



**Minutes**  
**Ordinary Council Meeting**  
**21<sup>st</sup> February 2017**

MINUTES of the ORDINARY Meeting of Council held  
in the Council Chambers at the Shire Administration  
Office – Prinsep Street Norseman on the 21<sup>st</sup> February  
2017 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

### 1.1 Attendance at meeting by Councillor AR (Rasa) Patupis

The Chief Executive Officer has been advised that Cr Patupis will be in Perth, Western Australia when the meeting is held and has requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at 33 The Strand Applecross WA.

The Council must approve of the place that Cr Patupis is located as a "suitable place" that must be in a town site or other residential area and at least 150 kilometres from where the meeting is being held.

### Recommendation

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Perth Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Moved Cr Vicensoni  
Seconded Cr Bonza

### Resolution

**That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Perth Western Australia on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.**

Carried by: Absolute Majority For 5 Against: 0

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

10.3.4 – Doug Stead

### Proximity Interests:

10.1.7 – Cr Webb

### Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr J Best	Shire President
Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr YH Vicensoni	
Cr AR Patupis	
Cr LG Bonza	
Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Jon Fry	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer

**Public Gallery**

Margaret McEwan, Tracy Dixon, Jo Morgan, Kerryn Rosell, Janine Thornton & John Cook

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Nil

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meetings.**

7.1 Minutes of the Ordinary Meeting of Council held on the 20<sup>th</sup> December 2016 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on the 20<sup>th</sup> December 2016 be confirmed as a true and accurate record.**

Moved Cr Vicensoni  
Seconded Cr Hogan

**Resolution**

**That the matter lay on the table until the 18<sup>th</sup> March 2017 Ordinary Council Meeting.**

Carried by: Simple Majority For: 6 Against 0

- 7.2 Minutes of the Special Council Meeting held on the 11<sup>th</sup> January 2017 be confirmed as a true and accurate record.

### Recommendation

**That the minutes of the Special Council Meeting held on the 11<sup>th</sup> January 2017 be confirmed as a true and accurate record.**

Moved Cr Bonza  
Seconded Cr Webb

### Resolution

**That the minutes of the Special Council Meeting held on the 11<sup>th</sup> January 2017 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 6 Against 0

## **8 Petitions, Deputations or Presentations.**

Nil

## **9 Announcements by Presiding Member without Discussion.**

Nil

## **10 Reports of Officers.**

### **10.1 Planning, Development, Health and Building**

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.1 – Proposed Purchase or Renewal of Lease – Lot 1805</b>	
Location / Address	Norseman
File Reference	A2367
Author	Doug Stead
Date of Report	31 <sup>st</sup> January 2017
Disclosure of Interest	Nil

### Summary

The Department of Lands has received a request from Dundas Specialised Materials P/L, the registered Lessee of Lot 1805 Old Coach Road, Norseman regarding the potential purchase of Lot 1805 or renewal of Lease 135542.

### Background

Lease 135542 for the purpose of "Light Industry" is due to expire on 30<sup>th</sup> June 2017. It is proposed by the Department of Lands to either renew Lease 135542 for a further 21 year period commencing 1 July 2017 or alternatively, dispose of Lot 1805 in fee simple.

### Statutory Environment

Nil

### Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

SAO

Comment

The Shire is being asked to provide comments regarding whether the Shire of Dundas has any objections to the renewal of Lease 135542 or the disposal of Lot 1805 in fee simple.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas advise the Department of Lands that the Shire of Dundas has no objection to the renewal of Lease 135542 or the disposal of Lot 1805 in fee simple.**

Moved Cr Patupis  
Seconded Cr Webb

**Resolution**

**That the Council of the Shire of Dundas advise the Department of Lands that the Shire of Dundas has no objection to the renewal of Lease 135542 or the disposal of Lot 1805 in fee simple.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2– Application to amend previously granted Clearing Permits 6823/2 and 6824/2</b>	
Location / Address	Shire of Dundas
File Reference	GR.SL.6
Author	Doug Stead
Date of Report	31 <sup>st</sup> January 2017
Disclosure of Interest	Nil

Summary

Avoca Mining Pty Ltd are requesting an amendment to a previously granted Clearing Permit.

Background

Avoca Mining applied for a General Purpose Leases 63/6 and 63/7 which were approved by Council in January 2016. Applicant is requesting that the previously granted clearing permits 6823/2 and 6824/2

granted under the Environmental Protection Act 1986 now be amended. The location is the Mt Henry Mine. The related documents are filed in Papers Relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Works Manager, Cr Best, Cr Webb.

Comment

The request is to increase the clearing areas and to increase the permit boundary. This increased area encompasses the Heritage Trail, Dundas Rocks, grave site. The details are included in Papers Relating.

Voting Requirements

Simple Majority

**Officer Recommendation**

**For councillors discussion and resolution.**

Moved Cr Webb  
Seconded Cr Bonza

**Resolution**

**That the Council approve the proposed amendments for the previously approved clearing permit.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.3 – Application for Prospecting licence 63/2054</b>	
Location / Address	Shire of Dundas
File Reference	GR.SL.6
Author	Doug Stead
Date of Report	9 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve or not approve the application for a Prospecting Licence 63/2054

#### Background

Ore Transport Australia have applied to the Minister for a Prospecting Licence 63/2054 which area includes the Dundas Townsite. In terms of the Mining Act the Minister is to consult and obtain the recommendation of the local government. The recommendation will take into account the impact of the application on the reserve.

#### Statutory Environment

Mining Act 1978 S23 to S 26

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Cr L Webb

#### Comment

That the Council of the Shire of Dundas consider and discuss the granting of a prospecting licence 63/2054 on the grounds that the area within the Dundas Town site will severely impact existing historical and tourism infrastructure already in place.

#### Voting Requirements

Simple Majority

#### **Officer Recommendation**

**That the Council of the Shire of Dundas discuss and resolve the issue.**

Moved Cr Webb  
Seconded Cr Patupis

#### **Resolution**

**That the Council advise the Minister for Mines and Petroleum that the Shire of Dundas strongly object to any prospecting at the old Dundas town site area due to its historical and tourism infrastructure already in place.**

Carried by: Simple Majority For: 5 Against: 1

Cr Hogan is recorded as being against the resolution.



<b>Agenda Reference &amp; Subject</b>	
<b>10.1.4 – Application for a Mining Lease 63/665</b>	
Location / Address	Shire of Dundas
File Reference	GR.SL.6
Author	Doug Stead
Date of Report	9 <sup>th</sup> February 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider and approve or not approve the application for a Mining Permit 63/665

### Background

Pioneer Resources have submitted an application for a Mining Permit in the area as set out in Papers Relating.

### Statutory Environment

Mining Act 1978

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Cr L Webb

### Comment

The granting of a mining lease will have no effect on the Shire's tourism or historical infrastructures.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the Council of the Shire of Dundas approve the granting of ML 63/665.**

Moved      Cr Webb  
 Seconded   Cr Hogan

### Resolution

**That the Council of the Shire of Dundas approve the granting of ML 63/665.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.5 – Development and Building Control</b>	
Location / Address	Shire of Dundas
File Reference	DB.IN
Author	Doug Stead
Date of Report	12 <sup>th</sup> Feb 2017
Disclosure of Interest	Nil

### Summary

For the Council to consider the issue of assessing health building and town planning applications within the Shire

### Background

Members will be aware that there has been an issue with regard to building works being undertaken on Shire land without due process being undertaken and this incident has led to this report. There are a significant number of acts and regulations that stipulate process and considerations to be undertaken by the Shire when applications are submitted to the Shire for approval.

### Statutory Environment

Town Planning and Development Act, regulations, and the Residential Design Codes.  
Building Act 2011 & regulations  
Health Act 1911 & regulations

### Policy Implications

There are no specific policies in place in relation to the processes of development, building and health approvals as these are covered under specific legislation pertaining to these areas. A policy for development on Shire land is included in the agenda for consideration.

### Financial Implications

The cost of employing specifically qualified officers in the areas of health, building and town planning is considered prohibitive due to the limited number of applications that are submitted to the Shire. These applications have a fee structure included in the schedule of fees and charges. In the main these fees are set by the state government through legislation and the charges do not give the opportunity for full cost recovery.

### Strategic Implications

There is no reference to health, building or town planning approval process in the Community Strategic Plan however the processes are an integral part of ensuring good governance by the Shire

### Consultation

Building Commission & the Shires Environmental Health Officer and Building Surveyor

### Comment

Discussions have taken place between Shire staff and the Shires Environmental Health Officer and Building Surveyor to identify a solution to ensure that a proper process is followed when health, building and town planning applications are submitted.

At present most of these applications have been referred to the Shires Environmental Health Officer and Building Surveyor however this has been on a relatively adhoc basis to seek advice on specific issues and to issue building permits.

To ensure that due process is followed and undertaken, a more structured and formal approach is necessary to ensure the appropriate process and compliance.

Discussions with the Building Commission indicate that the Shire should have a formal appointment particularly with a building certifier to ensure proper process.

The Shires Environmental Health Officer and Building Surveyor is prepared to undertake that role albeit from a remote location. With current technology, a good knowledge of the Shires systems, an extensive knowledge of the area and a professional network available, it is not considered too difficult to ensure that applications for health building and town planning can be assessed and recommendations submitted to the Shire for action.

Regular inspections of the Eyre Highway and Norseman for compliance with the Food Act will continue on a biannual basis

The Shires Environmental Health Officer and Building Surveyor currently acts as a contractor submitting invoices for work undertaken for the Shire from time to time however indications from the Building Commission are that the Building Certifier should be "employed" by the Shire albeit on a casual basis. This could be achieved by a "letter of appointment" to undertake that role.

The Shires Environmental Health Officer and Building Surveyor Richard Brookes is appropriately qualified to undertake the roles in health and building and has extensive knowledge in town planning from previous roles as director of development in other local governments.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council agree to advertise the casual position of Building Surveyor, Health and Town Planning.**

The Shire President adjourned the meeting at 6:20pm due to telephone difficulties with Cr Patupis.

The Shire President reconvened the meeting at 6:21pm with Cr Patupis on the telephone.

Moved Cr Webb  
Seconded Cr Patupis

#### Resolution

**That the Council agree to advertise the casual position of Building Surveyor, Health and Town Planning.**

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.6 – Policy - Development on Shire of Dundas controlled land</b>	
Location / Address	Shire of Dundas
File Reference	LP.PO
Author	Doug Stead
Date of Report	9 <sup>th</sup> Feb 2017
Disclosure of Interest	Nil

### Summary

For the Council to consider the adoption of a new policy in relation to the development on Shire land.

### Background

The Shire of Dundas owns in fee simple a number of parcels of land in the Shire e.g. Shire Office, Town Hall. In addition the Shire has a management order from the Department of Lands (State Government) over other properties e.g. Refuse Site, Shire Depot.

These management orders specify for example, the type of use that is permitted on the land, the length of time of the management order and whether the Shire can lease the land to a third party.

The Shire also has a number of leases with individuals or groups that specify the roles and responsibilities of each party

The Shire of Dundas has a number of policies that give direction to Councillors and Shire Staff. These policies ensure a consistent approach to undertaking the roles and responsibilities of the Shire.

The proposed policy included in the papers relating outlines the processes and the roles and responsibilities for developing or removing infrastructure on Shire owned or managed/controlled land.

### Statutory Environment

Town Planning Scheme No 2  
Planning and Development Act  
Building Act 2011

### Policy Implications

The proposed policy is to be included in the Shire of Dundas Policy Manual which is reviewed on an annual basis, generally in May.

### Financial Implications

The policy outlines some of the financial implications for developing on Shire land

### Strategic Implications

There is no specific reference in the Community Strategic Plan in relation to policy development however the proposed policy gives a clear indication to the Community of good governance processes adopted by the Council

### Consultation

Shire President & Building Surveyor

### Comment

The adoption of a policy in relation to development on Shire land clarifies for Councillors and Shire staff the process in relation to building new, renovating, or demolishing existing infrastructure on Shire owned or controlled land.

The proposed policy can be utilised to ensure a consistent approach to dealing with development on Council land and properties.

### Voting Requirements

Simple Majority

**Officer Recommendation**

The Council of the Shire of Dundas adopt the draft policy entitled “Development on Shire of Dundas controlled land” as included in the papers relating.

Moved Cr Vicensoni  
 Seconded Cr Hogan

**Resolution**

The Council of the Shire of Dundas adopt the draft policy entitled “Development on Shire of Dundas controlled land” as included in the papers relating.

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.7 – Building Application Post Office Shed</b>	
Location / Address	Lot 48 Cnr Prinsep & Ramsey Street Norseman
File Reference	Assessment No 37
Author	Steve Bowyer
Date of Report	6 <sup>th</sup> Feb 2017
Disclosure of Interest	Nil

**Summary**

For the Council to consider the construction of an oversize and over height shed on Lot 48 Prinsep Street Norseman.

**Background**

The Council has received an application from Mr & Mrs Ramsay the new owners of the Post Office to erect a 120m<sup>2</sup> zincalume shed with a wall height of 3.4m to the rear of the Post Office lot.

The subject lot is 1024m<sup>2</sup> in area and zoned Town Centre pursuant to the Shire of Dundas Town Planning Scheme.

The restrictions to shed floor area and wall heights are addressed in the Residential Design Codes and Town Planning Scheme.

**Statutory Environment**

Shire of Dundas Town Planning Scheme

**Policy Implications**

Nil

**Financial Implications**

There are no financial implications for the Shire.

**Strategic Implications**

The proposal is supported by the following theme from the Community Strategic Plan

**Theme 2 – A thriving local economy and economic base**

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.			
<b>Strategy 2</b>	<b>Goal</b>	<b>Measure</b>	<b>Priority</b>
<b>2.4 Provide infrastructure that stimulates growth</b>	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.	Increased level of infrastructure that is beneficial to business and industry.	High

### Consultation

Shire of Dundas Building Surveyor

### Comment

The Council in the past has generally limited shed wall heights to 3.0m however this applies in the main to residential lots. In this instance the shed is located in the Town Centre on a commercial lot. On industrial and commercial lots the restrictions in height are unwarranted notwithstanding that there is a residence on the Post Office Lot.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That the application by Mr & Mrs Ramsay to erect a 120m<sup>2</sup> zincalume shed with a 3.4m wall height on Lot 48 be approved subject to the issue of a building permit.**

Moved Cr Hogan  
Seconded Cr Vicensoni

### Resolution

**The motion was lost.**

Carried by: Simple Majority For: 0 Against 6

### New Recommendation

**The building application lie on the table pending further information regarding the application.**

Moved Cr Webb  
Seconded Cr Hogan

### Resolution

**The building application lie on the table pending further information regarding the application.**

Carried by: Simple Majority For: 6 Against 0

**10.2 Engineering and Works**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Improved Water Supply to the Shire of Dundas</b>	
Location / Address	Shire of Dundas
File Reference	EM.MO.5
Author	Doug Stead
Date of Report	13 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to note the letter received from Water Corporation regarding future improvements to the Shire's water supply.

Background

Water Corporation proposes to improve the water supply to the town of Norseman by construction of a four million litre above ground water tank, sump, access track and associated controls to facilitate the tank operations.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The project will enhance water supply to Norseman

Consultation

Works Mgr

Comment

The project is scheduled to begin in September 2017 and be completed by June 2018.

Voting Requirements

Simple Majority

Officer Recommendation

**That Councillors of the Shire of Dundas note the contents of the letter received from Water Corporation.**

Moved Cr Bonza

Seconded Cr Patupis

### **Resolution**

**That Councillors of the Shire of Dundas note the contents of the letter received from Water Corporation.**

Carried by: Simple Majority

For: 6

Against 0

### **10.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Review of Policy F.2 being Corporate Credit Cards</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Doug Stead
Date of Report	5 <sup>th</sup> February 2017
Disclosure of Interest	Nil

#### Summary

For the Council of the Shire of Dundas to approve the amendments made to Policy F.2 relating to Corporate Credit Cards.

#### Background

Good governance requires that the Shire Policies are reviewed on an ongoing basis. Shire management has reviewed the policy relating to Credit Cards and has found that certain internal controls could be improved.

#### Statutory Environment

Local Government Act 1995

#### Policy Implications

Policy F.2

#### Financial Implications

Improved controls over expenditure

#### Strategic Implications

Good Governance

#### Consultation

DCEO

#### Comment

Ongoing review and improvement of financial controls is a sign of good governance. Currently the DCEO approves the CEO's credit card expenditure. It is now proposed that the Shire President assess and approve or refuse to approve expenditure incurred by the CEO.



Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire President assess, approve or refuse to approve credit card expenditure incurred by the CEO.**

Moved Cr Bonza  
Seconded Cr Webb

Resolution

**That the Shire President assess, approve or refuse to approve credit card expenditure incurred by the CEO.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Approval of 2017 LEMC Arrangements</b>	
Location / Address	Shire of Dundas
File Reference	ES.SP.1
Author	Doug Stead
Date of Report	5 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the 2017 Local Emergency Management Arrangements.

Background

The Shire of Dundas Emergency Management Arrangements have been prepared and endorsed by the Shire of Dundas Emergency Management Committee pursuant to Section 41(1) of the Emergency Management Act 2005. The relevant documentation is included in "Papers Relating".

Statutory Environment

Local Emergency Management Act 2005

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Members of LEMC, Yvette Grigg District EM Adviser, OEM

Comment

S41(1) of the Emergency Management Act 2005 requires that the Local Emergency Management Arrangements be updated as required. Given that the previous update was made in 2011 it is opportune to update the Arrangements at the beginning of 2017.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas endorse the revised and updated 2017 Local Emergency Management Arrangements.**

Moved Cr Webb  
Seconded Cr Bonza

Resolution

**That the Council of the Shire of Dundas endorse the revised and updated 2017 Local Emergency Management Arrangements.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.3 – Review of the Register of Delegations</b>	
Location / Address	Shire of Dundas
File Reference	GV.AU.2
Author	Doug Stead
Date of Report	5 <sup>th</sup> February 2014
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to review and approve the updates to the Register of Delegations.

Background

The Local Government Act of 1995 S 5.42 sets out certain delegations of power to the CEO, S5.44 further sets out delegations by the CEO to other staff members.

This current review is to update the Register as at 31<sup>st</sup> January 2017.

Statutory Environment

Local Governments Act 1995 S5.42 and S5.44

Policy Implications

Updating the current delegations

Financial Implications

Nil

Strategic Implications

Nil

Consultation

DCEO, SAO.

Comment

There are 25 amendments being brought before Council for approval. These include an additional stand-in signatory to shire bank accounts; increasing levels of purchase order requirements in line with amendments in regulations; including the scope of involvement by the Manager of Works and the Manager of Projects. These amendments are summarised below and a full list of the proposals is included in Papers relating.

	<b>Delegation</b>	<b>Delegated to:</b>
	<b>Additional delegations</b>	
1	F01 Payments from trust and municipal funds	Shire President / Senior Administration Officer
2	F02 Investments	Senior Administration Officer
3	F12 Trust fund	Senior Administration Officer
4	F14 Purchase order authorisation	Manager Community Developments
5	A14 Executive functions	Manager Projects
6	E01 Temporary rural road closures	Manager Projects
7	E02 Powers of entry onto land	Manager Projects
8	E07 Use of contractors	Manager of Works Manager Projects
9	E08 Light vehicle replacement	Manager of Works
10	E10 Street tree removal	Manager of Works
	<b>Increase in limits</b>	
11	F05 Budget implementation	Increased limit for tenders to \$ 150 k from \$ 100k in line tender regulations
12	F14 Purchase order authorisation	
	<b>New delegations</b>	
13	F15 Recovery of debts	CEO / DCEO / Senior Administration Officer
14	F16 Land valuations	CEO / DCEO / Senior Administration Officer
15	E19 Private works	CEO / Manager of Works
16	H02 Local government septic tank approvals	Authorised Officer
17	H03 Dealing with nuisances	CEO / Authorised Officer
18	H04 Camping other than at a park or a camping ground	CEO
19	H05 Food act 2008 – enforcement action (section 122)	CEO / Authorised Officer
20	H06 Appointment of authorised officers – Health Act 2016	CEO

21	H07	Authorised officers for certificates of authority	CEO
22	H08	Dwellings unfit for habitation	CEO / Authorised Officer / Building Surveyor
23	H09	Dwellings to be repaired	CEO / Authorised Officer / Building Surveyor
24	B09	Authorised persons – Building Act 2011	CEO / The person holding the office of Building Surveyor.
25	B10	Certificate of design compliance	

### Voting Requirements

Absolute majority

### Officer Recommendation

**That the Council of the Shire of Dundas approve the additional delegations and Delegated Officers now included in the Register of Delegations.**

Moved Cr Hogan  
Seconded Cr Patupis

### Resolution

**That the Council of the Shire of Dundas approve the additional delegations and Delegated Officers now included in the Register of Delegations.**

Carried by: Absolute Majority For: 6 Against 0

Doug Stead left the Council Chambers at 6:27pm.

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.4 – Legal Representation</b>	
Location / Address	Shire of Dundas
File Reference	LS.AD
Author	Doug Stead
Date of Report	6 <sup>th</sup> February 2017
Disclosure of Interest	Yes

### Summary

For the Council of the Shire of Dundas to consider and approve the payment of legal fees incurred by the CEO in respect of defamatory statements made by a member of the Norseman community.

### Background

On the 2<sup>nd</sup> December 2016 a member of the Norseman community entered the shire building and approached 2 staff members. During the course of a conversation which was very audible to all present, several statements of a slanderous nature were made disparaging the character and reputation of the CEO.

### Statutory Environment

Nil

### Policy Implications

Policy A.3 Legal Representation

Financial Implications

The legal fees will be accommodated in the 2016/17 budget review.

Strategic Implications

Nil

Consultation

Shire President, Deputy President

Comment

The decision to seek legal opinion was discussed in private by the council with council's decision being subsequently relayed to the CEO. Based on past history involving similar circumstances it was council's opinion that legal advice should be sought and that council would cover the costs as set out in Policy A3. The charge from McLouds amounted to \$1,112.23.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas approve the payment of legal fees in the amount of \$1,112.23 incurred by the CEO in response to defamatory comments made against the CEO in public by a member of the community.**

Moved Cr Webb  
Seconded Cr Vicensoni

**Resolution**

**That the Council of the Shire of Dundas approve the payment of legal fees in the amount of \$1,112.23 incurred by the CEO in response to defamatory comments made against the CEO in public by a member of the community.**

Carried by: Simple Majority For: 6 Against 0

Doug Stead returned to the Council Chambers at 6:28pm.

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.5– Approval of the Compliance Audit Report</b>	
Location / Address	Shire of Dundas
File Reference	LS.CM
Author	Doug Stead
Date of Report	9 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council to consider the outcomes of the 2016 Compliance Audit return as shown in the Papers Relating.

### Background

The Chief Executive Officer has carried out the 2016 Compliance Audit Return (CAR). The 2016 CAR is included in the Papers relating.

### Statutory Environment

Section 7.13 (1) (i) of the Local Government Act and Audit Regulations 13 to 15.

In brief the process is: -

- a) a compliance audit must be carried out for the period 1 January to 31 December in each year;
- b) a compliance audit return, in a form approved by the Minister, is to be completed;
- c) the return is to be presented to the Council at a Council meeting;
- d) the return is to be adopted by the Council;
- e) the return is to be recorded in the minutes of the meeting at which it was adopted;
- f) a certified copy of the return, together with a copy of the Council minute adopting the return and any additional information explaining or qualifying the return, is to be sent to the Director General of the Department for Local Government and Regional Development by 31 March. Note – “certified” means signed by the President and the CEO.

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

DCEO

### Comment

The CAR is one of the tools that allows the Council to monitor how the organisation is functioning in regards to compliance with the Local Government Act 1995. This year's return again places emphasis on the need to bring to the attention of Council any cases on non-compliance or where full compliance was not achieved.

Through a total of 87 questions the 2016 CAR concentrates on the statutory obligations of the local government in the areas of:

- |   |    |
|---|----|
| • Commercial Enterprises by Local Governments | 5  |
| • Delegation of Power/Duty                    | 13 |
| • Disclosure of Interest                      | 16 |
| • Disposal of Property                        | 2  |
| • Elections                                   | 1  |

• Finance	14
• Local Government Employees	5
• Official Conduct	6
• Tenders for providing goods and services	<u>25</u>
	87

Based on the outcome of the return, the Shire of Dundas achieved 93% compliance.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council of the Shire of Dundas adopt the 2016 Compliance Audit Return as recommended by the Audit Committee.**

Moved Cr Bonza  
Seconded Cr Hogan

#### Resolution

**That the Council of the Shire of Dundas adopt the 2016 Compliance Audit Return as recommended by the Audit Committee.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.6 – Draft of Proposed Purchasing Policy</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Doug Stead
Date of Report	10 <sup>th</sup> February 2017
Disclosure of Interest	Nil

#### Summary

For the Council of the Shire of Dundas to note the draft purchasing policy and to make comment or suggestions as to the content.

#### Background

S11.A of the Local Government (Functions and General) Regulations 1996 states that “a local government must prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods and services where the consideration under the contract is, or is to be expected to be (now) \$150,000 or less or worth (now) \$150,000 or less.”

This policy needs to be reviewed from time to time.

#### Statutory Environment

Local Government (Functions and General Regulations 1996.

#### Policy Implications

Policy F3

Financial Implications

Nil

Strategic Implications

Improved transparency.

Consultation

DCEO, WM, PM,

Comment

The document submitted is a draft copy of what Shire Management wish to present for adoption at the March meeting of Council. The document was put together after reviewing similar policies from surrounding GVROC shires and is believed to be suitable for our needs. There is a great deal of transparency in the proposed policy without inhibiting our ability to comply with regulations or to hinder the purchasing function.

Voting Requirements

Simple Majority

Officer Recommendation

**That the Council of the Shire of Dundas note the draft copy of a revised purchasing policy.**

Moved Cr Vicensoni  
Seconded Cr Webb

Resolution

**That the Council of the Shire of Dundas note the draft copy of a revised purchasing policy.**

Carried by: Simple Majority For: 6 Against 0

**10.4 Administration, Finance and Community Service**

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid (1<sup>st</sup> December 2016 to 31st December 2016)</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	16 <sup>th</sup> January 2016
Disclosure of Interest	Nil

**Trust Cheques**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
523	08/12/2016	Building & Construction Industry Training Fund	RECOUP TO BCITF	887.73
				<b>\$887.73</b>



**Municipal Cheques**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
26194	02/12/2016	Centre Cinema Esperance Pty Ltd	Tickets to the Cinemas - Youth & Adult	111.00
26195	02/12/2016	Telstra Corporation Limited	Various landline accounts & internet 05.11.16 - 04.12.16	1258.07
26197	08/12/2016	Esperance Beeline Florist	Supply 1x Large ANZAC Wreath and 4x Medium ANZAC Wreaths	380.00
26198	08/12/2016	Telstra Corporation Limited	Various Mobile Accounts 17.11.16 - 16.12.16 \$1122.06 Satellite Usage \$140.00	1262.06
26199	15/12/2016	Australian Communications & Media Authority	LICENCE RENEWAL 13.12.2016 - 13.12.207	112.00
26200	15/12/2016	Horizon Power	Street Light Usage 01.11.16 - 30.11.16	3468.21
26201	15/12/2016	State Law Publisher	Government Gazette Subscription renewal 2017	1215.00
26202	15/12/2016	Telstra Corporation Limited	Youth ADSL 20.11.16 - 19.12.16	59.95
26203	15/12/2016	Water Corporation	Various Water Accounts (01.11.2016 - 31.12.2016)	10483.28
				<b>\$18'349.57</b>

**Municipal Account EFT's**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT1071	01/12/2016	Norseman Hardware	Various hardware items (01.10.2016 - 31.10.2016)	6137.91
EFT1072	02/12/2016	Eucla Motor Hotel	Accommodation & Diesel Fuel Purchased – Road crew work in Eucla (17.10.16 - 19.10.16)	6282.62
EFT1073	02/12/2016	Australia's Golden Outback	Shire Editorial in 2017 Australia's Golden Outback Holiday Planner	1675.00
EFT1074	02/12/2016	Advertiser Print	1000x 4 Colour Plain Envelopes and 200x Window face Black Only	514.00
EFT1075	02/12/2016	ARCHIVEWISE	Monthly Storage Fee for Rates & minute Books New & Old 01.10.16 - 31.10.16	152.24
EFT1076	02/12/2016	BOC Limited	Container Service Fee (28.09.16 - 28.10.16)	33.88
EFT1077	02/12/2016	Courier Australia	Freight (Sigma Chemicals)	339.83
EFT1078	02/12/2016	Carroll & Richardson - Flagworld Pty Ltd	Banners x8 and Eyelets x168 (Shire Flags)	3049.20
EFT1079	02/12/2016	Child Support	Payroll deductions	97.38
EFT1080	02/12/2016	CH Resources Pty Ltd	Rates refund for assessment A3617 LOT EL 63-1419 NORSEMAN 6443	928.32
EFT1081	02/12/2016	Shire of Dundas Municipal Fund	Payroll deductions	550.00
EFT1082	02/12/2016	Elite Gym Hire	Hire of Lat pull down, leg extension, bench press, FID Bench, Squat Rack & Multi-Trainer 12.10.16 - 12.11.16 \$568.65	885.18

			Hire of Treadmill 12.10.16 – 12.11.16 \$316.53	
EFT1083	02/12/2016	Department of Fire & Emergency Services	ESL (October 2016) \$17599.65 2016/17 ESL for Shire owned properties \$1849.05	19448.70
EFT1084	02/12/2016	FAJ IT Services Unit Trust	Monthly Service Agreement	2548.18
EFT1085	02/12/2016	Star Track Credit	Freight (ATOMS, Sheldon Enterprises, Bunzl & Jason Signmakers)	508.83
EFT1086	02/12/2016	Norseman Visitor Centre	First half of grant for 2016/17	33000.00
EFT1087	02/12/2016	Norseman Community Resource Centre	Printing of the Norseman Today Vol32 No10 x400 Copies \$2800.00 Sale of Assets – Boardroom table, Epson Projector, Security Camera System \$2271.68	5071.68
EFT1088	02/12/2016	Online Business eSystems	Supply black toner for Samsung Printer	136.50
EFT1089	02/12/2016	O'Dwyer Electrical	Install new three phase power supply from existing workshop switchboard to new weather proof switchboard & install four LED flood light poles \$37983.00 Relocate PowerPoint and two network cables at shire admin office \$418.00	38401.00
EFT1090	02/12/2016	Public Libraries WA Inc	PLWA Membership 2016/2017	110.00
EFT1091	02/12/2016	Shenton Pumps	Vac Hose Set Up For Swimming Pool	946.00
EFT1092	02/12/2016	Royal Life Saving Society WA Inc	Lifeguard Supplies (Shirts, Oxygen Mask, Bumbag Kit, Pool Spine Board Straps, Whistle & Speed block) Watch around water registration 2016/17	549.40
EFT1093	02/12/2016	Sigma Companies Group Pty Ltd	Pool Stabiliser 45kg x1, Pool stabiliser 25kg x1	200.75
EFT1094	02/12/2016	South Coast Foodservice	Purchase 1x Mop Bucket & 2x Mop Heads	56.25
EFT1095	02/12/2016	Telford Industries	Hypo-Chlorine 1000lt x1 and IBC 1000lt DG with 2x Metal Signs	1274.90
EFT1096	02/12/2016	Top Model Investments Pty Ltd	Airport upgrade - Pricing Project & Seeking Quotes 24Hrs, Meetings with Civil Group, Site Visit 16hrs plus car hire & flights	15427.50
EFT1097	02/12/2016	Wilsons Diesel & Auto Repairs	Check starting problem, Bleed fuel system, Check power to fuel solenoid, Check alternator (not charging) check fuses, Replace two blown fuses, Replace starter & Earth cable \$1460.10 Check charging problem on P282, replace battery and clean terminals \$220.00	1680.10

EFT1098	02/12/2016	WesTrac Pty Ltd	Supply Automatic (Electric) Quick Coupler Kit	1741.97
EFT1099	08/12/2016	Shire of Dundas	BCITF COMMISSION	16.50
EFT1100	08/12/2016	Aerodrome Management Services Pty Ltd	Annual Safety Inspection at Norseman Aerodrome	4565.00
EFT1101	08/12/2016	Airport Lighting Specialists Pty Ltd	Purchase 1x White Windsock plus Postage	236.50
EFT1102	08/12/2016	Norseman All Terrain Survey's	5 Hours of Survey Work at Norseman Airstrip	651.60
EFT1103	08/12/2016	Asphalt In A Bag Pty Ltd	Supply 50x 20KG Asphalt Bags	1718.75
EFT1104	08/12/2016	OfficeMax	Ink, Laminating Pouches and Binding Cover, Purchase 1x Stamp for Records Registration	143.58
EFT1105	08/12/2016	BE Stearne & Co Pty Ltd	Install Shopfront and Autodoor Set at Town Hall	14700.81
EFT1106	08/12/2016	BP Norseman	Diesel & Unleaded Fuel Plus 2x Hats Purchased 03.10.16 - 29.10.16	1489.42
EFT1107	08/12/2016	The Civil Group	Norseman Airfield Upgrading: Detailed Design - 21.09.16 - 18.10.16 Claim No7	10098.00
EFT1108	08/12/2016	Dundas Fencing & Building Maintenance	Supply and Install Welded Mesh Frames to old Winder Display including one PA Door \$7254.50 Cut down information signs \$269.50 Tree lopping at museum, downing street, pensioner units and Angove street \$2689.50 Swap lock around at admin \$77.00 Works at aged care units – locate problem with toilet drainage and pump toilets \$448.80 Supply and install new solid core door to kitchen at town hall and paint \$731.50 Locate problem with exhaust fan in toilet at 124 Prinsep \$77.00 Screw roof down to old shed behind admin building \$77.00	11624.80
EFT1109	08/12/2016	Esperance Freight Lines	Freight (Telford & SAMI)	636.21
EFT1110	08/12/2016	Future Security Solutions Pty Ltd	Completed installation of CCTV to depot lighting pole \$13783.44 Install 2x CCTV monitors in shire offices \$1987.70	15771.14
EFT1111	08/12/2016	Star Track Credit	Freight (JR & A Hersey and All Flags)	101.93
EFT1112	08/12/2016	Marketforce	Activities on thoroughfares (West Aus 04.10.16, KM 04.10.16) Electors General Meeting (KM 21.10.16)	755.63
EFT1113	08/12/2016	Norseman IGA	Various Items Purchased 01.10.16 - 31.10.16	733.76
EFT1114	08/12/2016	Online Business eSystems	Monthly Fee for Annual Time Agreement	71.50

EFT1115	08/12/2016	O'Dwyer Electrical	Replace Faulty PE Cell on Flood Lights at Marks Park	165.00
EFT1116	08/12/2016	Pet Tags Australia	Purchase 130 Cat & Dog Tags	380.99
EFT1117	08/12/2016	South East Petroleum	Diesel Fuel 7900lts \$9227.91 Diesel Fuel 7900lts \$9281.79 Diesel & Unleaded sales 02.10.16 – 30.10.16 \$1864.88	20374.58
EFT1118	08/12/2016	Kim Turnock Painting Services	Prepare and Paint Steel Work at Shire Office \$11790.00 Prepare and paint complete internal of toilets at shire (outside) \$1430.00 Paint steel work and concrete floor at museum \$1620.00	14840.00
EFT1119	08/12/2016	Pania Turner	Reimbursement - Bunnings (gifts for Seniors Christmas Dinner)	457.03
EFT1120	08/12/2016	IT Vision	Payroll Leave Essentials 6.10.16 - 7.10.16 for C.Stewart	812.90
EFT1121	08/12/2016	Zipform Pty Ltd	1000x Dog Registration Forms	620.18
EFT1122	15/12/2016	Australian Taxation Office	BAS (November 2016)	15402.00
EFT1123	15/12/2016	All Flags Dot Imagery	4x Poles - Components, Weights for Flag Poles 600mm	352.00
EFT1124	15/12/2016	Atom Supply	Supply 4x Strapping Bandit S/Steel and 2x Buckle Bandit S/Steel	602.80
EFT1125	15/12/2016	Austral Mercantile Collections	Rates Debt Collection	1750.60
EFT1126	15/12/2016	J Best	Claim (Council Meeting 15.11.2016) Claim electors meeting 15.11.16	363.00
EFT1127	15/12/2016	Laurene Bonza	Claim (Council Meeting 15.11.2016) claim electors meeting 15.11.16	240.00
EFT1128	15/12/2016	Cuten Guneder Machinery	Truck Hire for 206.50 Hours 01.11.16 - 30.11.16 \$17552.50 Day hire of loader 26.10.16 – 24.11.16 \$9500.00	27052.50
EFT1129	15/12/2016	Shire of Dundas Municipal Fund	Payroll deductions	550.00
EFT1130	15/12/2016	Dundas Fencing & Building Maintenance	Pump out dump point at Tourist Centre	410.85
EFT1131	15/12/2016	Esperance Autos	Service, Soft Tonneau Cover, Tailgate Liner and Fitted to P318 – Manger Works	1179.42
EFT1132	15/12/2016	Elite Gym Hire	Hire of Lat pull down, Leg extension, Bench press, FID Bench, Squat Rack & Multi Trainer 12.11.16 - 12.12.16 \$568.65 Hire of treadmill and cross trainer 12.11.16 – 12.12.16 \$455.31	1023.96
EFT1133	15/12/2016	Electrics With Style	Replaces Lighting Furies building, Check Pump Motor Serviceable	1065.93
EFT1134	15/12/2016	JEP Hogan	Claim (Council Meeting 15.11.2016) Claim electors meeting 15.11.2016	240.00

EFT1135	15/12/2016	Instant Weighing	Check and Repair Digital Scales on P254 \$756.25 Faulty key board on Compuload, repair for P254 \$380.06	1136.31
EFT1136	15/12/2016	Kambalda Amateur Swimming Club	6x KIDSPORT - M.Day, J.Turner, J.Warner, C.Wing, H.Wing & L.Wing	550.30
EFT1137	15/12/2016	LGIS Broking	2015 - 2016 Motor Vehicle Premium Adjustment as at June 2016	804.76
EFT1138	15/12/2016	Main Roads Western Australia	Refund of State Black Spot Funds 2015/16 - Total Project Completion costs less that claims submitted	1391.50
EFT1139	15/12/2016	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.11.16 - 04.12.16	65.89
EFT1140	15/12/2016	O'Dwyer Electrical	Install electrical wiring to two split systems a/c in gym \$2560.00 Faulty find on pump station at tin dam for sports oval, replace selector switch \$643.50 Rewire switch board for RCD safety switch and install extra PowerPoint for CCTV \$1100.00	4303.50
EFT1141	15/12/2016	Rasa Patupis	Claim (Travel, council meeting and electors meeting 15.11.16)	536.40
EFT1142	15/12/2016	Puzzle Consulting	Assistance on Norseman Airport Project	1672.00
EFT1143	15/12/2016	South Coast Foodservice	5x 5lt Revive Disinfectant	71.45
EFT1144	15/12/2016	YH Vicensoni	Claim (Council Meeting and electors meeting 15.11.2016)	240.00
EFT1145	15/12/2016	Wilson's Diesel & Auto Repairs	Check oil on hydraulics, Remove pipe and weld crack, test joystick solenoid, replace centre bearing and yoke retainer, replace expired fire extinguisher and bracket \$5230.20 Travel to case loader, remove left ripper, degrease and weld \$376.60 Carry out 12'000km service of Subaru forester \$293.00 Supply and fit 6x tyres to Toyota Hilux \$2200.00 Remove right ripper, clean and prepare for welding, fill hydraulic tank and test \$531.50 Carry out 50'000km service, repair wiring and plug on trailer connection on P285 \$1978.00 Check lighting problem on trailer, replace LED lights and wiring, replace trailer plug and check brake operation \$500.50 Carry out 250hrservice on loader \$557.90 Check battery problem on P279 \$1491.90	13159.80

EFT1146	15/12/2016	LW Webb	Claim (Council Meeting and Electors meeting 15.11.2016)	240.00
EFT1147	20/12/2016	Norseman Hardware	Various hardware items (01.12.16 - 19.12.16) \$2419.70 Various hardware items 01.11.16 – 30.11.16 \$2043.83	4463.53
EFT1148	22/12/2016	Australia Post	Postage (01.11.16 - 30.11.16)	722.56
EFT1149	22/12/2016	Adasound	Supply 2 x horn speakers, penn rack, aux lead, amc+120, desk mic & mic lead	1358.00
EFT1150	22/12/2016	BP Norseman	Diesel & Fuel Sales 03.11.16 - 28.11.16	1096.33
EFT1151	22/12/2016	BOC Limited	Container Service Fee (29.10.16 - 27.11.16)	32.78
EFT1152	22/12/2016	Caiguna Roadhouse	Accommodation for 8 people on 8th & 9th December 2016 & meals (Caiguna bushfire)	2255.45
EFT1153	22/12/2016	Courier Australia	Freight (Adasound, Archivewise, state library, toll priority)	177.98
EFT1154	22/12/2016	Dixon Construction	Progress payment claim - November 2016	55205.21
EFT1155	22/12/2016	Esperance Motor Group Pty Ltd	Carry out 6mth/10'000km service on Toyota Prado	331.40
EFT1156	22/12/2016	Fast Finishing Services	Binding of 15 x rates books	1166.55
EFT1157	22/12/2016	FAJ IT Services Unit Trust	Monthly Service Agreement	2548.18
EFT1158	22/12/2016	Kambalda Amateur Swimming Club	2016 Kambalda Swimming Club Registration for 8 Swimmers \$941.20 2016 Kambalda Swimming Club Registration for 2 swimmers \$330.60	1271.80
EFT1159	22/12/2016	Star Track Credit	Freight (Uniprint, Jason Signmakers)	176.00
EFT1161	22/12/2016	Golden Flame Nominees Pty Ltd	Evening Meals for 7 People (Ray Rider & Crew)	220.50
EFT1162	22/12/2016	Norseman IGA	Various items (November 2016)	1079.36
EFT1163	22/12/2016	O'Dwyer Electrical	Find fault on effluent pond circuit cutting out, replaced faulty flow switch \$737.00 Remove existing fan/light in toilet, install separate light in toilet at 124 Prinsep \$517.00	1254.00
EFT1164	22/12/2016	On Shore Electrical Solutions	Install new antenna & cabling to control unit. Install corrugated conduit to cover other existing solar cabling for airstrip lighting.	1404.16
EFT1165	22/12/2016	Psychologic Cognitive Therapy Services Pty Ltd	Patient consults between July 16 - October 16 (143 Consults)	2000.00
EFT1166	22/12/2016	Patches n Things	Voucher for Michelle Robertson (Arts Festival)	200.00
EFT1167	22/12/2016	Records Archives Historical Management	Disaster Management Plan preparation (05/10, 17/10, 20/10 & 04/11)	750.75
EFT1168	22/12/2016	South East Petroleum	Diesel 7700lts \$8635.17	9491.43

			Unleaded and Diesel fuel sales 0311.16 – 26.11.16 \$856.26	
EFT1169	22/12/2016	Sigma Companies Group Pty Ltd	Supply 4x Hydrochloric Acid 20lt, 4x 20lt Drum Poly, 1x Descaler gel 20lt & 12x Dry Acid 25kg	942.61
EFT1170	22/12/2016	Wilsons Diesel & Auto Repairs	Service & safety inspection @ 136.90 hours P300 \$882.60 Check Drive system \$855.40 Straighten mower wear plate and fit to deck \$730.90 Tyre Repair \$58.00 Check problem with three point linkage hydraulic control \$220.00	2746.90
EFT1171	22/12/2016	Wedgetail Inn Cocklebidy	Accommodation for 6 people on 5th December 2016, meals & diesel fuel (Caiguna bushfire)	1269.00
3895	08/12/2016	Kilima WA Pty Ltd	Insurance for 81 Roberts (Norseman CRC) – Recovered from CRC	2102.61
PAY	13/12/2016	Payroll	Payroll Direct Debt of Net Pays	73201.08
3899	16/12/2016	Stephen Bowyer	Reimbursement of WA Police Firearms Licence ID Check and Diesel Fuel	420.32
3900	16/12/2016	Pania Turner	Reimbursement of Senior Christmas Dinner Entertainment Band and groceries purchased from Woolworths	1822.55
3907	16/12/2016	Angela Hogan	Travel Claim (CRC Regional Meeting in Kambalda 06.12.2016) - Recovered from CRC	170.28
PAY	27/12/2016	Payroll	Payroll Direct Debt of Net Pays	58601.75
				<b>\$545'601.17</b>

**Municipal Account Direct Debts**

Chq/EFT	Date	Name	Description	Amount
3888	01/12/2016	ANZ Bank	Eftpos merchant Fees	164.90
3897	15/12/2016	Investec	Photocopiers lease payment (November 2016)	5028.07
3898	15/12/2016	Investec	Poster Printer Software lease payment (November 2016)	220.46
DD9153	15/12/2016	ClickSuper	Superannuation 16.11.2016 – 29.11.2016	14359.31
DD9165	15/12/2016	ClickSuper	Superannuation 30.11.2016 – 13.12.2016	18280.00
				<b>\$30'052.74</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
<b>3891</b>	<b>05/12/2016</b>	<b>Chief Executive Officer</b>		
	24/10/2016	Grilled Pty Ltd Subiaco	Refreshments	38.40
	24/10/2016	The Lion and Jaguar Subiaco	Refreshments	20.50

	25/10/2016	Kings Park Motel Subiaco	Accommodation for D.Stead 23 & 24 October 2016	320.00
	02/11/2016	Dept of Environment Perth	Expansion of Rubbish Tip	200.00
	03/11/2016	Office National Kalgoorlie	Stationery	34.61
	04/11/2016	McDonalds Kalgoorlie	Refreshments	11.40
	07/11/2016	Travel Reservation Sydney	Accommodation for S Bowyer & P Ladewig 16.11.2016 (Great Eastern Lodge Perth)	320.00
	14/11/2016	Caltex Norseman	Fuel	86.40
	17/11/2016	Matthews Smash Repairs Esperance	New Windscreen for Toyota Prado	364.78
	17/11/2016	Esperance Express	Stationery	44.35
	17/11/2016	Fairfax Subscriptions	Email Magazine Subscription	59.54
				<b>\$1'499.98</b>
<b>3891</b>	<b>05/12/2016</b>	<b>Deputy Chief Executive Officer</b>		
	24/10/2016	Travel Reservation Sydney	Accommodation for P Ladewig 27.10.2016 (Great Eastern Lodge Perth)	160.00
	01/11/2016	PayPal	PFD Merge for Annual Report	4.08
	03/11/2016	Hema Maps	Navigation system – Project Manager's vehicle (Bushfire)	699.00
	09/11/2016	Esplanade Fremantle	Parking	20.24
	10/11/2016	Esplanade Fremantle	Parking	20.24
	11/11/2016	Esplanade Fremantle	Parking	20.24
				<b>\$923.80</b>
3891	05/12/2016	Bank Fees	ANZ Credit Card Bank Fees 24.10.2016 – 21.11.2016	54.47
				<b>\$2'478.25</b>

## Summary of account totals

Trust Cheques	\$887.73
Municipal Cheques	\$18'349.57
Municipal EFT's	\$545'601.17
Municipal Direct Debit's	\$30'052.74
Municipal Credit Cards	\$2'478.25
<b>Grand total for December 2016</b>	<b>\$597'369.46</b>

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2016 to 31<sup>st</sup> December 2016 be noted.**

Moved Cr Patupis  
Seconded Cr Bonza

Resolution

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2016 to 31<sup>st</sup> December 2016 be noted.**



Carried by: Simple Majority

For: 6

Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Accounts Paid (1<sup>st</sup> January 2017 – 31<sup>st</sup> January 2017)</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	9 <sup>th</sup> February 2017
Disclosure of Interest	Nil

**Trust Cheques**

Chq/EFT	Date	Name	Description	Amount
				<b>\$0.00</b>

**Municipal Cheques**

Cheque	Date	Name	Description	Amount
26204	06/01/2017	Horizon Power	Various Power Accounts 19.10.16 - 16.12.16 \$11288.65 Electricity 15.10.16 – 15.12.16 \$4397.99	15686.64
26205	06/01/2017	Telstra Corporation Limited	Various telephone accounts 04.11.16 - 04.12.16 \$1193.16 Youth ADSL 20.12.16 – 19.01.17 \$59.95 Satellite Usage 16.12.16 – 15.01.17 \$142.55 Mobile Accounts 17.12.16 – 16.01.17 \$1099.32	2494.98
26206	13/01/2017	Horizon Power	Electricity construction supply to 18 Mildura Street Norseman	14185.79
26207	25/01/2017	McLeod's Barristers & Solicitors	Advice in relation to defamatory statements	1112.23
				<b>\$33'479.64</b>

**Municipal Account EFT's**

EFT	Date	Name	Description	Amount
EFT1172	03/01/2017	Malcolm Thompson Pumps	Supply parts and service new pool chlorine system and supply training for new manager	5874.26
EFT1173	06/01/2017	Norseman All Terrain Survey's	Survey Mort Harslett Drive	3320.10
EFT1174	06/01/2017	ARCHIVEWISE	Storage of Rate Books, Minute Books new & old 01.11.16 - 30.11.16 \$174.05, Storage of rate and minute books 01.12.16 – 31.12.2016 \$172.07	346.12
EFT1175	06/01/2017	Bunzl Limited	Purchase 5x Cartons of Black Bin Liners	278.08
EFT1176	06/01/2017	OfficeMax	Supply Assorted Goods for Disaster Bin (Records Management), coloured paper for printing of timesheets	102.00

EFT1177	06/01/2017	J Best	President Allowance (Oct - Dec)	3000.00
EFT1178	06/01/2017	Child Support	Payroll deductions	136.52
EFT1179	06/01/2017	The Civil Group	Norseman Airfield Upgrading: Detailed Design 30.11.16 - 20.12.16 Claim No9 \$15541.66, Norseman airfield upgrading detailed design 19.10.16 – 29.11.16 \$10975.50	26514.16
EFT1180	06/01/2017	Shire of Dundas Municipal Fund	Payroll deductions	550.00
EFT1181	06/01/2017	Dundas Fencing & Building Maintenance	Install 3 toilet block & veranda	11930.76
EFT1182	06/01/2017	Esperance Communications	Install 2 New PTZ Cameras for Phoenix Park	12848.00
EFT1183	06/01/2017	Esperance Mower & Chainsaw Repairs	Service 2 x chainsaws, brush cutter & hedge trimmer, Repair Honda genset	571.10
EFT1184	06/01/2017	Esperance Freight Lines	Freight (1x Ad blue for Pool)	102.27
EFT1185	06/01/2017	Future Security Solutions Pty Ltd	Upgrade CCTV security camera's at depot	2911.70
EFT1186	06/01/2017	JR & A Hersey Pty Ltd	4x Shirts LS HV A/V	237.60
EFT1187	06/01/2017	Jason Signmakers	6x Fire Restriction Signs 1200x900 \$1247.40, supply 8x speed limit signs and 1x disabled sign \$336.60	1584.00
EFT1188	06/01/2017	City of Kalgoorlie- Boulder	Records Storage 01.11.16 - 30.11.16	30.80
EFT1189	06/01/2017	Kalgoorlie Refrigeration and Air-conditioning	Supplied & Install 2x 8kw Split System unit into Gym \$7810.00, Norseman aged care units – service a/c x4 \$475.20, Repair and adjust 2x HP controllers at admin \$308.00	8593.20
EFT1190	06/01/2017	Landgate	Land Enquiry x13 \$49.70, Mining tenement M2016/11 07.10.16 – 04.11.16 \$37.90, Land Enquiry x4 \$34.85	112.45
EFT1191	06/01/2017	Marketforce	Advertising - Amendment to Fee's & Charges KM 18.11.16	247.13
EFT1192	06/01/2017	Norseman Concrete	Supply and Deliver Cracker Dust on 25.11.16	1099.12
EFT1193	06/01/2017	Online Business Equipment	Service Agreement No 17649 (Annual Time Agreement)	71.50
EFT1194	06/01/2017	O'Dwyer Electrical	Install Sub main power supply from men shed back switch board to sea container switch board \$5720, Install PA system at Norseman Swimming Pool \$2145	7865.00
EFT1195	06/01/2017	IT Vision	Data update to remove day box information, import keywords for councils and close all day boxes (Record mgt. system)	1650.00
EFT1196	06/01/2017	Wilson's Diesel & Auto Repairs	Supply & fit 4 x tyres P269 \$1580.40, Supply and fit 4x Tyres P268 \$1580.40, Service P300 \$388.80, Remove bonnet and	5140.00

			replace damaged headlight P268 \$1239.20, Replace battery, Change over alternator on P268 \$293.20. Repair puncture on P268 \$58.00	
EFT1197	06/01/2017	LW Webb	Deputy President Allowance (Oct - Dec)	750.00
EFT1198	13/01/2017	OfficeMax	Purchase 2x Diaries, 2x Binding Covers and 1x Pk of Note Pads	65.49
EFT1199	13/01/2017	Courier Australia	Freight (Shenton Pumps and Advertiser Print) \$430.55, Freight state library \$42.17	472.72
EFT1200	13/01/2017	Commander Australia Limited	Service & Equipment - Quarterly System Maintenance 09.01.17 - 08.04.17	284.16
EFT1201	13/01/2017	WA Country Health	Compliance testing & report for dental x-ray equipment - expiry 02/12/2019	1011.45
EFT1202	13/01/2017	Child Support	Payroll deductions	58.41
EFT1203	13/01/2017	Shire of Dundas Municipal Fund	Payroll deductions	550.00
EFT1204	13/01/2017	Esperance Mower & Chainsaw Repairs	Honda Generator - supply & fit new spark plug and coil	203.00
EFT1205	13/01/2017	Elite Gym Hire	Hire of Weights system (12.12.16 - 12.01.17) \$568.65, Hire of treadmill and bike \$316.53	885.18
EFT1206	13/01/2017	A.D. Engineering International	Town clock quarterly service (03.12.16 - 02.03.17)	132.00
EFT1207	13/01/2017	Threat Protect	Alarm Monitoring at Shire Offices & Telecentre (01.01.17 - 31.03.17) \$325.56, Alarm monitoring at youth centre (01.01.17 - 31.03.17) \$119.25	444.81
EFT1208	13/01/2017	P & L Hogan Transport Services	Supply 1 x 45kg gas bottle	157.00
EFT1209	13/01/2017	Hornsey Plumbing & Gasfitting	Pre lay for amenities block, connect septic tanks and fit tap wear at Museum Toilets \$5630.00 Fix leaking tap at 11 Roberts \$220.00 Fix taps in laundry at day-care \$450.00 bypass valve to pool, unblock kids pool, plug inlet vent at town pool \$3620.00 disconnect then reconnect gas to oven at town hall \$120.00	10040.00
EFT1210	13/01/2017	FAJ IT Services Unit Trust	Monthly Service Agreement	2548.18
EFT1211	13/01/2017	Jason Signmakers	8 x Fire Ban signs	748.00
EFT1212	13/01/2017	Landgate	Title search check A1009	24.85
EFT1213	13/01/2017	Star Track Credit	Freight (office national)	55.74
EFT1214	13/01/2017	Malcolm Thompson Pumps	Supply seal kit & service Tin Dam pump	1441.37
EFT1215	13/01/2017	Norseman Eyre Motel	Accommodation & meals on 7th & 8th December 2016 for O'Dwyer Electrical - Men shed	522.00

EFT1216	13/01/2017	Norseman Community Resource Centre	Printing of the Norseman Today paper Vol 32 No 11 (40 x A4 colour pages)	4000.00
EFT1217	13/01/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.12.16 - 04.01.17	65.89
EFT1218	13/01/2017	South Coast Foodservice	6 x cartons of toilet paper & 4 x cartons of hand towel	455.40
EFT1219	13/01/2017	Tank Management Services Pty Ltd	Purchase 400lt Genius Diesel Unit with Pump Cover	1774.00
EFT1220	20/01/2017	Australian Taxation Office	BAS (December 2016)	57311.00
EFT1221	20/01/2017	Australasian Performing Right Association Limited	Licence Renewal Fees (01.01.17 - 31.03.17)	195.80
EFT1222	20/01/2017	Advertiser Print	Purchase 1000x Community Calendars	5385.00
EFT1223	20/01/2017	Austral Mercantile Collections	Rates debt collection	367.40
EFT1224	20/01/2017	J Best	Claim (Council Meeting 20.12.2016)	283.00
EFT1225	20/01/2017	Butler Settineri (Audit) Pty Ltd	Audit for the Norseman Community Resource Centre for year ended 30 June 2016 (recovered from CRC)	3300.00
EFT1226	20/01/2017	Laurene Bonza	Claim (Council Meeting 20.12.2016)	160.00
EFT1227	20/01/2017	Bush Furniture Man	8x Ultimate Picnic Tables & Freight (remaining amount from inv 1644-2)	429.00
EFT1228	20/01/2017	Esperance Combined Tyre & Mechanical Service	Wheel alignment & balance - DS263 \$85.00 Wheel alignment & balance – 21DS \$85.00 Wheel alignment & balance – DS232 \$85.00	255.00
EFT1229	20/01/2017	Esperance Rural Supplies	Supply Polypipe Blue line 110mm plus freight	1790.53
EFT1230	20/01/2017	Esperance Earthworks Pty Ltd	Transport excavator, box out hill and return excavator - including meals & accommodation	8195.55
EFT1231	20/01/2017	Department of Fire & Emergency Services	ESL (November 2016)	3328.17
EFT1232	20/01/2017	Griffin Valuation Advisory	Professional Valuation of Land & Building Assets	3960.00
EFT1233	20/01/2017	JEP Hogan	Claim (Council Meeting 20.12.2016)	160.00
EFT1234	20/01/2017	Kalgoorlie Retravison	Supply 1x 420lt White Top Mount Fridge	798.00
EFT1235	20/01/2017	Golden Flame Nominees Pty Ltd	Christmas BBQ & Drinks for 50 People 16.12.16	2707.60
EFT1236	20/01/2017	Norseman Concrete	Supply & deliver 1.4m3 of concrete	820.60
EFT1237	20/01/2017	Rasa Patupis	Claim (Council Meeting 20.12.2016)	160.00
EFT1238	20/01/2017	YH Vicensoni	Claim (Council Meeting 20.12.2016)	160.00
EFT1239	20/01/2017	Wilsons Diesel & Auto Repairs	Replace original air intake hose with pre-cleaner type intake system on P299 \$1491.00	1573.80

			Tailgate repairs on tip truck P284 \$82.80	
EFT1240	20/01/2017	LW Webb	Claim (Council Meeting 20.12.2016)	160.00
EFT1241	20/01/2017	Western Australian Treasury Corporation	Government Guarantee Fee - Debenture	297.26
EFT1242	25/01/2017	BE Stearne & Co Pty Ltd	Supply & install new door & window covers – Youth centre	9999.42
EFT1243	25/01/2017	BP Norseman	Diesel & Unleaded fuel purchases 01.12.16 - 23.12.16	3203.25
EFT1244	25/01/2017	BOC Limited	Container Service Fee (28.11.16 - 28.12.16)	33.88
EFT1245	25/01/2017	Child Support	Payroll deductions	68.16
EFT1246	25/01/2017	Shire of Dundas Municipal Fund	Payroll deductions	601.24
EFT1247	25/01/2017	Dundas Fencing & Building Maintenance	Pumping at waste facility, hire of sludge pump \$4785.00 Pump breakaways toilets \$2541.99 Lop tree branches at bible building and unblock drain from welcome park hand basin \$869.00 Pump out dump point at Welcome Park \$415.80	8611.79
EFT1248	25/01/2017	Department of Fire & Emergency Services	ESL (December 2016)	891.46
EFT1249	25/01/2017	Hornsey Plumbing & Gasfitting	Service instant hot water system at Admin	250.00
EFT1250	25/01/2017	Landgate	Mining Tenement Schedule M2016/12 (05.11.2016 - 02.12.2016)	45.60
EFT1251	25/01/2017	Online Business Equipment	Monthly fee for annual time-based service agreement	71.50
EFT1252	25/01/2017	Shenton Pumps	Repairs to Wave 300XL – Swimming pool	2013.55
EFT1253	25/01/2017	South Coast Foodservice	Supply 4x 5L Disinfectant, 4x Ctn's of Toilet Paper and 2x Ctn's of Hand Towel	320.06
EFT1254	25/01/2017	Soil Water Consultants	Biannual Waste Water & Ground Water Sampling: Project No SDD- 004-5-18 \$6436.10 Design work for drying beds: Project No SDD-005-5-17 \$2598.75	9034.85
EFT1255	25/01/2017	Norseman Hardware	Various hardware items (01.12.2016 - 23.12.2016)	2723.69
EFT1256	25/01/2017	Wilson's Diesel & Auto Repairs	Replace two front tyres and Repair Beacon on P254 \$5238.80 Purchase 2x spark plugs for wiper snippers \$23.20 Repair leak on hydraulic lift ram pipe on P254 \$431.30 Carry out 15000km service on 36DS \$398.45	6091.75
EFT1257	25/01/2017	Waterman Irrigation Australia	Remote Access for Standpipe Controller 01.01.2017 - 30.06.2017	257.40

3912	03/01/2017	Kilma Pty Ltd	Rent 81 Roberts Street - January 2017 (recovered from CRC)	1100.00
PAY	10/01/2017	Payroll	Payroll Direct Debit Of Net Pays	67459.03
PAY	24/01/2017	Payroll	Payroll Direct Debit Of Net Pays	59296.58
3939	31/01/2017	Kilma Pty Ltd	Rent 81 Roberts Street - February 2017 (recovered from CRC)	1100.00
				<b>\$386'776.44</b>

**Municipal Account Direct Debts**

Chq/EFT	Date	Name	Description	Amount
3911	03/01/2017	ANZ Bank	ANZ Bank Fees	108.40
DD9173	09/02/2017	ClickSuper	Superannuation 14.12.2017 – 27.12.2017	14879.45
DD9180	16/02/2017	ClickSuper	Superannuation 28.12.2017 – 10.01.2017	14748.32
DD9188	30/02/2017	ClickSuper	Superannuation 11.01.2017 – 24.01.2017	15835.50
				<b>\$45'571.67</b>

**Municipal Account Credit Cards**

Chq/EFT	Date	Name	Description	Amount
<b>3923</b>	<b>04/01/2017</b>	<b>Chief Executive Officer</b>		
	29/11/2016	Corrigin Roadhouse	Fuel for Toyota Prado	88.22
	18/12/2016	Fairfax Subscriptions	Email Magazine Subscription	59.54
	19/12/2016	ALGA Limited Robertson	2017I Membership Renewal – CEO	137.50
	20/12/2016	CPA Australia Ltd Southbank	2017 Membership Renewal – G.Kohobange (as per the employment contract)	720.00
				<b>\$1'005.26</b>
<b>3923</b>	<b>04/01/2017</b>	<b>Deputy Chief Executive Office</b>		
	25/11/2016	Traffic Management	Truck Entry Realignment - Airstrip	736.89
	09/12/2017	Toll Express Brisbane	Freight for Photocopier Waste Toner	118.22
	09/12/2016	Traffic Management	Traffic Management Plan Amendment - Airstrip	107.18
	16/12/2016	Global Communication Kalgoorlie	Installation of Radios – J.Fry and P.Ladewig	748.96
				<b>\$1'711.25</b>
3923	04/01/2017	ANZ Bank Fees	ANZ Credit Card Bank Fees 22.11.2016 – 21.12.2016	29.40
				<b>\$2'745.91</b>

**Summary of account totals**

Trust Cheques	\$0.00
Municipal Cheques	\$33'479.64
Municipal EFT's	\$386'776.44
Municipal Direct Debit's	\$45'571.67
Municipal Credit Cards	\$2'745.91
<b>Grand total for January 2017</b>	<b>\$468'573.66</b>

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> January 2017 to 31<sup>st</sup> January 2017 be noted.

Moved Cr Webb  
Seconded Cr Bonza

**Resolution**

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> January 2017 to 31<sup>st</sup> January 2017 be noted.

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.3 – Financial Statements for the Period Ending 31<sup>st</sup> January 2017.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	13 <sup>th</sup> February 2017
Disclosure of Interest	Nil

**Officer Recommendation**

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> January 2017 be accepted.

Moved Cr Bonza  
Seconded Cr Patupis

**Resolution**

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> January 2017 be accepted.

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> January 2017</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	13 <sup>th</sup> February 2017
Disclosure of Interest	Nil

**Management Report & Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> January 2017**

**Officer Recommendation**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> January 2017 be accepted.**

Moved Cr Vicensoni  
Seconded Cr Hogan

**Resolution**

**That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31<sup>st</sup> January 2017 be accepted.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	15 <sup>th</sup> February 2017
Disclosure of Interest	Nil

**Summary**

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

**Background**

The Officers present their reports on activities for the past month. These reports are in papers relating.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Consultation**

Manager of Works, Community Development Officer and Youth Officer



Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Moved Cr Bonza  
Seconded Cr Webb

Resolution

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.6 – Banners in the Terrace</b>	
Location / Address	Shire of Dundas
File Reference	ED.PG.1
Author	Doug Stead
Date of Report	10 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to note the requirements for the “Banners in the Terrace” competition.

Background

The annual exhibition of banners along St Georges and Adelaide Terraces in Perth allows communities and regions throughout Western Australia to represent themselves to thousands of people travelling along these routes each day.

It is now a much anticipated part of the Annual WA Local Government Convention and Trade Exhibition, with this year’s theme being “Members First”.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

If the Council wishes to provide assistance then the amount required is estimated at approximately \$5,000 which would be covered by the 2016/17 budget.

#### Strategic Implications

Nil

#### Consultation

Manager of CD, DCEO

#### Comment

The Shire has not participated in this competition in the past. However there is currently much enthusiasm amongst our local artists and Norseman District High School indicating that the time may be right to submit a banner from Norseman.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council of the Shire of Dundas note the requirements of the competition and provide support to the commissioning of a suitable banner.**

Moved Cr Bonza  
Seconded Cr Hogan

#### Resolution

**That the Council of the Shire of Dundas note the requirements of the competition and provide support to the commissioning of a suitable banner.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.7 – Request for a Community Grant</b>	
Location / Address	Shire of Dundas
File Reference	GS.PR
Author	Doug Stead
Date of Report	17 <sup>th</sup> February 2017
Disclosure of Interest	Nil

#### Summary

For the Council of the Shire of Dundas to consider and approve or not approve the application received from Norseman and District High School P & C Association Inc.

#### Background

The P & C organisation are seeking funding to acquire additional equipment in order to raise funds for children's activities

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The grant is covered in the 2016/17 budget.

Strategic Implications

Nil

Consultation

Tracy Dixon, Pania Turner as members of the P&C

Comment

The P&C are asking for a grant of \$3,000 and will contribute \$ 5,280 of their own funding.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas approve the Community Grant as requested by the Norseman and District High School P&C Association Inc subject to the proponent declaring an interest and to satisfactory completion of the form.**

Moved Cr Webb  
Seconded Cr Bonza

**Resolution**

**That the Council of the Shire of Dundas approve the Community Grant as requested by the Norseman and District High School P&C Association Inc subject to the proponent declaring an interest and to satisfactory completion of the form.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.8 – Request for a Community Grant</b>	
Location / Address	Shire of Dundas
File Reference	GS.PR
Author	Doug Stead
Date of Report	17 <sup>th</sup> February 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve or not approve the request from the Norseman Golf Club for a Community Grant.

#### Background

The Norseman Golf Club wishes to improve security at the Golf Clubhouse by installing CCTV cameras. The Club has been plagued by break-ins and petty thefts. This is damaging to their reputation and will not attract visitors to the course.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

The grant is covered by the 2016/17 budget.

#### Strategic Implications

Nil

#### Consultation

Golf Club President and members.

#### Comment

The Golf Club is asking for a grant of \$3,836 and will be able to contribute \$2,000 from their funding. The cost of the CCTV and installation is \$5,836. The number of members (male and female) and visitors have increased considerably from a year ago. Currently the club has a membership of 21.

#### Voting requirements

Simple Majority

#### Officer Recommendation

**That the Council of the Shire of Dundas approve the application received from the Norseman Golf Club for a Community Grant of \$3,836 subject to the completion of the form and the provision of a current quote.**

Moved Cr Webb  
Seconded Cr Bonza

#### Resolution

**That the Council of the Shire of Dundas approve the application received from the Norseman Golf Club for a Community Grant of \$3,836 subject to the completion of the form and the provision of a current quote.**

Carried by: Simple Majority

For: 6

Against 0

**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council.

Voting Requirement Simple Majority

**Recommendation**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Moved Cr Bonza  
Seconded Cr Webb

**Resolution**

**That the members of the Council agreed to the introduction of the following late item for decision.**

Carried by: Simple Majority For: 6 Against 0

<b>Agenda Reference &amp; Subject</b>	
<b>12.1 - Late Item – Accommodation for Community Nurse</b>	
Location / Address	Shire of Dundas
File Reference	
Author	Doug Stead
Date of Report	20 <sup>th</sup> February 2017
Disclosure of Interest	Nil

**Summary**

That the Council consider providing accommodation for the Norseman Community Nurse

**Background**

Our Community Nurse, Maria Gibbins has been trying to find suitable long term accommodation. The Department of Health does not provide accommodation but does contribute an allowance towards accommodation costs. Maria has been living in short term rentals which do not provide permanence. Maria would like to settle in Norseman however would move to Kalgoorlie if suitable premises were not available.

**Statutory Environment**

Nil

**Policy Implications**

N/A

**Financial Implications**

If the Shire were to provide accommodation it would earn rental income which would offset any maintenance issues.

#### Strategic Implications

The Shire would gain by having a permanently based community nurse in town.

#### Consultation

M of CD, Shire President.

#### Comment

The Shire has 3 vacant houses at present including the current house used by the Doctor. These houses are normally used by sub- contractors working on shire contracts. The house at 36 Angove would be suitable and is furnished.

The current rental value of the house is \$5,720 which averages out at \$120 per week for unfurnished houses. Furnished houses are estimated at \$150 per week. A proposed rental would be to levy a weekly rental of \$120 plus the cost of electricity and telephone usage with the shire bearing the cost of water.

#### Voting Requirements

Simple majority

#### Officer Recommendation

**That the Council of the Shire of Dundas approve the letting of the house at 36 Angove Street, Norseman to the Community Nurse at a weekly rental of \$120 plus any costs incurred on electricity and telephone usage.**

Moved Cr Webb  
Seconded Cr Hogan

#### Resolution

**That the Council of the Shire of Dundas approve the letting of the house at 36 Angove Street, Norseman to the Community Nurse at a weekly rental of \$120 plus any costs incurred on electricity and telephone usage.**

Carried by: Simple Majority For: 6 Against 0

#### **13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 18<sup>th</sup> March 2017 in Eucla.

#### **14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:51pm.