



Minutes
Special Council Meeting
2nd October 2017

MINUTES of the Special Meeting of Council held in the
Council Chambers at the Shire Administration Office –
Prinsep Street Norseman on the 2nd October 2017
commencing at 4.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 4:02pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

1.1 Attendance at meeting by Councillors AR Patupis and L Bonza.

The Chief Executive Officer has been advised that Cr Patupis will be in Eucla, Western Australia and that Cr Bonza is in Riverstone NSW when the meeting is held and they have requested attendance by way of instantaneous telephone connection with other Councillors present at the meeting in accordance with Administration Regulation 14A.

Cr Patupis will be at the Eucla Motel, Eyre Highway, Eucla WA 6443.
Cr Bonza will be at 62 Regent Street, Riverstone, NSW

The Council must approve of the places that Cr Patupis and Cr Bonza are located as "suitable places" that must be in a town site or other residential area at least 150 kilometres from where the meeting is being held.

Recommendation

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

That Cr Bonza be permitted to attend this meeting by way of instantaneous telephone connection from 62 Regent Street, Riverstone, NSW on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Moved: Cr Hogan
Seconded: Cr Webb

Resolution

That Cr Patupis be permitted to attend this meeting by way of instantaneous telephone connection from Eucla, Western Australia, on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

That Cr Bonza be permitted to attend this meeting by way of instantaneous telephone connection from 62 Regent Street, Riverstone, NSW on the basis that she is in a "suitable place" for the purpose of Administration Regulation 14A.

Carried by: Simple Majority

For: 3

Against: 0

Sonya Ellison left the Council Chambers at 4:06pm.

2 Declarations of Financial, Proximity and Impartiality Interests.Financial Interests:

CEO Doug Stead – Item 8.1

Proximity Interests:

Nil

Impartiality Interests:

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr J Best Shire President
Cr L Webb Deputy Shire President
Cr JEP Hogan
Cr R Patupis

Sonya Ellison Senior Administration Officer

Apology

Cr L Bonza

4 Application for Leave of Absence.

Nil

5 Public Question Time.

Nil

6 Petitions, Deputations or Presentations.

Nil

7 Announcements by Presiding Member without Discussion.

Nil

8 Members and Policy

As the following items refer to staff issues it is recommended that the meeting proceed behind closed doors.

Moved Cr Webb
Seconded Cr Patupis

Resolution

That the meeting proceed behind closed doors.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
8.1. – Chief Executive Officer Annual Appraisal	
Location / Address	Shire of Dundas
File Reference	Personal File
Author	Doug Stead
Date of Report	27 th September 2017
Disclosure of Interest	Yes; Relates to CEO Contract of Employment.

Moved Cr Patupis
 Seconded Cr Hogan

Resolution

That Council:

1. Notes that Mr Doug Stead's annual appraisal as Chief Executive Officer for the Shire of Dundas for the period 7 March to 19 September 2017 has been undertaken;
2. Schedules the next review of the CEO's performance to be completed by **5 October 2018**;
3. Endorses the updated key focus areas and actions for the 2018 annual appraisal;
4. Notes that there will be no variation to Mr Stead's Total Reward Package;
5. Commences discussions with Mr Stead regarding the possibility of a further contract of employment **after 5 October 2018 (to be finished by 4 April 2018)** in accordance with clause 2.4 of the existing contract between Council and the CEO.

Carried by: Absolute Majority

For: 4

Against: 0

9 Closure of Meeting

There being no further business the Shire President declared the meeting closed at 4:10pm.