



Minutes
Ordinary Council Meeting
20th June 2017

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 20th June 2017 commencing at 6.00pm

Table of Contents

1	Declaration of Opening and Announcement of Visitors.	3
2	Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.....	3
3	Record of Attendance of Councillors / Officers and Apologies.	3
4	Response to Previous Public Questions Taken on Notice.	3
5	Public Question Time.	4
6	Applications for Leave of Absence.	4
7	Confirmation of Minutes of Previous Meeting.....	4
8	Petitions, Deputations or Presentations.	5
9	Announcements by Presiding Member without Discussion.	5
10	Reports of Officers.....	5
10.1	Planning, Development, Health and Building.....	5
10.1.1	– Application for a Prospecting Licence 63/2054	5
10.1.2	– Application for Diversification Permit	7
10.1.3	– Application for Miscellaneous Licence 28/58.	8
10.3	Members and Policy	10
10.3.1	– Proposed Mobile Base Station at Fraser Range.....	10
10.3.2	– Adoption of the 2017-2018 Fire Break Notice	11
10.4	Administration, Finance and Community Service	15
10.4.1	– Accounts Paid 01/05/2017 – 31/05/2017.....	15
10.4.2	– Financial Statements for the Periods Ending 31 st May 2017.....	20
10.4.3	– CRC Management Report & Financial Statements to 31 st May 2017.....	21
10.4.4	– Officers Reports	22
10.4.5	– Differential Rates	23
10.4.6	– Review Schedule of Fees and Charges 2017/2018.....	27
11	Elected Members Motions of Which Previous Notice Has Been Given	29
12	New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting... ..	29
12.1	– Approval of Contract – Woodlands Centre	29
13	Next Meeting	31
14	Closure of Meeting	31

1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.Financial Interests:

Nil

Proximity Interests:

Cr Webb – Item 12.1 Approval of Contract – Woodlands Centre

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr LG Bonza	

Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer

Apologies

Cr AR Patupis

Public Gallery

Janine Thornton, Jammie-Lee Bennett, Bonnie Vicensoni, Yvonne Ramsay, Michael Ramsay, William Farrelly, Tracy Dixon and Julie Gale

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Bonnie Vicensoni: Thanked the Council for the letter of appreciation recognising her service to the Shire of Dundas.

Michael Ramsay: Is the airport project running on time and on budget and if it's over budget by how much?

The Shire President directed the Chief Executive Officer to respond.

The CEO responded that the airport project is running on time and is on budget.

Janine Thornton: Is the Council aware that the Community Health Nurse is leaving Norseman? Can the Council approach WA Country Health to have something done? Can the Council approach Department of Child Protection for consultation?

The Shire President directed the Manager of Community Development to respond.

The Manager of Community Development responded.

Thanked the member of the public for their question and informed Council that she (Pania Turner) had met with the Community Health Nurse that morning to discuss the reported transfer. Identified in the meeting were a number of areas that had not been addressed by Population Health such as the filling of the Aboriginal Health Worker position that has now been vacant for approximately 12 months.

The Manager of Community Development further mentioned that she has contacted Goldfields Population Health (the department that look after Community Health Centres for our region) and spoke to the regional director. As the transfer has not been formalised there is no official response at this time. The director was keen to discuss the continuation of this vital community health service and is happy to meet with the Shire to further discuss community health needs and service delivery. The director did say that if there was to be a gap in filling the Norseman Community Health Nurse position that they would service Norseman through fortnightly visits out of Esperance. The Manager of Community Development stated that visiting services in no way filled the shoes of a fulltime resident community health nurse or an Aboriginal Health worker and looked forward to working with Population Health to ensure this vital service was maintained and strengthened in Norseman.

The Shire President asked if Janine would like a written response, the answer was no. Janine did offer her support and willingness to help in the campaign to secure quality consistent health services in Norseman. Pania thanked her for her offer and will keep Council informed of the discussions.

Yvonne Ramsay: Is the construction of the new Doctors house running on time and on budget and if it's over budget by how much?

The Shire CEO responded that the construction of the new Doctors house is running on time and is on budget.

6 Applications for Leave of Absence.

Nil

Bonnie Vicensoni, Jammie-Lee Bennett, Michael Ramsay, Yvonne Ramsay and William Farrelly left the Council Chambers at 6:07pm.

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 16th May 2017 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 16th May 2017 be confirmed as a true and accurate record.

Moved Cr Hogan
Seconded Cr Bonza

Resolution

That the minutes of the Ordinary Council Meeting held on 16th May 2017 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 4 Against: 0

8 Petitions, Deputations or Presentations.

Nil

9 Announcements by Presiding Member without Discussion.

The Shire President's visit to Goongarrie Station. The visit was very informative and educational. The Goongarrie members are interested in visiting the Norseman Mens Shed to discuss and educate community members about woodturning, timber slab cutting and using arbortech.

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Application for a Prospecting Licence 63/2054	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Doug Stead
Date of Report	13 th June 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve or not approve the application for a Prospecting Licence. Reports included in papers relating.

Background

Council may recall that an application for a prospecting licence 63/2054 was tabled at the Council meeting held in February 2017. Council resolved at this meeting "that the Council advise **the Minister for Mines and Petroleum** that the Shire of Dundas strongly objects to any prospecting at the old Dundas Town site area due to its historical and tourism infrastructure already in place." This motion was passed 5/1 with Cl Hogan voting against the motion.

The Minister of Mines and Petroleum was so advised. The current application has been generated by the Department of Lands, however the details submitted are similar to those of February 2017. The application reads as follows:

"Acting on behalf of Ore Transport Australia Pty Ltd (the applicant) the Department of Mines and Petroleum has applied to the Hon Minister for Lands to consent to mine over portions of the declared Dundas Town site.

The land covered by Prospecting Licence 63/2054 includes:

- Portion of unmanaged Reserve 4295 comprising of Lot 295 on Deposited Plan 256451 for the purpose of "Recreation";
- Portion of Reserve 3314 comprising of Dundas Suburban Lot 2 which is managed by the Shire of Dundas for the purpose of "Water"; and
- Three unnumbered UCL Lots.

Statutory Environment

Mining Act 1978 S23 to S28.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Cr L Webb

Comment

Any mining in this locality will severely impact on the existing historical and tourism infrastructure already in place.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas advise the Minister for Lands that the Shire of Dundas strongly objects to any prospecting at the old Dundas Town site area due to the historical and tourism already in place.

Cr Bonza moved an amendment to the recommendation:

Council Amended Recommendation

That the Council of the Shire of Dundas advise the Minister for Lands that the Shire of Dundas:

- 1) Strongly objects to any prospecting at the old Dundas Town site area due to the historical significance of the area and tourism infrastructure already in place;**
- 2) That the land covered by prospecting licence 63/2054 have the following areas excised from that prospecting licence:**
 - a) Portion of unmanaged Reserve 4295 comprising of Lot 295 on Deposited Plan 256451 for the purpose of "Recreation";**
 - b) Portion of Reserve 3314 comprising of Dundas Suburban Lot 2 which is managed by the Shire of Dundas for the purpose of "Water"; and**
 - c) Three unnumbered UCL Lots.**

Moved Cr Bonza
 Seconded Cr Webb

Resolution

That the Council of the Shire of Dundas advise the Minister for Lands that the Shire of Dundas:

- 1) Strongly objects to any prospecting at the old Dundas Town site area due to the historical significance of the area and tourism infrastructure already in place;
- 2) That the land covered by prospecting licence 63/2054 have the following areas excised from that prospecting licence:
 - a) Portion of unmanaged Reserve 4295 comprising of Lot 295 on Deposited Plan 256451 for the purpose of "Recreation";
 - b) Portion of Reserve 3314 comprising of Dundas Suburban Lot 2 which is managed by the Shire of Dundas for the purpose of "Water"; and
 - c) Three unnumbered UCL Lots.

Carried by: Simple Majority

For: 4

Against 0

Agenda Reference & Subject	
10.1.2 – Application for Diversification Permit	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	14 th June 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the granting of a Diversification permit to cover the clearing of Lease Numbers 55/DP40621, 333/DP52833 and 334/DP52833 on the Balladonia Station. Reports in papers relating.

Background

The Department of Lands has received an application from the Lessee of the Balladonia Station regarding the removal of native vegetation in the above mentioned lots on the Balladonia Station. The intention is to clear an area to grow lucerne and sorghum to feed cattle. The varieties of sorghum and lucerne to be grown are 2 types of sorghum (Feedex and Banker) and 1 type of Lucerne (SGA Alpha 1).

An application for the above was submitted to the April meeting, however that application covered Lot 333/DP52833 only and was approved by council 5/0.

Statutory Environment

Environmental Protection Act 1983 sub division 51E(4).
 Land Administration Act 1997

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works

Comment

The Department of Lands has invited comment from the Shire.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas advise the Department of Lands that the Shire of Dundas has no comment to make regarding their approval of the application received from the Balladonia Station for agricultural activity on Pastoral Lease N05009 as set out more fully in the Department's Document reference A6820345 dated 24th April 2017.

Moved Cr Webb
Seconded Cr Bonza

Resolution

That the Council of the Shire of Dundas advise the Department of Lands that the Shire of Dundas has no comment to make regarding their approval of the application received from the Balladonia Station for agricultural activity on Pastoral Lease N05009 as set out more fully in the Department's Document reference A6820345 dated 24th April 2017.

Carried by: Simple Majority For: 4 Against 0

6:20pm

Julie Gale requested to ask a question.

The Shire President advised Ms Gale that public question time had passed and to please wait until after the Council Meeting to speak to Councillors and discuss her question.

Agenda Reference & Subject	
10.1.3 – Application for Miscellaneous Licence 28/58.	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	14 th June 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the application for a Miscellaneous Licence 28/58 by Independence Nova Pty Ltd

Background

The purpose of the application is to create a bore field to search for groundwater and tanking water.

Statutory Environment

Mining Act 1978 Sec 41,58, 70C Reg. 64

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Department of Mines and Petroleum, Norseman.

Comment

This application is part of an ongoing search for water required for mine processes and infrastructure. The search will have little effect on Norseman.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas advise that there is no objection to the application for Miscellaneous Licence 28/58.

Moved Cr Bonza

Seconded Cr Webb

Resolution

That the Council of the Shire of Dundas advise that there is no objection to the application for Miscellaneous Licence 28/58.

Carried by: Simple Majority

For: 4

Against 0

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Proposed Mobile Base Station at Fraser Range	
Location / Address	Shire of Dundas
File Reference	EN.SP.4
Author	Chief Executive Officer
Date of Report	14 th June 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and comment on the proposal by Telstra to install a mobile network facility at Lot 6, Harms Lake, Fraser Range. Reports in papers relating.

Background

Telstra are informing the Shire of a proposal to install a mobile network facility on an existing 75m Guyed Mast structure at the above address as part of the Federal Government's Mobile Blackspot program. The Mobile Base Station Deployment Code (the Code) provides the framework for Councils and communities to be informed, consulted and engaged in relation to the deployment of mobile phone infrastructure. The Code requires Telstra to invite the Shire of Dundas to comment on:

- The suitability of the draft consultation plan for this community
- Whether there are any additional stakeholders who should be included as interested and Affected Parties (IAP); and
- Whether there are any significant events within the community that the carrier should be aware of in developing the draft consultation plan.

Telstra will review the draft consultation plan having regard to any comments received and will inform council once they commence the formal notification process.

Statutory Environment

Telstra must operate within the provisions of the Telecommunications Act 1997 and the Telecommunications Code of Practice 1997.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Works Manager

Comment

This initiative on the part of Telstra is long overdue. Shire management have sent copies of this document to the following ratepayers

Fraser Range Station: Kerry Holman, Ben Holman

Southern Hills Station: Chris South

This document is stage 1 of the relevant Deployment Code 6 process, pursuant to the Telecommunications Act

Voting Requirements

Simple Majority

Officer Recommendation

That the Councillors endorse this action and provide suitable comment.

Moved Cr Hogan

Seconded Cr Webb

Resolution

That the Councillors endorse this action and provide suitable comment.

Carried by: Simple Majority

For: 4

Against 0

Agenda Reference & Subject	
10.3.2 – Adoption of the 2017-2018 Fire Break Notice	
Location / Address	Shire of Dundas
File Reference	ES.LE
Author	Gihan Kohobange
Date of Report	14 th June 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the adoption of the Firebreak notice for the forthcoming 2017-18 fire season.

Background

Every year the Shire of Dundas notifies ratepayers and residents that there is a statutory requirement for the maintenance and installation of firebreaks within their property and that there are restricted and prohibited burning periods. The notice is given by way of an inclusion in the rates envelope.

Statutory Environment

Section 33 of Bushfires Act.

Policy Implications

Policy T.1 (Bushfire Policy) relates to this item

Financial Implications

N/A

Strategic Implications

N/A

Consultation

N/A

Comment

The proposed Firebreak notice is shown below, and will be produced as a double sided notice. In addition to sending this notice with each rate notice it will also be distributed to all letterboxes and post boxes.

The contents of the notice will read as follows:

**2017-18 FIREBREAK NOTICE
BUSH FIRES ACT 1954
SHIRE OF DUNDAS**

NOTICE TO ALL OWNERS AND/OR OCCUPIERS OF LAND SITUATED IN THE SHIRE OF DUNDAS.

TAKE NOTICE that pursuant to Section 33(4) of the Bush Fires Act, where the owner or occupier of land who has received notice fails or neglects to comply with the requisitions of the notice within the time specified, the Shire of Dundas may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of the notice which have not been complied with and pursuant to Section 33(5) of the Bush Fires Act the amount of any costs and expenses incurred may be recovered from you as the owner or occupier of the land.

FIREBREAKS

Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are hereby required to clear of flammable material firebreaks not less than 3 metres in width immediately inside all external boundaries of any lot owned or occupied by you and situated within the Shire of Dundas. Such firebreaks may be constructed by one or more of the following methods:

PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER APPROVED METHOD, and are to be cleared to the satisfaction of an Authorised Officer of the Shire. In addition, you may be required to carry out further works which are considered necessary by an Authorised Officer of the Shire and specified by way of a separate written notice forwarded to the address as shown on the Shire of Dundas rates record for the relevant land. In some instances, naturally occurring features such as rocky outcrops, natural watercourses or landscaping such as reticulated gardens, lawns or driveways may be an acceptable substitute for cleared firebreaks. This option must first be discussed with an Authorised Officer of the Shire and approved by the Authorised Officer in writing.

On any lot having an area of less than 3,000m² with a dwelling constructed on it, where the lot is substantially developed (i.e. at least 75% cleared of bush), the keeping of grass on the lot at all times covered by this notice to a height less than 5 centimetres will be accepted in lieu of clearing a firebreak. For the purpose of this notice grass kept at a height of less than 5 centimetres will be deemed not to be flammable material. All firebreaks and other alternative arrangements allowed by the preceding parts of this notice must be established by the 30th day of November each year (or within 14 days of you becoming the owner or occupier should this occur after that date) and maintained clear of flammable material up to and including the 31st day of March each year.

APPLICATION TO VARY THE ABOVE REQUIREMENTS

If it is considered impracticable for any reason whatsoever to clear firebreaks or establish other arrangements as required by this notice, you may apply in writing to the Shire of Dundas not later than the 15th day of November each year for permission to provide firebreaks in alternative positions on the land. If permission is not granted by the Shire you must comply with the requirements of this notice. If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act.

THE PENALTY FOR FAILING TO COMPLY with this notice is a fine not exceeding \$1,000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner and/or occupier by the date required by this notice.

Any alternatives to firebreaks as described in the Firebreak Notice must be submitted in writing to the Shire of Dundas by November 15th 2017. The responsibility for ensuring the protection of your property is yours. Proper preparedness for the fire season will enhance the capacity for you, your family and property to survive a wildfire should one occur. Fire preparedness measures are a defensive method of ensuring survivability from within your property boundary. This may be achieved by a variety of measures which include:

Cleared firebreaks and driveways: have the capacity to slow the progress and contain fires as well as provide access for emergency services.

Hazard reduction: burning, slashing, mowing and chemical treatment have the capacity to reduce the amount of flammable material on your property. The less fuel available to burn during a wildfire, the less intense the fire.

Natural features: such as rock outcrops usually have little flammable material on them. Natural features may be used in conjunction with other firebreak installation methods, such as linking them with constructed firebreaks and driveways, and as containment zones for hazard reduction burns.

Reticulation: Where specialized pastures are established under reticulation (e.g. for stud properties), this may, on application, be accepted in lieu of firebreaks provided the pasture is kept green.

Grazing: This is a very effective method of fuel reduction, however other firebreak conditions must be met.

DATES TO REMEMBER 2017-2018

RESTRICTED BURNING PERIOD 1 OCTOBER 1ST TO NOVEMBER 30TH (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.
Alternative firebreak applications to be submitted by November 15th, 2017

Firebreaks **must** be installed by November 30th 2017.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

PROHIBITED BURNING PERIOD DECEMBER 1ST TO MARCH 31ST (INCLUSIVE)

All burning, including garden refuse is prohibited during this period.
Firebreaks to be maintained clear of flammable material until March 31st, 2018.

RESTRICTED BURNING PERIOD 2 APRIL 1ST TO MAY 31ST (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

Certain climate or weather conditions may cause these periods to be extended or shortened. You must check the press for details or call the Shire Office on **9039 1205** before commencing to burn.

TO REPORT ALL FIRES RING 000

By order of the Council
Doug Stead
Chief Executive Officer

REGULATORY INFORMATION

Page 2

FIRE DANGER RATING

No fires may be lit on a day when the forecast Fire Danger Rating for the District is Very High to Catastrophic. This information is available on the information hotline **08 9039 1205** and is also displayed on the Information Board on Eyre Highway, Esperance Highway, Coolgardie Highway

BARBECUES

Solid fuel barbecues, spit roasts, hungis, webbers, pizza ovens and the like are not permitted on days of very high or extreme fire danger ratings. Many recreation sites within the Shire of Dundas have gas or electric barbecues installed, which may be used at these times. Gas or electric barbecues at home are also permitted.

PERMITS

Permits are required to burn bush or grass at any time between October 1st and November 30th inclusive and April 1st to May 31st inclusive. Permits are available from the Shire of Dundas Administration Office.

STACKS OR PILES OF TIMBER OR VEGETATION

The Department of Environment and Conservation prohibits the burning of vegetation material on a development site of greater than 2000 square metres. This includes residential and construction lots. Vegetation must be mulched or removed from the site. During any construction phase, material that is cleared from the site should be moved to the front of the block to facilitate easy removal. Very High or Extreme Fire Danger Ratings will also affect burning activities. Check with the Shire of Dundas **08 9039 1205**.

INCINERATORS

Incinerators must not be lit during the Prohibited Burning period of December 1st to March 31st inclusive. Incinerators may be lit at other times provided the Fire Danger Rating is not Very High to Catastrophic. Incinerators must be properly constructed and designed to prevent the escape of any sparks or burning material. They must be located at least 2 metres away from any building or fence and from which all flammable material has been removed and kept cleared.

WELDING/CUTTING APPARATUS

If you are using a welder or operating a power operated abrasive cutting and or grinding disc of any kind, you must have at least one fire extinguisher present and be surrounded by a five metre firebreak.

FIREBREAKS

Firebreaks must be installed and maintained from the **November 30th to March 31st** inclusive.

FIREBREAK INSPECTIONS

Firebreak inspections are carried out during the period **December 1st to March 31st** inclusive

GARDEN REFUSE

During the Prohibited Period (December 1st 2017 to March 31st 2018 inclusive), garden refuse must **not** be burnt at any time. These dates are also subject to change according to seasonal conditions.

During the Restricted Period (October 1st 2017 to November 30th 2017 inclusive and April 1st 2018 to May 31st 2018 inclusive), garden refuse may be burnt during the day before 6 pm with a permit, subject to conditions.

Garden refuse may also be burnt without a permit after 6 pm during the Restricted Period provided certain criteria are met. Set out below are legislative requirements from the Bush Fire Act 1954 and the Health Act 1911 in relation to burning together with a number of helpful suggestions. The legislative requirements have been prefixed with an asterix. These as a minimum that must be followed.

- The pile of refuse does not exceed 1 cubic metre
- An area 5 metres wide is cleared around the pile. (Lawn, driveways, paths etc. may be considered as cleared area)
- The fire is only lit between 6:00 p.m. and 11:00 pm
- Only 1 pile is alight at one time
- The fire is completely extinguished by midnight
- At least 1 person is in attendance at all times.
- There is a means of extinguishing the fire available at all times. (e.g. garden hose, knapsack spray or fire unit)
- You notify your neighbours of your intention to burn
- The Fire Danger Rating is not Very High to Catastrophic. (Check the information hotline 9039 1205)
- The smoke from your fire does not cause a nuisance to neighbours and or traffic
- Do not burn plastics, other household or commercial waste
- Do not burn wet or green piles of material at any time as this will cause excessive smoke.

During other than the Restricted or Prohibited Periods, garden refuse may be burnt. For safety reasons you are encouraged to follow the same requirements stipulated above.

PENALTIES

Section	Offence Penalty	
33(3)	Failure to maintain a firebreak as per firebreak notice	\$250.00
25	Offences relating to lighting a fire in the open air	\$250.00
17(12)	Setting fire to bush during prohibited burning period	\$250.00
28(1)	Failure of an occupier to extinguish a bush fire during the restricted or prohibited burning times	\$250.00
24(G)	Burning garden refuse contrary to Ministerial or Local Government prohibition or restriction.	\$250.00
56(3)	Refusal to state name and abode or stating false name or abode	\$100.00
24B(3)(a)	Failure to produce permit to burn	\$100.00

Major offences may result in court action with penalties ranging from \$1,000 to \$250,000 and/or imprisonment.

Voting Requirements

Simple Majority

Officer Recommendation

That Council adopt the Firebreak Notice for the 2017-2018 fire season as shown in the body of this report.

Moved Cr Webb
Seconded Cr Hogan

Resolution

That Council adopt the Firebreak Notice for the 2017-2018 fire season as shown in the body of this report.

Carried by: Simple Majority For: 4 Against 0

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 01/05/2017 – 31/05/2017	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Officer
Date of Report	13/06/2017
Disclosure of Interest	Nil

Municipal Cheques

Cheque	Date	Name	Description	Amount
26245	12/05/2017	Horizon Power	Various Electricity Usage	17874.05
26246	12/05/2017	Telstra Corporation Limited	Mobile Usage	992.53
26247	26/05/2017	Telstra Corporation Limited	Landline & Internet Usage	2262.32
				\$21'128.90

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT1599	05/05/2017	Austral Mercantile Collections	Rates Debt Collection	2150.40
EFT1600	05/05/2017	J Best	Claim (Council Meeting 18.04.17)	283.00
EFT1601	05/05/2017	Butler Settineri (Audit) Pty Ltd	Interim Fee in relation to agree upon procedure & Disbursements	11851.40
EFT1602	05/05/2017	Laurene Bonza	Claim (Council Meeting 18.04.17)	160.00
EFT1603	05/05/2017	Child Support	Payroll deductions	68.16
EFT1604	05/05/2017	Shire of Dundas Municipal Fund	Payroll deductions	450.00
EFT1605	05/05/2017	The Workwear Group	Payroll deductions	207.90
EFT1606	05/05/2017	Esperance Communications	Check the status of the Talbot Street Camera	130.00
EFT1607	05/05/2017	Esperance Freight Lines	Freight (Williams Rural Supplies)	751.47
EFT1608	05/05/2017	Eremorum Pty Ltd	Accommodation for Richard Brookes 10.04.17 - 11.04.17	100.00
EFT1609	05/05/2017	Fullworks Fire Safety	2x Fire Extinguishers	140.04
EFT1610	05/05/2017	JEP Hogan	Claim (Council Meeting 18.04.17)	160.00
EFT1611	05/05/2017	G2IT	Monthly Service Agreement IT - April and May 2017	5487.43
EFT1612	05/05/2017	Landgate	GRV Chargeable G2017/1 19.11.16 - 24.03.17	64.70
EFT1613	05/05/2017	Marketforce	Advertisement - Employment Opportunity Kal Miner 19.04.2017	318.41
EFT1614	05/05/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Purchase Safety Apparel for employees	1105.95
EFT1615	05/05/2017	Norseman Eyre Motel	Jungkajungka Festival - Accommodation for D.Malec, A.Ridzuan, Dr Goodall and Prof. Hopper + Meals (2 nights for 4ppl & 1 night for Dr Goodall)	1335.50

EFT1616	05/05/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.04.17 - 04.05.17	65.89
EFT1617	05/05/2017	Rasa Patupis	Claim (Council Meeting 18.04.17)	160.00
EFT1618	05/05/2017	South East Petroleum	Diesel 7900lts \$9724.98, Unleaded and Diesel Purchases 31.03.17 – 22.04.17 \$875.83	10600.81
EFT1619	05/05/2017	South Coast Foodservice	Supply Gloves, Toilet Paper & Hand Towel	496.98
EFT1620	05/05/2017	LW Webb	Claim (Council Meeting 18.04.17)	160.00
EFT1622	05/05/2017	Zurich Australian Insurance Ltd	Insurance Excess for Holden Colorado (37DS) Claim	300.00
EFT1623	12/05/2017	All Flags Dot Imagery	Supply 1x Aboriginal Flag	473.00
EFT1624	12/05/2017	Bullivants Pty Ltd	Supply Safety Glasses x24	322.08
EFT1625	12/05/2017	BITUTEK PTY LTD	Bituminous Spray Seal Works	256953.50
EFT1626	12/05/2017	Courier Australia	Freight (State Library)	45.75
EFT1627	12/05/2017	Cuten Guneder Machinery	Truck Hire & Travel 115hours	10275.00
EFT1628	12/05/2017	The Civil Group	Eucla Aerodrome Feasibility Study 25.01.17 - 21.02.17	5992.25
EFT1629	12/05/2017	Dundas Fencing & Building Maintenance	Pump out septic tank for Pensioner Unit ¾, Unblock Ladies Toilets at Town Hall	578.60
EFT1630	12/05/2017	Department of Environment Regulation	Amend Licence L8658/2012/1 for Norseman Liquid Waste Facility	102.00
EFT1631	12/05/2017	Eremorum Pty Ltd	Jungkajungka Festival - Accommodation for Paula Fletcher 14.04.17 - 17.04.17	330.00
EFT1632	12/05/2017	Elite Gym Hire	Hire of Weights and Treadmill (12.04.17 - 12.05.17)	885.18
EFT1633	12/05/2017	Department of Fire & Emergency Services	ESL (April 2017)	435.02
EFT1634	12/05/2017	Kambalda Junior Football Club	Football Registration fees 2017 x3	240.00
EFT1635	12/05/2017	Star Track Credit	Freight (Roshier)	73.95
EFT1636	12/05/2017	Mana Wahine Sports & Social Club	Netball Registration fees 2017 x4	640.00
EFT1637	12/05/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Supply of Safety Wear for employees	888.45
EFT1638	12/05/2017	Online Business Equipment	Plotter - Service Agreement No 17649	71.50
EFT1639	12/05/2017	Top Model Investments Pty Ltd	Airport Upgrade - Consulting to the Shire of Dundas and Civil Group 12.25hours \$4369.24 Consulting to the Shire of Dundas and Civil Group 4.5hours \$1089.00	5458.24
EFT1640	12/05/2017	Norseman Hardware	Various hardware items (March 2017) \$895.22 Credit for Refrigerator \$-1090.00 Various Hardware items (April 2017) \$204.47	9.69
EFT1641	12/05/2017	Wilson's Diesel & Auto Repairs	Carry out 150'000km Service on Tip Truck \$3047.50	5603.50

			Fix Hydraulic System on Loader \$391.00 Replace Battery on Hino 500 \$481.20 Fit 4x New Tyres to Supervisors Vehicle \$1197.20 Fit drive tyre to Tip Truck \$486.60	
EFT1642	12/05/2017	ARH-WRS Pty Ltd	Supply 12x 6m 250mm Green Piping	3097.25
EFT1643	19/05/2017	Australian Taxation Office	BAS (April 2017)	6293.00
EFT1644	19/05/2017	BOC Limited	Container Service Fee (29.03.17 - 27.04.17)	32.93
EFT1645	19/05/2017	Child Support	Payroll deductions	87.63
EFT1646	19/05/2017	Shire of Dundas Municipal Fund	Payroll deductions	450.00
EFT1647	19/05/2017	Dundas Fencing & Building Maintenance	Clear tree from power line at Sports Complex	497.75
EFT1648	19/05/2017	Esperance Motor Group Pty Ltd	Carry out Service on Toyota Prado	489.85
EFT1649	19/05/2017	Norseman Concrete	Supply & Deliver Cracker Dust to Works Depot	594.00
EFT1650	19/05/2017	Norseman State Emergency Service	Reimbursement of overspend from DFES (paid through the Shire)	1093.03
EFT1651	19/05/2017	Chubb Fire & Security Pty Ltd	Annual Service of fire extinguishers(Co-Location Facility)	191.95
EFT1652	19/05/2017	Wilson's Diesel & Auto Repairs	Service Tip Truck \$1289.85, Service Hino 500 \$1684.50, Service Excavator \$3326.50, Fix Brake hose on Loader \$1501.85, Fix Steering leak on Grader \$185.00, Replace Deck Belts on Mower \$522.20, Purchase beacon bracket for works vehicle \$38.80, Check & Repair rear hub on Roller \$220.00, Supply UHF antenna for grader \$22.50, Repair air leak on Tip Truck \$110.00, Repair lights, beacon and globes on Tip Truck \$771.20 Repair hydraulic leak replace UHF and check load sensor on Loader \$821.40, Repair hydraulic valve on loader \$319.00, repair spray valve on Water Truck \$699.50, Service Roller \$1370.90, Replace A/C Unit on Roller \$3750.80, Repair and fit new blades to Mower \$443.80, Service Case Loader \$1742.55, Service Loader 910K \$557.90, Install new alternator to Tractor \$641.80, Service Toyota coaster bus \$646.40, 1x Fuel cap for Works	37028.90

			Vehicle \$76.80, Hydraulic & Cover Repair on Loader \$1371.90, Repair loader tyre \$176.30, Service Hino 500 \$929.20, Service and replace 4 tyres on Holden Colorado \$1567.40, Secure front bulbar on works vehicle \$110.00, Replaced worn blades on Mower \$60.00, Service supervisor vehicle \$324.70, Replace blades on Mower \$283.80, Service Projects Vehicle, Service Project Vehicle \$2505.35 (service - Feb16/Sep16/Jan17) and replace of ABS sensors), Service projects vehicle \$461.45 , Service rubbish truck \$5124.20, Service loader \$2587.60	
EFT1653	19/05/2017	Western Australian Local Government Association	Short Course for Laurene Bonza - Professionally Speaking	50.00
EFT1654	26/05/2017	ZircoDATA Pty Ltd	Storage of Rates & Minute Books for April 2017	172.07
EFT1655	26/05/2017	Officemax	Various stationery items	129.90
EFT1656	26/05/2017	BP Norseman	Fuel Purchases for April 2017	1754.70
EFT1657	26/05/2017	Calypso Creative	Creative design & Mural for the Jungkajungka Woodlands Festival 15th April 2017	2000.00
EFT1658	26/05/2017	Esperance Earthworks Pty Ltd	Airport upgrade- Transport and Return of D7 Dozer, Pull D6T out of bog	3714.48
EFT1659	26/05/2017	Great Western Motel	Accommodation for Rasa Patupis - Check in: 16/05/2017 Check out: 17/05/2017	120.00
EFT1660	26/05/2017	P & L Hogan Transport Services	1x 8kg Gas Bottle for Swimming Pool BBQ	28.00
EFT1661	26/05/2017	Kambalda Junior Football Club	Football Registrations for 2017 Season x3	300.00
EFT1662	26/05/2017	Star Track Credit	Freight (Jason Signmakers)	205.93
EFT1663	26/05/2017	Norseman IGA	IGA Purchases for April 2017	1436.74
EFT1664	26/05/2017	Wilson's Diesel & Auto Repairs	Carry out 4000hr Service and Safety Inspection \$9892.50, Supply tyre for Hino 500 \$486.80, Repair Grader tyre \$118.80, Fix jockey wheel, repair starting problem on Lighting Tower \$1058.85	11556.95
EFT1665	26/05/2017	Western Australian Local Government Association	Short Course Booking for Laurene Bonza - Integrated Strategic Planning	50.00
EFT1666	26/05/2017	West Australian Newspapers Limited	Kal Miner Advertisement for Jungkajungka Festival 08.04.17	110.00
PAY	02/05/2017	Payroll	Direct Debit of Net Pays	56589.52

4055	09/05/2017	Pania Turner	Accommodation, Meals and Incidentals (GTB Meeting 10 th May – 12 th May)	978.10
PAY	16/05/2017	Payroll	Direct Debit of Net Pays	56941.92
4074	17/05/2017	Angie Hogan	Travel, Meals and Accommodation (WACRN Workshop) – Recouped from CRC	515.43
4092	26/05/2017	Arts and Culture	Paula Fletcher – Purchase of Paint for Mural	616.00
4095	29/05/2017	Renee Petersen	Meals and Incidentals (training at Kalgoorlie Library 29-30 May 2017)	174.75
PAY	30/05/2017	Payroll	Direct Debit of Net Pays	58474.36
				\$571'700.89

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4034	01/05/2017	ANZ Bank	ANZ Bank Merchant Fees	107.19
4035	01/05/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	256.30
4066	12/05/2017	3E Advantage	Photocopier Lease Payment (April 2017)	6861.75
DD9302	12/05/2017	ClickSuper	Superannuation 19.04.2017 – 02.05.2017	14020.88
DD9314	22/05/2017	ClickSuper	Superannuation 03.05.2017 – 16.05.2017	14402.60
				\$35'648.72

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
4079	18/05/2017	Chief Executive Officer		
	18/03/2017	Fairfax Subscriptions	Magazine Subscription	59.54
	18/04/2017	Fairfax Subscriptions	Magazine Subscription	59.54
				\$119.08
4079	18/05/2017	Deputy Chief Executive Officer		
	27/03/2017	Survey Monkey	Gold Membership – Shire of Dundas	356.70
	05/04/2017	Travel Reservation	Accommodation for Angela Hogan for 17 th May 2017	170.10
	12/04/2017	Woolworths Kalgoorlie	Shopping for Jungkajungka Festival – Food Supplies	110.34
	12/04/2017	KMART Kalgoorlie	Shopping for Jungkajungka Festival – Easter Supplies	319.00
	13/04/2017	Bunnings Kalgoorlie	Shopping for Jungkajungka Festival – Paint Supplies	291.46
				\$1247.60
4079	18/05/2017	ANZ Credit Care	Purchases for 22.03.2017 – 23.04.2017	\$1366.68

Summary of account totals

Trust Cheques	\$0.00
Municipal Cheques	\$21'128.90
Municipal EFT's	\$571'700.89
Municipal Direct Debit's	\$35'648.72
Municipal Credit Cards	\$1'366.68
Grand total for May 2017	\$629'845.19

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st May 2017 to 31st May 2017 be noted.

Moved Cr Bonza
Seconded Cr Webb

Resolution

That the Shire of Dundas monthly accounts paid from 1st May 2017 to 31st May 2017 be noted.

Carried by: Simple Majority For: 4 Against 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Periods Ending 31st May 2017.	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	15 June 2017
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st May 2017 be accepted.

Moved Cr Webb
Seconded Cr Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31st May 2017 be accepted.

Carried by: Simple Majority For: 4 Against 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st May 2017.	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	20 th June 2017
Disclosure of Interest	Nil

Norseman Community Resource Centre



Management Report & Monthly Statement of Financial Activity
For the period ending 31st May 2017

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st May 2017 be accepted.

Moved Cr Hogan
Seconded Cr Webb

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st May 2017 be accepted.

Carried by: Simple Majority For: 4 Against 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	15/06/2017
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works, Community Development Officer and Youth Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Moved Cr Webb
Seconded Cr Bonza

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority

For: 4

Against 0

Agenda Reference & Subject	
10.4.5 – Differential Rates	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Gihan Kohobange
Date of Report	14 th June 2017
Disclosure of Interest	Nil

Summary

For the Council to give consideration to any public submissions following public notice of the intention to impose differential rates

Background

At the Council meeting of 16th May 2017 the Council considered the proposed differential rates for 2017/18 and resolved the following:

That the Council:

- 1. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the following differential rates and minimums for 2017/18 financial year.**

Category	Proposed for 2017/18
Rates in \$	
GRV - Townsites	15.8624
GRV - Roadhouses	15.8624
GRV - Mining	23.4967
UV - Pastoral	5.0000
UV - Mining Leases	14.9590
UV - Exploration Leases	14.9590
UV - Prospecting Leases	14.9590
Minimum Rates	
GRV	349
UV	349

UV - Prospecting Leases	290
----------------------------	-----

2. **Adopt the 2017/18 Rates - Objectives and Reasons statements as set out in papers relating.**
3. **Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions and the potential for budget efficiencies.**

The proposed differential rates were advertised pursuant to the provisions of the Act requesting any submission to be made before 10th June 2017. One submissions was received during this period as included in Papers Relating.

Statutory Environment

S36 of the Local Government Act 1995 states the following:

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;
 - (b) is to contain —
 - (i) details of each rate or minimum payment the local government intends to impose;
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;
 and
 - (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

Policy Implications

N/A

Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rate income represents approximately 40% of the Shire of Dundas revenue. It is the only income stream over which Council has

any direct control and it is imperative that for future sustainability rate income has an inflationary offset together with a component for capital replacement and/or expansion.

Strategic Implications

For the Shire of Dundas to continue to meet the demands of the community and the increased responsibility to local government from the State, it is important that rates are set each year that allow for the increasing financial pressure upon the organisation.

Consultation

Councillors, CEO, Manager of Works, Manager Projects and the Senior Administration Officer.

Comment

The submission received is in relation to the rate in dollar proposed for exploration and prospecting licences, requesting the Shire to a stay or reduction in the rate in dollar proposed.

As depicted in the below table, in determining proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining operations) which provide similar services for mining activities. Even after this proposed increase in rate in the dollar, the Shire of Dundas remains as one of the shires with lowest UV rates for mining leases.

2016/17 Rates

	Rate in Dollar - UV				Minimum - UV			
	Pastoral	Mining	Exploration	Prospecting	Pastoral	Mining	Exploration	Prospecting
Dundas	3.9735	13.5992	13.5992	13.5992	342		284	
Menzies	10.0000	15.7000	14.4750	14.2600	306	270	240	
Leonora	14.6300				304			
Laverton	8.9800	15.1600			286			
Wiluna	11.6950	15.3490	22.6820		310			
Coolgardie	11.7315	21.3300			674	430		

There is a low base effect in expressing the proposed increase in these rating categories as a percentage. Even a small absolute change from a low initial amount be translated into a large percentage change.

As per the below table, annual average increase in rates per lease in exploration category will be around \$110 and in prospecting category will be around \$17.

Rating Category	Number of leases	UV Value	Current		Proposed	
			Rate in dollar	Rates raised including minimum rates	Rate in dollar	Rates raised including minimum rates
UV - Exploration Leases	153	1,275,784.00	13.5992	184,883	14.9590	201,762
UV - Prospecting Leases	107	172,380.00	13.5992	31,548	14.9590	33,396

Rating Category	Increase		
	Total rates \$	Rate in dollar	Rates per licence \$
UV - Exploration Leases	16,879	10%	110
UV - Prospecting Leases	1,849	10%	17

Further, out of total 260 exploration and prospecting leases, 114 leases (44%) will be paying only the minimum amounts where the increase is only 2%.

The final amount raised from the rates may vary as a result of changes in valuations before rates notices are issued. However, the impact is expected to be minimal at this point of time.

In recent years the Council has made rating decisions that include the need to lessen the burden on the town site ratepayers and (more equitably) transfer the rate burden to the under-rated pastoral and mining sectors.

With this trend in place there is a need to increase the rate in the dollar in order for the Shire to maintain its current service standards and achieve its financial viability.

Considering above factors, while acknowledging the submission received, it is just and equitable to progress with the proposed increase in rates.

The Shire needs to seek the Minister of Local Government's approval in relation to the differential rates before completing the budget and issuing rate notices.

Voting Requirements

Absolute Majority.

Officer Recommendation

That the Shire of Dundas

- Acknowledge the submission received in relation to the proposed differential rates for 2017/18; and**
- seeks approval from the Minister of Local Government for any differential rate that is outside the 2:1 ratio as required by the Local Government Act.**

Moved Cr Webb
Seconded Cr Bonza

Resolution

That the Shire of Dundas

- Acknowledge the submission received in relation to the proposed differential rates for 2017/18; and**

2. seeks approval from the Minister of Local Government for any differential rate that is outside the 2:1 ratio as required by the Local Government Act.

Carried by: Absolute Majority

For: 4

Against 0

Agenda Reference & Subject	
10.4.6 – Review Schedule of Fees and Charges 2017/2018.	
Location / Address	Location / Address
File Reference	FM.FE
Author	Gihan Kohobange
Date of Report	Date of Report
Disclosure of Interest	Disclosure of Interest

Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges.

Background

Each year the Shire of Dundas reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2017 / 2018 schedule is included in papers relating.

Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Fees and Charges are calculated in accordance with Shire policies.

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges in order for the Shire to enforce a fee for that service under the regulations.

Strategic Implications

Nil

Consultation

Executive staff.

Comment

There are some new fees and charges added to the current schedule this year. Certain items have been increased to better reflect the true cost of providing the service. The key changes are summarised below,

Rate Special Payment Arrangement - New

The Shire staff spends significant amount of time in facilitating and monitoring special payment arrangements and hence this fee (\$50 per arrangement) is proposed to cover part of escalated cost.

Laminating / Binding - New Services

Have proposed these services as a fall back option for the community. Charges of the CRC is more competitive and hence the first preference of the community would be to obtain these services from the CRC.

Sanitation

The Shire spends approximately \$350,000 per year to provide sanitation services to the community. Shire is in a position to recoup only closer to 50% of this cost in terms of the refuse service charges.

The current refuse service charges are comparatively low compared with the neighbouring Shires though the associated cost of providing sanitation services is at the same level and if not is more.

2016/17 Refuse Service Charges

<u>Per bin, \$</u>	<u>Dundas</u>	<u>Leonora</u>	<u>Coolgardie</u>
Domestic Refuse	173	185	300
Commercial Refuse	220	402	330

Have summarised below key increases proposed to partially recover escalated cost in providing sanitation services.

- Domestic refuse service (one service per week) annual charge by \$15
- Commercial refuse service (two services per week) annual charge by \$30
- Light industrial refuse service (one service per week) annual charge by \$30
- Bulk refuse disposal at refuse sites – Domestic refuse charges to \$10 per m3 from \$5. With a view to compensate this impact on the rates payers, they will be allowed another additional entry to the waste facility without a charge.
- Bulk refuse disposal at refuse sites – Mining and asbestos refuse, increase to \$50 and \$100 respectively from \$ 16.50 and \$50.

Sewerage

The Shire spends approximately \$12,000 per year to provide sewerage services to five commercial entities. Only 25% of this cost is recovered as sewerage charges. It is proposed to increase sewerage charges from \$570 to \$750 and then a gradual increase in each year to recover the cost to a sustainable level.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the Schedule of Fees and Charges for 2017 / 2018 as included in the papers relating.

Moved Cr Bonza
Seconded Cr Webb

Resolution

That the Council of the Shire of Dundas adopt the Schedule of Fees and Charges for 2017 / 2018 as included in the papers relating.

Carried by: Simple Majority: For: 4 Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late items for decision.

Moved Cr Hogan
Seconded Cr Bonza

Resolution

That the members of the Council agreed to the introduction of the following late items for decision.

Carried by: Simple Majority For: 4 Against: 0

Cr Webb left the Council Chambers at 6:39pm.

Agenda Reference and Subject	
12.1 – Approval of Contract – Woodlands Centre	
Location / Address	Norseman
File Reference	A39
Author	Doug Stead
Date of Report	18 th June 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the awarding of a contract to Cartman Design for the preparation of Contract Drawings and full documentation including Tender and Contract Documentation for the Visitors and Community Precinct, as more fully set out in papers relating.

Background

This project has been part of our forward planning for several years with the building having been purchased during 2014/15. The project will form part of the development of a “precinct” on the Coolgardie- Esperance road entry into Norseman and will create an interest to both travellers and local community. On completion the Centre will add to the quality of life in Norseman as it will accommodate several learning experiences as well as portraying our unique location in the Great Western Woodlands to travellers. The concept has been applauded by Goldfields Tourism, Woodlands organisations as well as our Indigenous Australians who will form a material part of the learning experience on offer.

Statutory Environment

Nil

Policy Implications

The Shire's purchasing policy is relevant.

Financial Implications

The project cost has been determined at \$2.5 million and funding has been granted by Lotteries West (\$620,000) and the Royalties for Regions via Goldfields-Esperance Revitalisation Fund (\$1,600,000). However, the offer of funding by GEF was made prior to the recent State elections and although the Shire has received "assurances" that the new government will honour promises made by the previous government nothing has been received as yet.

Strategic Implications

The Shire's Corporate Development plan encourages the development of the project.

Consultation

Shire President and Deputy President, the Shire Council, Planners and developers.

Comment

Cartman Design are based in Esperance and have worked for the Shire on previous occasions and are therefore well known to Council. Given this fact and as the estimated cost of drafting plans and concept drawings is below the \$150,000 threshold, council is entitled to make this approval.

An initial scope document has now been prepared by Council staff for Council's comment and approval at which point Cartman Design will be in a position to begin preparing concept drawings for community discussion.

This initial work is covered by the grants made by Lotteries West. The commencement of this initial work will demonstrate to the new government that we are serious about the project which is deemed to be a crucial part of redeveloping the town.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the appointment of Cartman Designs for the preparation of concept drawings and full documentation including Architectural drawings and specifications as more fully set out in their quotation which forms part of the papers relating.

Moved Cr Hogan

Seconded Cr Bonza

Resolution

That the Council of the Shire of Dundas approve the appointment of Cartman Designs for the preparation of concept drawings and full documentation including Architectural drawings and specifications as more fully set out in their quotation which forms part of the papers relating.

Carried by: Simple Majority

For: 3

Against 0

Cr Webb returned to the Council Chambers at 6:40pm.

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 18th July 2017.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:41pm.