



**Minutes**  
**Ordinary Council Meeting**  
**15<sup>th</sup> August 2017**

MINUTES of the ORDINARY Meeting of Council held  
in the Council Chambers at the Shire Administration  
Office – Prinsep Street Norseman on the 15<sup>th</sup> August  
2017 commencing at 6.00pm

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## 1 Declaration of Opening and Announcement of Visitors.

The Deputy Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Acting Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Deputy Shire President read aloud the Affirmation of Civic Duty and Responsibility.

## 2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

### Financial Interests:

Nil

### Proximity Interests:

Nil

### Impartiality Interests:

Nil

### Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

## 3 Record of Attendance of Councillors / Officers and Apologies.

Cr LW Webb	Deputy Shire President
Cr JEP Hogan	
Cr AR Patupis	
Cr LG Bonza	

Gihan Kohobange	Acting Chief Executive Officer
Jon Fry	Manager of Works & Services
Sonya Ellison	Senior Administration Officer
Tracy Dixon	Administration Officer

### **Apologies**

Doug Stead	Chief Executive Officer
Cr J Best	Shire President
Pania Turner	Manager of Community Development

### **Public Gallery**

Sharon Webb, Leanne Jamieson, Barry Bayley, Amanda Ellison and Janine Thornton

**4 Response to Previous Public Questions Taken on Notice.**

Nil

**5 Public Question Time.**

Amanda Ellison: Can the Council look into changing the main street shopping precinct speed limit to 40kph?

Deputy Shire President: Your question has been taken on notice and will be responded to in due course.

Amanda Ellison: When is the Telstra mobile tower in Norseman going to be erected?

Deputy Shire President: Your question has been taken on notice and will be responded to in due course.

**6 Applications for Leave of Absence.**

Nil

**7 Confirmation of Minutes of Previous Meeting.**

- 7.1 Minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> July 2017 be confirmed as a true and accurate record.

**Recommendation**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> July 2017 be confirmed as a true and accurate record.**

Moved Cr Hogan  
Seconded Cr Patupis

**Resolution**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> July 2017 be confirmed as a true and accurate record.**

Carried by: Simple Majority For: 4 Against: 0

**8 Petitions, Deputations or Presentations.**

Cr Bonza attended the WALGA Local Government Week Convention conference on 2<sup>nd</sup> – 4<sup>th</sup> August 2017. Cr Bonza spoke about the Camp Kulin program, the road funding cuts, Balcatta Transfer Station, green waste processing facility in Grass Patch and the Banners in the Terrace competition.

**9 Announcements by Presiding Member without Discussion.**

The Shire of Dundas is proposing to prepare a “Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017” in accordance with Section 3.12(2) of the Local Government Act with the purpose to amend the existing trading local law by removing anti-competitive clauses and the effect will be to comply with the Joint Standing Committee on Delegated Legislation requirements relating to competition principals.

**10 Reports of Officers.****10.1 Planning, Development, Health and Building**

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.1 – Miscellaneous Licence 63/76</b>	
Location / Address	Shire of Dundas
File Reference	RV.VA.2
Author	Chief Executive Officer
Date of Report	5 <sup>th</sup> August 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider and approve the application for a Miscellaneous 63/75.

Background

The application is made on behalf of Avoca Mining with the intention of installing a pipeline, a power line and a pump station. (See "Papers relating")

Statutory Environment

Mining Act 1978

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Works manager

Comment

The Council have previously approved a clearing permit for this project.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas approve the application for a Miscellaneous Licence 63/76.**

Moved Cr Patupis  
Seconded Cr Hogan

**Resolution**

**That the Council of the Shire of Dundas approve the application for a Miscellaneous Licence 63/76.**

Carried by: Simple Majority

For: 4

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.1.2 – Mobile Phone Base Station</b>	
Location / Address	Shire of Dundas (Fraser Range)
File Reference	EN.SP.4
Author	Chief Executive Officer
Date of Report	5 <sup>th</sup> August 2017
Disclosure of Interest	Nil

**Summary**

For the Council of the Shire of Dundas to note the progress achieved on this project (See “Papers Relating”)

**Background**

Telstra are informing the Shire of a proposal to install a mobile network facility on an existing 75m Guyed Mast structure at the above address as part of the Federal Government’s Mobile Blackspot program. The Mobile Base Station Deployment Code (the Code) provides the framework for Councils and communities to be informed, consulted and engaged in relation to the deployment of mobile phone infrastructure. The Code requires Telstra to invite the Shire of Dundas to comment on:

- The suitability of the draft consultation plan for this community
- Whether there are any additional stakeholders who should be included as interested and Affected Parties (IAP); and
- Whether there are any significant events within the community that the carrier should be aware of in developing the draft consultation plan.

Telstra will review the draft consultation plan having regard to any comments received and will inform council once they commence the formal notification process.

Council gave their approval to this project at the Ordinary meeting held on the 20<sup>th</sup> June 2017. The current report is feedback after the Consultation phase.

**Statutory Environment**

Telstra must operate within the provisions of the Telecommunications Act 997 and the Telecommunications Code of Practice 1997.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**



Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Works manager, Cl Lynn Webb

Comment

The proposed site does not infringe on any historical or tourism areas.

Voting Requirements

Simple Majority

**Officer Recommendation**

**That the Council of the Shire of Dundas approve the request for an Exploration Licence 63/1860.**

Moved Cr Patupis  
Seconded Cr Bonza

**Resolution**

**That the Council of the Shire of Dundas approve the request for an Exploration Licence 63/1860.**

Carried by: Simple Majority For: 4 Against: 0

**10.2 Engineering and Works**

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.1 – Additional Power Station Land Options</b>	
Location / Address	Shire of Dundas
File Reference	EN.SP
Author	Chief Executive Officer
Date of Report	6 <sup>th</sup> August 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to note the progress being made by Contract Power Group to ensure continuity in the supply of power to Norseman. (See “Papers Relating”)

Background



The Contract Power Group, who currently supply Norseman with power, are concerned about the future of Consolidated Norseman Gold Corporation and are contemplating moving the existing power generation to an independent site.

Their first choice of site is the land currently owned by Horizon Power at Lot 1755 Roberts Street, Norseman, which is the same land that Puma Energy has expressed an interest in, and who are currently preparing designs and drawings to support construction. The Shire understands that apart from an expression of interest Puma has not entered into any other agreement with Horizon Power.

Horizon Power considers Puma to be the more suitable tenant from a noise generation point of view and has put forward an analysis of the current options open to Contract Power.

This document has been supplied to the Shire for information purposes only.

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Consultation

Horizon Power

#### Comment

The above report is for information purposes only.

#### Voting Requirements

Simple Majority

#### **Officer Recommendation**

**That the Council of the Shire of Dundas note the ongoing developments regarding secure power generation to Norseman.**

Moved Cr Bonza  
Seconded Cr Hogan

#### **Resolution**

**That the Council of the Shire of Dundas note the ongoing developments regarding secure power generation to Norseman.**

Carried by: Simple Majority

For: 4

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.2.2 – Management Order over Reserve 20114</b>	
Location / Address	Shire of Dundas
File Reference	
Author	Chief Executive Officer
Date of Report	7 <sup>th</sup> August 2017
Disclosure of Interest	Nil

### Summary

For the Council of the Shire of Dundas to consider taking over the Management Order currently held by the Shire of Esperance over Reserve 20114. (See "Papers Relating").

### Background

Reserve 20114 Lot 189 on DP 152575 is currently under a Management Order with the Shire of Esperance, however the Reserve is in the Shire of Dundas.

This situation arose through an error on the part of the Department of Lands.

The Shire of Esperance is currently surrendering the Management Order over this Reserve. The Department of Planning, Lands and Heritage are asking if the Shire of Dundas would be interested in taking a Management Order over the Reserve.

### Statutory Environment

Land Administration Act 1997

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

The Reserve provides another source of water to assist in fighting bush fires in the area.

### Consultation

Department of Planning, Lands and Heritage.

### Comment

The water is collected in a granite outcrop and piped into a water tank. Presumably this was used in developing the railway line to Esperance.

The Shire is under no obligation to accept the Management Order.

### Voting Requirements

Simple majority

**Officer Recommendation**

That the Council of the Shire of Dundas accept the Management Order as requested by the Department of Planning, Lands and Heritage.

Moved Cr Patupis  
Seconded Cr Hogan

**Resolution**

That the Council of the Shire of Dundas accept the Management Order as requested by the Department of Planning, Lands and Heritage.

Carried by: Simple Majority For: 4 Against: 0

**10.3 Members and Policy**

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Activities on Thoroughfares and Public Places Trading Local Law 2016 Amendment</b>	
Location / Address	Shire of Dundas
File Reference	LE.LO
Author	Gihan Kohobange
Date of Report	10 August 2017
Disclosure of Interest	Nil

**Summary**

For the Council to consider an amendment to the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016

**Background**

The Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016 has been reviewed by the joint standing committee on delegated legislation and one of the clauses has been found not to comply with the competition principles agreement signed by each state and territory. The joint standing committee have requested that an amendment to the local law be initiated or they intend to place a “protective” notice of motion in the Legislative Council to disallow the local law. This matter has been raised and considered by the Council in the past however a previous attempt to amend the local law was considered unsatisfactory by the Department of Local Government.

**Statutory Environment**

Joint Standing Committee on Delegated Legislation & the Department of Local Government

**Policy Implications**

N/A

**Financial Implications**

The cost to be incurred will be that of advertising the amendment

**Strategic Implications**

The “protective” notice of motion in the legislative council to disallow the local law would make the local law ineffective and unable to be utilised by the Shire.

#### Consultation

Joint Standing Committee on delegated legislation & Department of Local Government

#### Comment

The offending clause “Conduct of stall holders and traders” under clause 6.8

“(2) A stallholder or trader shall not—

(a) attempt to conduct a business within a distance of 300m of any shop or permanent place of business that is open for business and has for sale any goods or services of the kind being offered for sale by the stallholder or trader;”

This clause is considered anticompetitive and should not be included in the Local Law. Shire Officers have had a number of discussions with the advisory officer from the Legislative Council and the department of Local Government and have prepared an amendment local law to resolve the issue. The proposed amendment will remove the offending clause from the current local law.

A copy of the amendment local law is included in the papers relating.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Shire of Dundas adopt the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017 which removes clause 6.8(2) from the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016.**

Moved Cr Patupis  
Seconded Cr Hogan

#### Resolution

**That the Shire of Dundas adopt the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017 which removes clause 6.8(2) from the Shire of Dundas Activities on Thoroughfares and Public Places and Trading Local Law 2016.**

Carried by: Simple Majority

For: 4

Against: 0

## 10.4 Administration, Finance and Community Service

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.1 – Accounts Paid 01.07.2017 – 31.07.2017</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	08/08/2017
Disclosure of Interest	Nil

**Trust Cheques**

Chq/EFT	Date	Name	Description	Amount

**Municipal Cheques**

Cheque	Date	Name	Description	Amount
26254	01/07/2017	Shire of Dundas	All Shire Vehicle Registrations	37891.40
26255	14/07/2017	Blackwoods Kalgoorlie	Supply 1x Forklift Drum Rotator	1956.57
26256	14/07/2017	Horizon Power	Lighting of Streets 01.06.17 - 30.06.17 and Various Shire Buildings 19.04.17 – 15.06.17	13520.52
26257	14/07/2017	Telstra Corporation Limited	Landline, Mobile, Satellite & Internet Usage 05.06.17 - 04.07.17	2060.94
26258	21/07/2017	Telstra Corporation Limited	Landline & Internet Usage 05.07.17 - 04.08.17	1699.27
				<b>\$57,128.70</b>

**Municipal Account EFT's**

EFT	Date	Name	Description	Amount
EFT1748	07/07/2017	Australia Post	Postage (May 2017)	212.60
EFT1749	07/07/2017	Stephen Bowyer	Utility allowance as per contract	1000.00
EFT1750	07/07/2017	Cook's Tours	Advertising 1/2 page full colour (Cook's Tours Beautiful South )	880.00
EFT1751	07/07/2017	Commander Australia Limited	Service & Equipment - Quarterly System Maintenance 09.07.17 - 08.10.17	284.16
EFT1752	07/07/2017	The Civil Group	Norseman Airfield Upgrade – 21.12.2016 – 18.04.2017	37182.15
EFT1753	07/07/2017	Duncan J Jack	Inspection & Report - Museum Undercover Structure	2420.00
EFT1754	07/07/2017	Dundas Fencing & Building Maintenance	Alter Gates at new Doctors House \$592.68 Cleanout gutters and downpipes at 13 Roberts \$165.00 Fix ceiling eave lining east side at 124 Prinsep \$82.50	840.18
EFT1755	07/07/2017	A.D. Engineering International	Town clock quarterly service (03.06.17-02.09.17)	132.00
EFT1756	07/07/2017	Department of Fire & Emergency Services	ESL (June 2017)	526.02
EFT1757	07/07/2017	Full Throttle Auto Pty Ltd	Supplies for Husqvarna Chainsaw	88.00
EFT1758	07/07/2017	Goldfields Image Works	Jungkajungka Presentation, 3m Gallery Track, Council Meeting Recording, Photo gallery Cultural Prescient, Airstrip Photography & Repair Laurie Photograph	1540.00

EFT1759	07/07/2017	City of Kalgoorlie-Boulder	Records Box Destruction x6	66.00
EFT1760	07/07/2017	Landgate	Copy of Lease Agreement (A1015)	24.85
EFT1761	07/07/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	First Aid Training x29	3700.40
EFT1762	07/07/2017	Norseman IGA	IGA Purchase for May 2017	490.34
EFT1763	07/07/2017	Navman Wireless Australia Pty Ltd	Monthly Satellite Service 05.06.17 - 04.07.17	65.89
EFT1764	07/07/2017	RJ Brookes	Health Inspections x25, Building Inspections x28 & TP Advice x31	7980.00
EFT1765	14/07/2017	ZircoDATA Pty Ltd	Storage of Rates and Minute Books 01.05.2017 - 31.05.2017	172.07
EFT1766	14/07/2017	J Best	Claim (Council Meeting 20.06.17)	283.00
EFT1767	14/07/2017	Ballantyne Earthmoving	Hire Excavator – Used at Refuse Site and Airstrip	7514.67
EFT1768	14/07/2017	Laurene Bonza	Claim (Council Meeting 20/06/17)	160.00
EFT1769	14/07/2017	Cuten Guneder Machinery	Truck hire for Airstrip and Truck Hire for Carting Gypsum \$10540.00 (June Hire 2017) Truck Hire for Waste Facility \$1147.50 (June Hire 2017) Truck Hire for Stockpile Gravel \$2465.00 (June hire 2017)	14152.50
EFT1770	14/07/2017	Cartman Designs	Provide drawings - Including Engineering and CDC for Depot Shed	3226.74
EFT1771	14/07/2017	Child Support	Payroll deductions	87.83
EFT1772	14/07/2017	Shire of Dundas Municipal Fund	Payroll deductions	622.73
EFT1773	14/07/2017	Elite Gym Hire	Hire of weights 12.06.17 - 12.07.17 \$568.65 Hire of Treadmill 12.06.17 – 12.07.17 \$316.53	885.18
EFT1774	14/07/2017	JEP Hogan	Claim (Council Meeting 20.06.17)	160.00
EFT1775	14/07/2017	Hornsey Plumbing & Gasfitting	Unblock Shower and Fix Hot Water at Welcome Park	350.00
EFT1776	14/07/2017	G2IT	StorageCraft ShadowProtect Managed Virtual Server Licence July 2016 - May 2017	1969.00
EFT1777	14/07/2017	Norseman District High School	6x Book Fair Vouchers value of \$20 ( Blessing of the roads competition)	120.00
EFT1778	14/07/2017	Norseman General Practice	Shortfall of Locum Services at Norseman General Practice (May 22- 25) \$2191.36 Pre-Employment Medical – Kane Fink 07.06.17 \$132.00	2323.36
EFT1779	14/07/2017	Signet Pty Ltd	4 x 12 cans of yellow line marking paint for Norseman Airstrip	351.56
EFT1780	14/07/2017	Visimax Safety Products	Supply 1 x box of choke leads	225.65
EFT1781	14/07/2017	Wilson's Diesel & Auto Repairs	Service Holden Colorado \$442.55 Repair Oil Leak and Fit new Switch for PTO on Tip Truck \$249.30 Repair Hydraulic Leak on Hire Dozer \$248.80	940.65
EFT1782	14/07/2017	LW Webb	Claim (Council Meeting 21/06/17)	160.00
EFT1783	21/07/2017	Australian Taxation Office	BAS (June 2017)	12813.00
EFT1784	21/07/2017	BOC Limited	Container Service Fee (29.05.17 - 27.06.17)	32.93

EFT1785	21/07/2017	Courier Australia	Freight (Online Business)	24.00
EFT1786	21/07/2017	Records & Information Management Professionals Australasia	Affiliate Membership for Monique Guest 2017/2018	365.00
EFT1787	21/07/2017	Shire of Dundas	Building Permit Fee (1 Mildura Street) 365-17	96.00
EFT1788	21/07/2017	Shire of Dundas Trust Fund	Building Permit 365-17 (1 Mildura Street)	108.25
EFT1789	21/07/2017	Esperance Rural Supplies	50 Nylon Woolpacks for Norseman Waste Facility	646.25
EFT1790	21/07/2017	Full Throttle Auto Pty Ltd	Small Plant - Purchase Victa Tornado Edger	469.00
EFT1791	21/07/2017	Goldfields Voluntary Regional Organisation of Council	Annual Subscription, General Projects and Contribution to Royal Show Display 2017/2018	11440.00
EFT1792	21/07/2017	Hornsey Plumbing & Gasfitting	Repair Leaking Taps at 82 Angove \$880.00 Repair Cistern at Admin Toilets \$380.00 Fix Aged Care Cistern and solar HWS \$450.00	1710.00
EFT1793	21/07/2017	G2IT	Monthly Service Agreement (July)	2743.72
EFT1794	21/07/2017	City of Kalgoorlie-Boulder	Regional Record Facility Contribution 01.01.17 - 30.06.17 \$8800.00 Moore Stephens Training for S.Ellison & G.Kohobange \$2112.00	10912.00
EFT1795	21/07/2017	Landgate	Consolidated Mining Tenement Roll	3282.20
EFT1796	21/07/2017	Star Track Credit	Freight – Bunnings and Jason Signmakers	610.40
EFT1797	21/07/2017	Moore Moves Dance Academy	Dance Classes for 7 <sup>th</sup> May 2017 \$300.00, 28 <sup>th</sup> May 2017 \$300.00 and 11 <sup>th</sup> June 2017 \$300.00	900.00
EFT1798	21/07/2017	Online Business Equipment	Monthly Service Agreement	71.50
EFT1799	21/07/2017	Pennant House	Banners in the Terrace	400.40
EFT1800	21/07/2017	Initial Hygiene	Sanitary Disposals for 2017/2018	6494.58
EFT1801	21/07/2017	RAMM Software Pty Ltd	RAMM Annual Support and Maintenance Fee 01/07/17 - 30/06/18	6157.21
EFT1802	21/07/2017	Scholastic Australia Limited PTY	Book Fair Awards (Youth Community Consultation)	193.00
EFT1803	21/07/2017	WesTrac Pty Ltd	Grader - Replace Trans Electronic Control plus Travel	1542.25
EFT1804	21/07/2017	Zipform Pty Ltd	Supply of Rates Notices	682.00
EFT1805	27/07/2017	Department of Mines, Industry Regulation and Safety	Recoup Building Applications	56.65
EFT1806	27/07/2017	Shire of Dundas	BRB Levy Commission	5.00
EFT1807	28/07/2017	Australasian Performing Right Association Limited	Licence Renewal Fees (01.07.17 - 30.09.17)	198.35
EFT1808	28/07/2017	Norseman All Terrain Survey's	Survey work on Airstrip	2203.20
EFT1809	28/07/2017	ZircoDATA Pty Ltd	Storage of Rats and Minute Books 01.06.17 - 30.06.17	172.07
EFT1810	28/07/2017	Officemax	Purchase Stationery	5.81
EFT1811	28/07/2017	BP Norseman	Diesel & Unleaded Fuel Purchases for June 2017	1287.88

EFT1812	28/07/2017	Boulder Parts & Towing	Check Nissan Navara for Oil & Fuel Leak and Repair	1244.10
EFT1813	28/07/2017	Courier Australia	Freight (State Library)	67.34
EFT1814	28/07/2017	Child Support	Payroll deductions	231.78
EFT1815	28/07/2017	Conplant Pty Ltd	Dry Hire of Single Drum Roller for Month of June - Airport project	5275.60
EFT1816	28/07/2017	Duncan J Jack	Design, Measure & Draft Pool Undercover Structure for Kids Pool	3190.00
EFT1817	28/07/2017	Shire of Dundas Municipal Fund	Payroll deductions	782.73
EFT1818	28/07/2017	Dundas Fencing & Building Maintenance	Remove & Replace toilet suite at Phoenix Park	493.90
EFT1819	28/07/2017	Esperance Autos	Carry out 12500km Service on DCEO Vehicle	304.05
EFT1820	28/07/2017	Full Throttle Auto Pty Ltd	Fit New Bar, Chain & Spark Plug to Chainsaw \$230.58 Fix Chain for Chainsaw \$132.25 Replace Spark Plug and LAM Sprockets for Chainsaw \$125.25	488.08
EFT1821	28/07/2017	Threat Protect	Alarm Monitoring for Admin and Youth Offices	444.81
EFT1822	28/07/2017	Hornsey Plumbing & Gasfitting	2x RPZ Testing \$750.00 Replace Taps in Toilets outside Admin \$580.00	1330.00
EFT1823	28/07/2017	Landgate	Mining Tenements Chargeable M2017/5 16/06/2017 - 22/06/2017	288.80
EFT1824	28/07/2017	Moore Stephens (WA) Pty Ltd	Supply of 2016/17 West Australian Local Government Rates Comparison Report	214.50
EFT1825	28/07/2017	Norseman IGA	IGA Purchases for June 2017	554.19
EFT1826	28/07/2017	Norseman Community Resource Centre	Printing of Norseman Today Vol33 No6 400x Copies	2400.00
EFT1827	28/07/2017	Psychologic Cognitive Therapy Services Pty Ltd	Patient Consults between May - June (43 Consults)	1000.00
EFT1828	28/07/2017	Allwest Plant Hire Australia Pty	Dry Hire of Cat D6T Dozer for Airstrip for Month of June 2017	8827.50
EFT1829	28/07/2017	RJ Brookes	4x Health Inspections, 9x Building Licences & 3.5, TP Advice	1567.50
EFT1830	28/07/2017	South East Petroleum	Diesel 7000lts \$8262.87 Diesel 7010lts \$7990.14 Diesel & Unleaded fuel purchases for June 2017 \$594.21	16847.22
EFT1831	28/07/2017	Orrcon Steel	Cutting of Aluminium Tread Plate	68.75
EFT1832	28/07/2017	South Coast Foodservice	Supply Hand Soap, Toilet Paper & Dispenser and Paper Towel	553.03
EFT1833	28/07/2017	IT Vision	Upgrade SynergySoft	1743.50
EFT1834	28/07/2017	Norseman Hardware	Hardware Purchases for June 2017	606.34
EFT1835	28/07/2017	Wilson's Diesel & Auto Repairs	Replace Battery on Works Manager Vehicle \$270.80 Clean up cutting edges on Dozer (hire plant) \$238.80 Dismantle Pump and Valves, clean out storage tank and regulator on Tractor \$220.00	729.60
EFT1836	28/07/2017	Western Australian Local Government Association	Banners in the Terrace Travel Case	90.00
EFT1837	28/07/2017	Whitfield Minerals	Supply 1984 Tonnes of Gypsum for Norseman Airstrip	5456.00



EFT1838	28/07/2017	Shire of Dundas	Refund of Excess Rates Payment A6 2017-18	412.23
EFT1839	31/07/2017	Ngadju Dancers	Ngadju Cultural Mural Artwork & Welcome to the Country	2400.00
EFT1840	31/07/2017	IT Vision	Renew SynergySoft & Universe Annual License Fees 01.07.17 - 30.06.18	32286.10
PAY	11/07/2017	Payroll	Payroll Direct Debit of Net Pays (Sick Leave Payout)	64071.94
4193	17/07/2017	Pania Turner & Margaret McEwan	Building Strong and Successful Communities (Meals and Incidentals for 17.07.2017 – 18.07.2017)	503.80
4201	21/07/2017	QANTAS	Flight for Doug Stead 04.08.2017	244.99
PAY	25/07/2017	Payroll	Payroll Direct Debit of Net Pays (Sick Leave Payout)	62418.44
4214	31/07/2017	Doug Stead	WALGA Convention Conference (Meals and Incidentals 01.08.17 – 04.08.17)	480.95
				<b>\$374,377.95</b>

#### Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4167	03/07/2017	ANZ Bank	ANZ Bank Merchant Fees	\$106.35
4168	03/07/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	\$256.30
4170	04/07/2017	ANZ Bank	ANZ Bank – Debit Interest Charge (1978-98781)	\$0.04
4197	14/07/2017	3E Advantage	Photocopier Lease Payment	\$3947.79
4203	24/07/2017	WA Treasury Corporation	WATC Government Guarantee Fee (New Doctors Residence)	\$1723.00
DD9376	13/07/2017	ClickSuper	Superannuation 28.06.2017 – 11.07.2017	\$16923.97
DD9385	28/07/2017	ClickSuper	Superannuation 12.07.2017 – 25.07.2017	\$15961.07
				<b>\$38,918.52</b>

#### Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
<b>4194</b>	<b>17/07/2017</b>	<b>Chief Executive Officer</b>		
	18/05/2017	Fairfax Subscription	Magazine Subscription	59.54
	22/05/2017	Bunnings Kalgoorlie	Gardening Supplies	39.92
	01/06/2017	Adobe Export	PDF Export	30.97
	04/06/2017	Puma Guildford	Diesel for CEO Vehicle	112.80
	18/06/2017	Fairfax Subscription	Magazine Subscription	59.54
	18/06/2017	Bunnings Esperance	Gardening Supplies	49.88
				<b>\$352.65</b>
<b>4194</b>	<b>17/07/2017</b>	<b>Deputy Chief Executive Officer</b>		
	19/05/2017	The View on Hannans	Accommodation for Angela Hogan	136.01
	29/05/2017	Harvey Norman	Online Payment - Fridge for Community Development	998.00
				<b>\$1,134.01</b>
<b>4194</b>	<b>17/07/2017</b>	<b>ANZ Credit Card</b>	<b>Purchases for 22.05.2017 – 21.06.2017</b>	<b>\$1,486.66</b>

			CREDIT – Will appear on following Statement (refunds due from ANZ)	\$-1,010.61
			<b>Total Payment Taken 17.07.2017</b>	<b>\$476.05</b>

## Summary of account totals

Trust Cheques	\$0.00
Municipal Cheques	\$57,128.70
Municipal EFT's	\$374,377.95
Municipal Direct Debit's	\$38,918.52
Municipal Credit Cards	\$476.05
<b>Grand total for July 2017</b>	<b>\$470,901.22</b>

Voting Requirements

Simple Majority

Officer Recommendation

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> July 2017 to 31<sup>st</sup> July 2017 be noted.**

Moved Cr Bonza  
Seconded Cr Patupis

Resolution

**That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> July 2017 to 31<sup>st</sup> July 2017 be noted.**

Carried by: Simple Majority For: 4 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> July 2017.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	10 <sup>th</sup> August 2017
Disclosure of Interest	Nil

Officer Recommendation

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> July 2017 be accepted.**

Moved Cr Hogan  
Seconded Cr Patupis

Resolution

**That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> July 2017 be accepted.**

Carried by: Simple Majority For: 4 Against: 0



<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	10 <sup>th</sup> August 2017
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works, Community Development Officer and Youth Officer

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Moved Cr Hogan  
Seconded Cr Webb

**Resolution**

**That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.**

Carried by: Simple Majority

For: 4

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – 2017/18 Budget (Statutory Format)</b>	
Location / Address	Shire of Dundas
File Reference	FM.BU.16.17
Author	Gihan Kohobange
Date of Report	10 <sup>th</sup> August 2017
Disclosure of Interest	Nil

**Summary**

For the Council of the Shire of Dundas to consider and adopt the final budget for 2017/18 in the statutory format

**Background**

Council will recall that the draft 2017/18 budget was approved at the July council meeting. The 2017/18 budget has now been submitted in the statutory format (which is the format required by legislation). There have been no material changes except as explained below (under comment) to the approved budget (management budget) submitted earlier.

**Statutory Environment**

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by the 31<sup>st</sup> August unless extended by the Minister.

**Policy Implications**

Council policies have been considered whilst formulating the 2017/18 draft budget.

**Financial Implications**

The budget formulates the income and expenditure program for both operating and capital works for the Shire of Dundas for the next 12 months.

**Strategic Implications**

The Council's Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan have been considered in formulating the 2017/18 budget to ensure that strategic directions were being reflected.

Corporate Business Plan for 2017 to 2021 was adopted by the council in July 2017 ordinary council meeting.

**Consultation**

Councillors; CEO, Manager of Works, Project Manager, Senior Admin Officer, and the Community Development Manager.

Comment

State Government has made a decision to reduce the direct grants pool of the State Road Funds. This has resulted in reduction of direct grants allocated to the Shire by \$36,657. This impact now has been factored in to the final budget for 2017/18.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas, acting pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the following:

1. **Municipal Fund Budget as contained in Papers Relating 10.4.5 of this agenda which include the following:**
  - **Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for the year of \$ 841,059.**
  - **Statement of Comprehensive Income by Program on page 3-4 showing a net result for the year of \$ 841,059.**
  - **Statement of Cash Flow on page 5.**
  - **Rate Setting Statement on page 6 showing an amount of \$ 2,000,000 that would have to be raised from rates.**
  - **Notes to and forming part of the Budget on pages 7-32**
  - **Transfers to/from Reserves on page 29**
2. **Elected Members Fees and Allowances**
  - **President's Allowance           \$12,000 per annum**
  - **Deputy President               \$ 3,000 per annum**
  - **Sitting Fee                       \$ 160 per Council meeting**
  - **Other committee meetings \$80 per meeting**

Moved      Cr Patupis  
Seconded   Cr Hogan

Resolution

That the Council of the Shire of Dundas, acting pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, adopt the following:

1. **Municipal Fund Budget as contained in Papers Relating 10.4.5 of this agenda which include the following:**
  - **Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for the year of \$ 841,059.**
  - **Statement of Comprehensive Income by Program on page 3-4 showing a net result for the year of \$ 841,059.**
  - **Statement of Cash Flow on page 5.**
  - **Rate Setting Statement on page 6 showing an amount of \$ 2,000,000 that would have to be raised from rates.**
  - **Notes to and forming part of the Budget on pages 7-32**

- Transfers to/from Reserves on page 29

## 2. Elected Members Fees and Allowances

- President's Allowance \$12,000 per annum
- Deputy President \$ 3,000 per annum
- Sitting Fee \$ 160 per Council meeting
- Other committee meetings \$80 per meeting

Carried by: Absolute Majority For: 4 Against: 0

## 11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

## 12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

### Recommendation

**That the members of the Council agreed to the introduction of the following late items for decision.**

Moved Cr Bonza  
Seconded Cr Hogan

### Resolution

**That the members of the Council agreed to the introduction of the following late items for decision.**

Carried by: Simple Majority For: 4 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>12.1 – Request for Donation (Norseman District High School)</b>	
Location / Address	Norseman
File Reference	FM.SP.1
Author	Acting Chief Executive Officer
Date of Report	15 <sup>th</sup> August 2017
Disclosure of Interest	Nil

### Summary

For Council to consider a letter received from Norseman District High School for a donation to contribute towards the Country Week programme held on 18<sup>th</sup> – 22<sup>nd</sup> September 2017.

Background

The Council has supported this program in previous years with monitory contributions. The financial assistance releases some financial burden on families whose children are participating in the program.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There is an allocation suitable from the Donations account from the 2017-18 Budget.

Strategic Implications

<b>Theme 1 – A vibrant, active and healthy socially connected Community</b>			
A strong, healthy, educated and connected Community that is actively engaged and involved.			
<b>Strategy 1</b>	<b>Goal</b>	<b>Measure</b>	<b>Priority</b>
<b>1.2 Recreation, Sports and Leisure</b>	A socially connected Community that is physically active.	Level of Community participation in a range of clubs and activities is sustained or is growing.	High
<b>1.3 Engagement of the Community</b>	The Community are engaged in constructive activities that encourage social and Community development.	Participation rates of Community members involved in constructive activities is increasing. An increased level of Community feedback to the Shire. The continued employment of a Community Development and Youth Officer.	Medium

Consultation

Councillors, Senior Administration Officer

Comment

Norseman District High School is seeking a donation of \$2,000.00 to contribute towards the costs associated with 2017 Country Week.

Voting Requirements

Simple Majority

Officer Recommendation

**That Council agree to a donation of \$2,000.00 to Norseman District High School to assist in covering expenses of the 2017 Country Week.**



Moved Cr Patupis  
Seconded Cr Bonza

### Resolution

**That Council agree to a donation of \$2,000.00 to Norseman District High School to assist in covering expenses of the 2017 Country Week.**

Carried by: Simple Majority For: 4 Against: 0

**As the following items refer to staff issues it is recommended that the meeting proceed behind closed doors.**

Moved Cr Hogan  
Seconded Cr Patupis

### Resolution

**That the meeting proceed behind closed doors.**

Carried by: Simple Majority For: 4 Against: 0

Gihan Kohobange, Sonya Ellison, Jon Fry, Tracy Dixon and the members of the public gallery left the Council Chambers at 6:30pm.

<b>Agenda Reference and Subject</b>	
<b>12.2 – CEO's KPIs</b>	
Location / Address	Shire of Dundas
File Reference	Personnel File DCS
Author	Gihan Kohobange (Acting CEO)
Date of Report	9 <sup>th</sup> August 2017
Disclosure of Interest	N/A

### Council Resolution

**That the Council come from behind closed doors**

Carried by: Simple Majority For: 4 Against: 0

Moved Cr Hogan  
Seconded Cr Bonza

Gihan Kohobange, Sonya Ellison, Jon Fry and Tracy Dixon returned to the Council Chambers at 6:39pm.

### Council Resolution

**That the Council of the Shire of Dundas**

- 1. Confirm the Key Performance Indicators of the CEO for 2017/18 financial year as tabled;**

- 2. Amend the completion date of Norseman airport upgrade project to 31st March 2018 from 30th June 2017.**

Moved Cr Bonza  
Seconded Cr Hogan

Carried by: Simple Majority

For: 4

Against: 0

**13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 19<sup>th</sup> September 2017.

**14 Closure of Meeting**

There being no further business the Deputy Shire President thanked all those in attendance and declared the meeting closed at 6:40pm.