

MINUTES of the ORDINARY Meeting of Council held  
in the Council Chambers at the Shire Administration  
Office – Prinsep Street Norseman on the 19<sup>th</sup> January  
2016 commencing at 6.00pm

## Table of Contents

1	Declaration of Opening and Announcement of Visitors.....	2
2	Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.....	2
3	Record of Attendance of Councillors / Officers and Apologies. ....	3
4	Response to Previous Public Questions Taken on Notice. ....	3
5	Public Question Time.....	3
6	Applications for Leave of Absence.....	3
7	Confirmation of Minutes of Previous Meetings. ....	3
8	Petitions, Deputations or Presentations.....	4
9	Announcements by Presiding Member without Discussion. ....	4
10	Reports of Officers.....	4
10.1	Planning, Development, Health and Building .....	4
10.1.1	– Application for General Purpose Lease 63/7 .....	4
10.2	Engineering and Works .....	5
10.3	Members and Policy .....	6
10.3.1	– Rules of Conduct.....	6
10.3.2	– Development Assessment Panel .....	7
10.3.3	– Officer Reports.....	8
10.3.4	– WALGA’s Emergency Support Program .....	9
10.3.5	– Camel Café Progress Report .....	10
10.4	Administration, Finance and Community Service.....	12
10.4.1	– Accounts Paid (1 <sup>st</sup> December 2015 to 31 <sup>st</sup> December 2015) .....	12
10.4.2	– Financial Statements for the Period Ending 31 <sup>st</sup> December 2015.....	17
10.4.3	– CRC Management Report & Financial Statements to 31 <sup>st</sup> December 2015 .....	18
10.4.4	– Purchase of Vehicle for Community Development Officer.....	19
11	Elected Members Motions of Which Previous Notice Has Been Given .....	20
12	New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting ...	20
12.1.	– Late Item – Norseman Visitors Centre.....	20
13	Next Meeting.....	22
14	Closure of Meeting.....	22

## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the following Affirmation of Civic Duty and Responsibility.

I make this affirmation in good faith on behalf of Elected Members and Officers of the Shire of Dundas. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgement and ability. We will observe the Shire's Code of Conduct and Standing Orders to ensure the efficient, effective and orderly decision making within this forum.

### 1.1 Attendance at meeting by Councillor AR (Rasa) Patupis

The Chief Executive Officer has been advised that Cr Patupis will be in Eucla, Western Australia when the meeting is held and has requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 1 Eucla-Reid Road Eucla.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area and at least 150 kilometres from where the meeting is being held.

#### Recommendation

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Moved Cr Hogan  
Seconded Cr Webb

#### Resolution

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Carried by: Simple Majority For 5 Against: 0

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

#### Financial Interests:

Nil

#### Proximity Interests:

Cr Webb – Item 10.3.5 Camel Café Progress Report

Impartiality Interests:

CEO Doug Stead – Item 10.3.5 Camel Café Progress Report  
Cr Webb – Item 12.1 Norseman Visitors Centre

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr YH Vicensoni	
Cr AR Patupis	
Cr LG Bonza	
Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Community Development Officer
Sonya Ellison	Senior Administration Officer

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Nil

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meetings.**

7.1 Minutes of the Ordinary Meeting of Council held on 24<sup>th</sup> November 2015 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 24<sup>th</sup> November 2015 be confirmed as a true and accurate record.**

Moved Cr Hogan  
Seconded Cr Patupis

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 24<sup>th</sup> November 2015 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 6 Against 0

7.2 Minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> December 2015 be confirmed as a true and accurate record.

### Recommendation

**That the minutes of the Ordinary Council Meeting held on 15<sup>th</sup> December 2015 be confirmed as a true and accurate record.**

Moved Cr Vicensoni  
Seconded Cr Bonza

### Resolution

**That the minutes of the Ordinary Council Meeting held on 15<sup>th</sup> December 2015 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 6 Against 0

## **8 Petitions, Deputations or Presentations.**

Nil

## **9 Announcements by Presiding Member without Discussion.**

A letter was received in relation to the Norseman Visitor Centre paying the 2015-16 pro-rata membership fee to the Goldfields Tourism Network Association.

## **10 Reports of Officers.**

### **10.1 Planning, Development, Health and Building**

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.1 – Application for General Purpose Lease 63/7</b>	
Location / Address	Shire of Dundas
File Reference	ED.IN.1
Author	Doug Stead - CEO
Date of Report	14 <sup>th</sup> January 2016
Disclosure of Interest	Nil

### Summary

For Council to approve the application by Avoca Mining Pty Ltd for a General Purpose Lease 63/7

### Background

The application is within the Shire of Dundas. The registered owner is bound by the Mining Act 1978 (as amended) to notify the Shire of their intentions.

### Statutory Environment

Mining Act 1978 (as amended)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Potential environmental issues.

Consultation

Nil

Comment

This is a procedural issue and Council has the option of insisting that the applicant submit an environmental plan prior to proceeding any further.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Department of Mines and Petroleum be advised that the Council of the Shire of Dundas has no objection to the proposed General Purpose Lease 63/7 subject to the proviso that no activity be undertaken on or adjacent to the Heritage Trail that would impact negatively on the Shire's Infrastructure.**

Moved Cr Vicensoni  
Seconded Cr Webb

**Resolution**

**That the Department of Mines and Petroleum be advised that the Council of the Shire of Dundas has no objection to the proposed General Purpose Lease 63/7 subject to the proviso that no activity be undertaken on or adjacent to the Heritage Trail that would impact negatively on the Shire's Infrastructure.**

Carried by: Simple Majority                      For: 6                      Against 0

**10.2 Engineering and Works**

Nil.

### 10.3 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Rules of Conduct</b>	
Location / Address	Shire of Dundas
File Reference	GV.CO
Author	Doug Stead – CEO
Date of Report	14 <sup>th</sup> January 2016
Disclosure of Interest	Nil

#### Summary

For Council to note and comment on the proposed changes to Local Government (Rules of Conduct) Regulations 2007.

#### Background

Since 2007, the Local Government Act 1995 has provided for a disciplinary framework to deal with minor, recurrent and serious breaches of conduct by individual council members. This review considers only the minor breach element. The minor breach system is separate to and different from the recurrent and serious misconduct reporting framework that operates under the Corruption, Crime and Misconduct Act 2003 (CMMA Act).

#### Statutory Environment

Local Government Act 1995 and the Local Government (Rules of Conduct) Regulations 2007 applies.

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Nil

#### Comment

The minor breach system is intended to provide a mechanism to deter inappropriate conduct by individual council members that may lead to council dysfunction, loss of trust between council and administration, impairment of the local government's integrity and operational performance, and consequent reduction in public confidence.

The minor breach system complements local government codes of conduct with enforceable standards for specific conduct focussed on governance and integrity.

#### Voting Requirements

Simple Majority

### **Officer Recommendation**

**That Council note the contents of the Consultation Paper for the Review of the Local Government (Rules of Conduct) regulations 2007 and the Minor Breach Disciplinary Framework.**

Moved Cr Webb  
Seconded Cr Bonza

### **Resolution**

**That Council note the contents of the Consultation Paper for the Review of the Local Government (Rules of Conduct) regulations 2007 and the Minor Breach Disciplinary Framework.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Development Assessment Panel</b>	
Location / Address	Shire of Dundas
File Reference	LP.PR.1
Author	Doug Stead - CEO
Date of Report	15 <sup>th</sup> January 2016
Disclosure of Interest	Nil

### **Summary**

For Council to call for nominations from Elected Members to fill a position vacated after the October elections.

### **Background**

As a key component of planning reform in WA, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge. Each DAP consists of 5 panel members, three being specialist members and two local government councillors.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Under the DAP regulations, each DAP will determine development applications that meet set type and value thresholds as if it were the responsible authority under the relevant planning instrument, such as the local planning scheme or regional planning scheme

Consultation

Nil

Comment

The role of DAP members is to determine development applications within a certain type and value threshold through consistent, accountable and professional decision making.

The current Local Government members are Cr Best (Alternative Cr Webb) and Simone Conklin (Alternative Cr Vicensoni).

Voting Requirements

Simple Majority

Officer Recommendation

**That Council nominate Cr Best (Alternative Cr Webb) and Cr Bonza (Alternative Cr Vicensoni) to represent the Shires' interests on the Shire of Dundas DAP.**

Moved Cr Hogan  
Seconded Cr Webb

Resolution

**That Council nominate Cr Best (Alternative Cr Webb) and Cr Bonza (Alternative Cr Vicensoni) to represent the Shires' interests on the Shire of Dundas DAP.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Officer Reports</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.10
Author	Chief Executive Officer
Date of Report	15 <sup>th</sup> January 2016
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works Manager, Community Development Manager and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month.

Statutory Environment

Nil

Policy Implications

Nil



Financial Implications

Nil

Strategic Implications

Nil

Consultation

WM, CDO, YO

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plans.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council note the reports of the Works Manager, Community Development Manager and the Youth Officer.**

Moved Cr Vicensoni  
Seconded Cr Hogan

Resolution

**That Council note the reports of the Works Manager, Community Development Manager and the Youth Officer.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.4 – WALGA’s Emergency Support Program</b>	
Location / Address	Shire of Dundas
File Reference	ES.PL
Author	CEO
Date of Report	15 <sup>th</sup> January 2016
Disclosure of Interest	Nil

Summary

For Council to note and be aware of the creation of support mechanisms available to shires post emergencies.

Background

The WALGA Emergency Support Program (ESP) was established in 2015 following Councils’ requests that WALGA establish a program to facilitate assistance to Local Governments that have experienced disasters.

The ESP has been established to enable Local Governments to provide targeted support and assist each other with recovery efforts after an event through contributions of funding, staff resources or plant and equipment to an affected Council.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil – any form of assistance would be covered in the Budget for 2015/16.

Strategic Implications

Nil

Consultation

Nil

Comment

WALGA have requested that Shires give consideration of assistance to the Shire of Harvey.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council note the contents of the WALGA INFOPAGE and approve a monetary donation of \$5,000 to the WALGA Emergency Support Fund on behalf of the Shire of Harvey.**

Moved Cr Webb  
Seconded Cr Vicensoni

Resolution

**That Council note the contents of the WALGA INFOPAGE and approve a monetary donation of \$5,000 to the WALGA Emergency Support Fund on behalf of the Shire of Harvey.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.5 – Camel Café Progress Report</b>	
Location / Address	Shire of Dundas
File Reference	A39
Author	CEO
Date of Report	15 <sup>th</sup> January 2016
Disclosure of Interest	Impartiality

### Summary

For Council to note and approve the proposed actions on the development of the Camel Café.

### Background

Council is aware of the fact that the Old Camel Café has been acquired and that plans for further development of the building are still under consideration. The building needs immediate attention in order to protect the internal and external structures from the elements.

### Statutory Environment

Nil

### Policy Implications

Shire Policy Manual: Policy T14 Asset Management

### Financial Implications

An allocation has been made in the current Budget for preparation work.

### Strategic Implications

The future use of this building is included in the Shires Strategic Plans

### Consultation

Shire President, Project Officer

### Comment

The immediate requirement is to re-roof the building in order to prevent water damage to the interior.

In order to “get the ball rolling” shire management has invited an architect to submit a quote and visit Norseman to assess the suitability and condition of the building for conversion into a “Discovery and Tourism Centre” and to provide concept diagrams as well as a floor plan. A floor plan is required in order to get power into the building and to assess where power points will be required.

There are no existing drawings available.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note and endorse the action taken by shire management in securing the building and in commencing discussions on the suitability of potential future use.**

Moved Cr Vicensoni  
Seconded Cr Patupis

### Resolution

That Council note and endorse the action taken by shire management in securing the building and in commencing discussions on the suitability of potential future use.

Carried by: Simple Majority

For: 6

Against 0

#### 10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
<b>10.4.1 – Accounts Paid (1<sup>st</sup> December 2015 to 31<sup>st</sup> December 2015)</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Senior Administration Officer
Date of Report	6 <sup>th</sup> January 2016
Disclosure of Interest	Nil

#### Trust Cheques

Chq/EFT	Date	Name	Description	Amount
502	11/12/2015	Shire of Dundas Petty Cash	Recoup to Petty Cash	200.00
				<b>200.00</b>

#### Municipal Cheques

Cheque	Date	Name	Description	Amount
26079	11/12/2015	Australian Communications & Media Authority	Licence renewal 13.12.15 - 13.12.16	110.00
26080	11/12/2015	Shire of Dundas Petty Cash	Recoup to petty cash 18.11.2015 - 08.12.2015	921.20
26081	11/12/2015	Horizon Power	Street lights 01.11.2015 - 30.11.2015	4756.60
26082	11/12/2015	City of Nedlands	Lost library book charge	11.00
26083	11/12/2015	JD & MA Roy	Hire of Shop on Roberts St (3x Weeks) Art Exhibition	660.00
26084	11/12/2015	Telstra Corporation Limited	Youth Centre ADSL	59.95
26085	11/12/2015	Water Corporation	Various Water Accounts (21.09.2015 - 23.11.2015)	23611.48
26086	21/12/2015	Child Support Agency	Payroll deductions	500.00
26087	21/12/2015	Shire of Dundas Municipal Fund	Payroll deductions	816.50
26088	21/12/2015	Department of Fire & Emergency Services	ESL (September, October & November 2015)	35523.14
26089	21/12/2015	Mount Thirsty JV	Rates refund for PL 63-1749, EL 63-1268, EL 63-1303 & EL 63-1304	246.25
26090	21/12/2015	Norseman Visitor Centre	First half of grant 2015/16	33000.00
26091	21/12/2015	Southern Phone Company Limited	Phone Service - D Stead 08.11.2015 - 07.12.2015	83.99
26092	21/12/2015	Telstra Corporation Limited	Various Telephone Accounts	1080.77
26093	21/12/2015	YH Vicensoni	Claim (Council Meeting 15.12.2015)	160.00
				<b>101540.88</b>

#### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT145	11/12/2015	Eucla Motor Hotel	60.88L diesel (Donation towards Eucla Shoot)	101.06

EFT146	11/12/2015	Australia Post	Postage (November 2015)	137.31
EFT147	11/12/2015	Advertiser Print	250x Business Cards (CEO)	109.80
EFT148	11/12/2015	J Best	Claim – Council Meeting 24.11.2015 and Presidents Allowance 2 of 4 (Oct -Dec)	3283.00
EFT149	11/12/2015	BP Norseman	Unleaded & Diesel Fuel (Nov 2015)	621.59
EFT150	11/12/2015	Laurene Bonza	Claim (Council Meeting 24.11.2015)	160.00
EFT151	11/12/2015	BOC Limited	Container Service Fee (29.10.2015 - 27.11.2015)	42.98
EFT152	11/12/2015	Courier Australia	Various freight	14.85
EFT153	11/12/2015	RCW Traders	Catering: Tourism consultation, Bushfire training & Council Meeting 24.11.15	590.80
EFT154	11/12/2015	Cuten Guneder Machinery	Hire of Truck 02.11.2015 - 30.11.2015 (RRG Hyden Rd resheet slk 100-110)	15980.00
EFT155	11/12/2015	Connectiv	Samsung Galaxy tab Active	1398.00
EFT156	11/12/2015	Dundas Fencing & Building Maintenance	Glaze vandalised window – Admin Office \$545.50. Erect fencing around Depot – Depot \$18,221.65. Pump & clean out dump point – Welcome Park \$414.15. Pump out septic tank – Pensioner Unit 3 \$667.15. Supply & install new concertina door to laundry – Pensioner Unit \$302.50. Pump & clean out dump point – Welcome Park \$403.70.	20554.65
EFT157	11/12/2015	Esperance Communications	Install waern radio & flashing lights (DS29)	465.02
EFT158	11/12/2015	Esperance Appliance Centre	1 x Electric wall oven (124 Prinsep St)	1180.00
EFT159	11/12/2015	Esperance Mower & Chainsaw Repairs	Repairs & maintenance to Honda Hansa Chipper	892.60
EFT160	11/12/2015	Express Yourself Printing	2x ink cartridges	216.00
EFT161	11/12/2015	Esperance Motor Group Pty Ltd	30,000km Service (1DS)	467.32
EFT162	11/12/2015	Elite Gym Hire	Hire of gym equipment	885.18
EFT163	11/12/2015	A.D. Engineering International	Town clock quarterly service (03.09.2015 - 02.12.2015)	132.00
EFT164	11/12/2015	Solid Construction Enterprises Pty Ltd Trading as Fire Extinguisher Shop	1x 4.5kg & 2.5kg Dry Chemical Extinguishers – Bible School. 1x 9kg Dry Chemical Extinguisher – Waste Facility. 2x 2.5kg Dry Chemical Extinguisher – 80 Prinsep Street.	395.00
EFT165	11/12/2015	Goldfields Locksmiths	5x Master Key cut	42.00
EFT166	11/12/2015	Threat Protect	Repair gym access panel. Alarm monitoring – December 2015	995.27
EFT167	11/12/2015	Goldfields Nissan	1x new 2015 Nissan, RX D/Cab manual, turbo diesel engine. Trade P281.	44370.25
EFT168	11/12/2015	JEP Hogan	Claim (Council Meeting 24.11.2015)	160.00
EFT169	11/12/2015	FAJ IT Services Unit Trust	Monthly Service Agreement (December 2015)	2548.18
EFT170	11/12/2015	Jason Signmakers	24x saddle bags (empty)	660.00
EFT171	11/12/2015	City of Kalgoorlie-Boulder	Goldfields Oasis entries (06.10.2015) – Youth Centre	308.00

EFT172	11/12/2015	Kulbardi Hill Consulting	Assistance with Norseman Rock Trail Planning	3894.00
EFT173	11/12/2015	Landgate	Mining Tenement schedule M2015/11, GRV schedule G2015/3 & RUV schedule R2015/2	200.90
EFT174	11/12/2015	Star Track Credit	Various freight	410.51
EFT175	11/12/2015	Norseman News & Health	Various stationery & newspapers	471.65
EFT176	11/12/2015	Norseman Eyre Motel	Meals & accommodation 13.10.2015 - 25.10.2015 VV Tiling. Meals & accommodation 09.11.2015 O'Dwyer Electrical. Meals & accommodation 05.11.2015 – 07.11.2015 Richoet Circus.	2950.90
EFT177	11/12/2015	Norseman Concrete	Loader Hire to push rubbish tip (02.12.2015)	836.00
EFT178	11/12/2015	Norseman Community Resource Centre	Photocopying & Printing (Artist Irene Osborne)	23.80
EFT179	11/12/2015	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.12.2015 - 04.01.2016	65.89
EFT180	11/12/2015	Orica Australia Pty Limited	Container Service Fee (01.11.2015 - 30.11.2015)	40.92
EFT181	11/12/2015	Planet Pet & Aquarium	20x snoozer dog bed covers	389.00
EFT182	11/12/2015	Rasa Patupis	Claim (Council Meeting 24.11.2015)	160.00
EFT183	11/12/2015	South East Petroleum	12,000L Diesel & fuel card purchases (November 2015)	15841.43
EFT184	11/12/2015	SJR Civil Consulting Pty Ltd	Mort Harslett Drive road design	440.00
EFT185	11/12/2015	Sigma Companies Group Pty Ltd	2x eyeball water co, 2x pre safety suction, 25x photometer phonal (RED), 25x photometer tabs strips	61.60
EFT186	11/12/2015	South Coast Foodservice	Supplies for kiosk and cleaning goods.	1010.27
EFT187	11/12/2015	Telford Industries	IBC Hire (November 2015 S199)	132.00
EFT188	11/12/2015	IT Vision	Purchase order module - Training, email module & license fee. Database migrations.	4073.11
EFT189	11/12/2015	Wilson's Diesel & Auto Repairs	Various vehicle repairs & services	1964.60
EFT190	11/12/2015	LW Webb	Claim: Council Meeting 24.11.2015 and Deputy Presidents Allowance 1 of 3 (Oct -Dec)	910.00
EFT191	21/12/2015	Atom Supply	Gloves riggers A grade cowhid, gloves natural riggamate XL	501.60
EFT192	21/12/2015	Audalia Resources Limited	Rates refund for EL 63-1068, EL 63-1405, EL 63-1406 & PL 63-1529 to 1533	1545.22
EFT193	21/12/2015	J Best	Claim (Council Meeting 15.12.2015)	283.00
EFT194	21/12/2015	Laurene Bonza	Claim (Council Meeting 15.12.2015)	160.00
EFT195	21/12/2015	Courier Australia	Various freight	107.64
EFT196	21/12/2015	RCW Traders	Catering: Council Meeting 15.12.2015 and Platter of Desserts for 80 people (Seniors Christmas Dinner)	380.00
EFT197	21/12/2015	Cuso Flooring Pty Ltd	Supply & install new carpet – 124 Prinsep Street	2502.50
EFT198	21/12/2015	Connectiv	2x Strike HD arm mount	378.00

EFT199	21/12/2015	Dundas Fencing & Building Maintenance	Erect toilet block – Cemetery \$11,308.44. Replace damaged fence panel – 82 Angove Street \$192.50.	11500.94
EFT200	21/12/2015	Elite Gym Hire	Hire gym equipment 12.12.2015 - 12.01.2016	885.18
EFT201	21/12/2015	Great Western Motel	Accommodation - R. Patupis 10.12.2015 & 15.12.2015	240.00
EFT202	21/12/2015	Goldfields Toyota	1x Toyota Hilux tyre rim	437.37
EFT203	21/12/2015	JEP Hogan	Claim (Council Meeting 15.12.2015)	160.00
EFT204	21/12/2015	David Hornsey	Unblock shower – 139 Roberts St \$150.00. Supply & install new water line & 2 taps – Mens Shed \$1,300.00. Remove & refit urinal & fix washers in taps – Welcome Park \$320.00. Unblock drain – Toddlers Pool \$250.00. Lay drains on toilet block, install drains from toilet block to septic – Cemetery \$2,100.00.	4120.00
EFT205	21/12/2015	Landgate	Title search - Lot 300 Plan 48623	49.20
EFT206	21/12/2015	LG Net	LG net on-line advertising 01.09.2015 - 02.10.2015 (DCEO)	165.00
EFT207	21/12/2015	Star Track Credit	Various freight	251.91
EFT208	21/12/2015	Golden Flame Nominees Pty Ltd	REFRESHMENTS (Seniors Christmas Dinner 10.12.2015)	474.00
EFT209	21/12/2015	Norseman Eyre Motel	Accommodation & meals (O'Dwyer Electrical 15.12.2015)	353.00
EFT210	21/12/2015	Norseman IGA	Various Goods 02.11.2015 - 30.11.2015	1713.60
EFT211	21/12/2015	O'Dwyer Electrical	Install security sensor light to front carport, replace porch light – 82 Angove Street \$418.00. Upgrade hall lights with LED light fittings, replace 3x ceiling fans, update outside security lights – Town Hall \$14,729.00.	15147.00
EFT212	21/12/2015	Irene Osborne	Mural Painting, Art workshops & travel	10035.00
EFT213	21/12/2015	Powerplant Motorcycles Pty Ltd	6x autocut clam packs & whipper snipper	181.50
EFT214	21/12/2015	Primestar Nominees Pty Ltd	Service rubbish truck	978.41
EFT215	21/12/2015	Rasa Patupis	Claim (Council Meeting 15.12.2015)	1264.48
EFT216	21/12/2015	E & MJ Rosher	3x full sets of blades, bolts, washers & nuts	800.80
EFT217	21/12/2015	Roundel Civil Products Pty Ltd	Coupling Band - Steel	792.00
EFT218	21/12/2015	Records Archives Historical Management	Records review 30th November 2015 & 1st, 2nd, 3rd & 10th December 2015	726.00
EFT219	21/12/2015	MARK BRAHAM PTY LTD	3x Noogoora Burr Signs	280.50
EFT220	21/12/2015	Norseman Hardware	Various hardware items (15.11.2015 - 14.12.2015)	5567.83
EFT221	21/12/2015	Wilson's Diesel & Auto Repairs	Various vehicle repairs & services	863.90
EFT222	21/12/2015	LW Webb	Claim (Council Meeting 15.12.2015)	160.00
3413	02/12/2015	Shire of Dundas	Payroll 18.11.2015 – 01.12.2015	50517.26

3418	02/12/2015	Lester Ball	Payroll 18.11.2015 – 01.12.2015	4578.95
3428	16/12/2015	Shire of Dundas	Payroll 02.12.2015 – 15.12.2015	56573.79
3430	16/12/2015	Lester Ball	Payroll 02.12.2015 – 15.12.2015	4578.95
3431	16/12/2015	The Lord Mayor's Distress Relief Fund	Donation to Esperance Fire Appeal - as per council meeting 24.11.2015	5000.00
3432	16/12/2015	Norseman SES	1 <sup>st</sup> 50% payment of 2015-16 ESL	7129.65
3434	30/12/2015	Shire of Dundas	Payroll 16.12.2015 – 29.12.2015	48186.98
3438	30/12/2015	Pania Turner	Utilities allowance as per employment contract	833.33
3439	30/12/2015	Lester Ball	Payroll 16.12.2015 – 29.12.2015	4578.95
				<b>375570.88</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
3417	01/12/2015	ANZ Bank	Merchant fees	120.24
3419	03/12/2015	MacQuarie Bank	Gym lease equipment	599.50
3427	15/12/2015	Investec	Photocopiers lease payment (November 2015)	3694.83
DD8806	18/12/2015	ClickSuper	Superannuation 18.11.2015 – 01.12.2015	12011.18
DD8792	21/12/2015	ClickSuper	Superannuation 04.11.2015 – 17.11.2015	11740.87
				<b>28166.62</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
3421	07/12/2015	Chief Executive Officer	Expenses 22.10.2015 – 22.11.2015: Diesel Fuel. Printer cartridge. Bunnings – 82 Angove St garden. Gift cards for gratuity payment – R Brookes. Harvard Business Review subscription. Accommodation – S Bowyer 15 & 16.11.2015. Building repair supplies – 82 Angove Street.	4614.68
3421	07/12/2015	ANZ Bank	Bank fee 22.10.2015 – 22.11.2015	68.76
3429	15/12/2015	Chief Executive Officer	Expenses 24.11.2015 – 11.12.2015: Taxi fare. Bunnings – 82 Angove St garden. Diesel fuel. 1 x Ice machine – Depot. Flights – D Stead 29.11.15, 01.12.15, 13.12.15 & 15.12.15. Flights – Kim Boulton 8 <sup>th</sup> & 12 <sup>th</sup> Feb 2016. Catering supplies – Seniors Xmas Dinner. Accommodation – D Stead 29 & 30 November 2015.	5837.74
				<b>10521.18</b>

## Summary of account totals

Trust Cheques	\$200.00
Municipal Cheques	\$101,540.88
Municipal EFT's	\$375,570.88
Municipal Direct Debit's	\$28,166.62
Municipal Credit Cards	\$10,521.18
<b>Grand total for December 2015</b>	<b>\$515,999.56</b>



Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2015 to 31<sup>st</sup> December 2015 be noted.

Moved Cr Webb  
Seconded Cr Vicensoni

Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2015 to 31<sup>st</sup> December 2015 be noted.

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> December 2015.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	14 <sup>th</sup> January 2015
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31 December 2015 be accepted.

Moved Cr Webb  
Seconded Cr Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31 December 2015 be accepted.

Carried by: Simple Majority For: 6 Against 0



<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Purchase of Vehicle for Community Development Officer</b>	
Location / Address	Shire of Dundas
File Reference	PL.FL.2
Author	Doug Stead - CEO
Date of Report	14 <sup>th</sup> January 2016
Disclosure of Interest	Nil

### Summary

For Council to approve the acquisition of a vehicle for the use of the Community Development Officer.

### Background

The acquisition of the vehicle for the Community Development Officer was put on hold pending the appointment of a Deputy Chief Executive Officer. During this time the CDO utilised the DCEO vehicle and as this position has been filled it is appropriate to now acquire a vehicle for the CDO.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

This outlay is included in the 2015/2016 Budget.

### Strategic Implications

Nil

### Consultation

DCEO, CDO

### Comment

It is appropriate to make a vehicle available to the CDO as the requirements of the position dictate extensive travelling around the Shire and Region. The Subaru Forester (DCEO vehicle) has shown that it is ideally suited to conditions in the Shire and Region, is fuel efficient, sturdy and therefore safe, has permanent 4x4 settings and retains good equity on trade-in. It is proposed that a second such vehicle be obtained.

Three quotations were obtained ranging from \$29,000 to \$31,150 from dealers in Perth, Esperance and Albany. An amount of \$30,000 was allowed for this vehicle in the 2015/2016 budget.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council approve the acquisition of a Subaru Forester for the use of the Community Development Officer as reflected in the 2015/2016 Budget.**

Moved Cr Webb  
Seconded Cr Vicensoni

### **Resolution**

**That Council approve the acquisition of a Subaru Forester for the use of the Community Development Officer as reflected in the 2015/2016 Budget.**

Carried by: Simple Majority For: 6 Against 0

### **11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

### **12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

### **Recommendation**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Moved Cr Vicensoni  
Seconded Cr Hogan

### **Resolution**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference and Subject</b>	
<b>12.1. – Late Item – Norseman Visitors Centre</b>	
Location / Address	Norseman
File Reference	CS.SP.9
Author	CEO
Date of Report	19 <sup>th</sup> January 2016
Disclosure of Interest	Nil

### **Summary**

For Council to accept the donation of the building housing the Norseman Visitors Centre from Tourism WA.

### **Background**



**13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 16<sup>th</sup> February 2016.

**14 Closure of Meeting**

Cr Hogan commented on an RV pamphlet that was circulating the area. The pamphlet did not include all the Shire of Dundas area cutting off at Frasers Range, this neglects the many tourist areas along the Eyre Highway through to and including Eucla. Cr Best and Pania Turner responded that the pamphlet was a one off promotion for the annual National RV Rally which was being held in Albany. The pamphlet was coordinated by the Shire of Esperance. Community Development team based on information, maps and images supplied by the Shire of Dundas, however not all material supplied made the final edit.

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:57pm.