 Roberts Street - November 2016 (Norseman CRC)	1100.00
				<b>\$590,860.52</b>

**Municipal Account Direct Debts**

Chq/EFT	Date	Name	Description	Amount
3810	03/10/2016	ANZ Bank	Merchant fees	138.82
DD9072	14/10/2016	ClickSuper	Superannuation 24.08.2016 – 06.09.2016	12798.46
DD9071	14/10/2016	ClickSuper	Superannuation 07.09.2016 – 20.09.2016	13075.46
3830	17/10/2016	Investec	Photocopiers lease payment (September 2016)	4283.31
3831	17/09/2016	Investec	Photocopiers lease payment (September 2016)	220.46
DD9076	31/10/2016	ClickSuper	Superannuation 21.09.2016 – 04.10.2016	13394.62
DD9094	31/10/2016	ClickSuper	Superannuation 05.10.2016 – 18.10.2016	15094.12
				<b>\$59,005.25</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
3813	05/10/2016	Chief Executive Officer	18/08/2016 – Qantas Airways Frequent Flyer (D.Stead) \$89.50 18/08/2016 – Fairfax Subscriptions (D.Stead) \$59.88 25/08/2016 – Woolworths Kalgoorlie (Photographic Award Night - P.Turner) \$299.08 25/08/2016 – Kmart Kalgoorlie (P.Turner) \$261.00 29/08/2016 – Bunnings Esperance (D.Stead) \$125.65 03/09/2016 – Qantas Airways (Flights for D.Stead 04.09.16) \$686.90 04/09/2016 - Kings Park Motel (Accommodation for D.Stead) \$150.00 04/09/2016 – BCW Darlinghurst (Taxi fare for D.Stead) \$44.00 04/09/2016 – Grilled Subiaco (D.Stead \$37.90 04/09/2016 – Caltex Norseman (D.Stead) \$110.60 05/09/2016 – Swan Taxis (D.Stead) \$13.13 05/09/2016 – The Lion and Jaguar Subiaco (D.Stead) \$20.50	\$5735.87

			05/09/2016 – Hospitality Inn Kalgoorlie (Accommodation for D.Stead) \$116.73 06/09/2016 – Railway Motel Kalgoorlie (Accommodation for D.Stead) \$231.93 09/09/2016 – J & K Hopkins (Desk for D.Stead Office) \$1899.00 16/09/2016 – Crown Promenade Burswood (Accommodation for M.Guest) \$1502.20 18/09/2016 – Bunnings Kalgoorlie (D.Stead) \$28.33 18/09/2016 – Fairfax Subscriptions (D.Stead) \$59.54	
3813	05/10/2016	Deputy Chief Executive Office	13/09/2016 – Department of Commerce (M.McEwan) \$32.00 13/09/2016 – Department of Commerce (M.McEwan) \$32.00 (to be refunded)	\$64.00
3813	05/10/2016	Bank Fees	ANZ Credit Card Fees 22/08/2016 – 21/09/2016	\$68.35
				<b>\$5,868.22</b>

Summary of account totals

Trust Cheques	\$200.00
Municipal Cheques	\$28,067.79
Municipal EFT's	\$590,860.52
Municipal Direct Debit's	\$59,005.25
Municipal Credit Cards	\$5,868.22
<b>Grand total for October 2016</b>	<b>\$684,001.78</b>

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> October 2016 to 31<sup>st</sup> October 2016 be noted.**

Moved Cr Webb  
Seconded Cr Hogan

Resolution

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> October 2016 to 31<sup>st</sup> October 2016 be noted.**

Carried by: Simple Majority For: 6 Against 0

The Shire President has requested that Councillors direct questions in relation to Accounts Paid for the month be directed to the Deputy Chief Executive Officer between 4:30pm – 5:00pm on the council meeting day.







**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement: Simple Majority

**Recommendation**

**That the members of the Council agreed to the introduction of the following late items for decision.**

Moved Cr Vicensoni  
Seconded Cr Hogan

**Resolution**

**That the members of the Council agreed to the introduction of the following late items for decision.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference and Subject</b>	
<b>12.1. – Special Facility Licence Application- Fraser Range Caravan Park</b>	
Location / Address	Fraser Range Caravan Park
File Reference	Assessment No 1112
Author	Environmental Health Officer
Date of Report	14 <sup>th</sup> November 2016
Disclosure of Interest	Nil

**Summary**

For the Council to give consideration to an application for a Special Facility Licence.

**Background**

The Shire has received an application from the owners of the Fraser Range Caravan Park (Kerry & Ben Holman) for a special facility licence to sell alcohol from their caravan park kiosk and their alfresco eating area. A copy of the plans are attached. The site is located approximately 100km east of Norseman and zoned rural pursuant to the Town Planning Scheme. The caravan park has been operating for a number of years.

**Statutory Environment**

Liquor Licencing Act

**Policy Implications**

N/A

Financial Implications

There are no financial impacts for the Shire of Dundas

Strategic Implications

The proposal meets the objectives of the Strategic Community Plan as follows

<b>Theme 2 – A thriving local economy and economic base</b>			
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
<b>Strategy 2</b>	<b>Goal</b>	<b>Measure</b>	<b>Priority</b>
<b>2.1 Opportunity for Economic Diversification</b>	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.	Medium
<b>2.2 Attracting new businesses</b>	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.		

Consultation

Fraser Range Caravan Park – Kerry & Ben Holman  
Chief Executive Officer  
Environmental Health Officer

Comment

The proposal appears to be a reasonable request to improve services to the travelling public that utilise the caravan park and is not dissimilar to other establishments along the Eyre Highway. The premises has been inspected by the Shires Environmental Health Officer and complies with the health requirements for this type of facility.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas advise that they have no objection to the granting of a special facility licence for the sale of alcohol from the Fraser Range Caravan Park Kiosk and Alfresco dining area.**

Moved Cr Patupis  
Seconded Cr Vicensoni

Resolution

That the Council of the Shire of Dundas advise that they have no objection to the granting of a special facility licence for the sale of alcohol from the Fraser Range Caravan Park Kiosk and Alfresco dining area.

Carried by: Simple Majority

For: 6

Against 0

<b>Agenda Reference and Subject</b>	
<b>12.2. – Report by Main Roads on Camel Roundabout</b>	
Location / Address	Norseman
File Reference	RD.LI.1
Author	CEO
Date of Report	15 <sup>th</sup> November 2016
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and approve the recommendation made by Main Roads on protecting the camel roundabout from the increased volume of mine traffic.

### Background

Council will be very aware of the volume of road trains travelling through town between Metals X and the Mt Henry operation. The Camel Roundabout is showing signs of wear and tear and Main Roads have now produced a plan to prevent further damage to the outer ring of the roundabout. This is clearly shown in the attachments included as part of this agenda item.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Works Manager  
Main Roads

### Comment

The diagrams submitted by Main Roads shows two options, “section AA for type A”, and “section AA for type B”. Section AA for type A shows a raised portion which would prevent motor cars from encroaching the area close to the camels, but would have no effect of the road trains. Main Roads recommendation is “AA for type A”. Shire management is in agreement with this.

