



Minutes
Ordinary Council Meeting
21st November 2017

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 21st November 2017 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm.

This Council meeting is being held on the traditional lands of the Ngadju people and I wish to acknowledge them as traditional owners and pay my respects to their elders, past and present.

The Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Cr Warner – Item 10.4.8 Confidential Item Standby Pool Manager

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr L Bonza	Shire President
Cr JEP Hogan	
Cr B Bayley	
Cr S Warner	
Cr V Wyatt	

Doug Stead	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development

Apologies

Jon Fry	Manager Works
Cr R Patupis	Deputy Shire President

Public Gallery

Lynn Webb, Gabrielle Cross, Debbie Ralph, Pat Beattie, Trevor Cross, Amanda Ellison, Bonnie Vicensoni, Michael Ramsey, Yvonne Ramsey and Mike Griffiths.

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Bonnie Vicensoni: Welcomed the new Councillors and wished them all the best in the community's future endeavours.

Michael Ramsey: Is the airport running on time and on budget?

CEO responded: The airport is slightly delayed. The completion date we looking at March/April next year. The tenders have just been awarded which has just taken a month to work through, that's just the process. In regard to the budget, upon completion we may well be over run situation but we are busy managing that at the moment.

6 Applications for Leave of Absence.

Nil

7 Confirmation of Minutes of Previous Meetings.

7.1 Minutes of the Ordinary Meeting of Council held on 17th October 2017 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 17th October 2017 be confirmed as a true and accurate record.

Moved Cr Hogan
Seconded Cr Bonza

Resolution

That the minutes of the Ordinary Council Meeting held on 17th October 2017 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against 0

7.2 Minutes of the Special Meeting of Council held on the 31st October 2017 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Council Meeting held on 31st October 2017 be confirmed as a true and accurate record.

Moved Cr Hogan
Seconded Cr Bayley

Resolution

That the minutes of the Special Council Meeting held on 31st October 2017 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against 0

8 Petitions, Deputations or Presentations.

Trevor Cross, Managing Director of Ore Transport Australia gave a presentation in relation to Council's objection to prospecting licence 63/2054 at the council meetings held on 21/02/2017 and 20/06/2017.

Tracy Dixon entered the Council Chambers at 6:10pm.

Lynn Webb, President of the Norseman Visitor Centre committee spoke about the proposed new visitor centre in relation to the great western woodlands discovery centre. The Visitor Centre committee are apprehensive to current community changes and would like further clarification. The Visitor Centre committee would have liked to be consulted in relation to the preservation of mining artefacts before being disposed of eg: Princess Royal headframe. More care and protection should be undertaken by mining companies to ensure our historic European and Indigenous heritage sites are not at risk of being destroyed eg: Lone Grave at Dundas Rocks now almost inaccessible.

9 Announcements by Presiding Member without Discussion.

The Deputy CEO Gihan Kohobange won a Certificate of Appreciation award at the Local Government Professionals conference held on 9th November 2017.

Bonnie Vicensoni, Michael Ramsey, Yvonne Ramsey, Pat Beattie and Debbie Ralph left the Council Chambers at 6:31pm.

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Town Planning Scheme Review	
Location / Address	Shire of Dundas
File Reference	LP.PL.2
Author	CEO
Date of Report	20 th October 2017
Disclosure of Interest	Nil

Summary

For the Council to consider a review of the Shire of Dundas Town Planning Scheme No 2

Background

The Shire of Dundas Town Planning Scheme No 2 (TPS) was gazetted in September 1994 and in simplistic terms is the primary document that enables the Council to control development and land use within the whole of the Shire.

The document is now considered somewhat out of date and needs to be reviewed to bring it into conformity with the current legislation.

The Planning and Development (Local Planning Scheme) Regulations 2015 requires that the scheme be reviewed at least every 5 years and that requirement is currently due. Following the review the Shire is to prepare a report to submit its findings to the WA Planning Commission with recommendations as to whether the scheme is satisfactory, should be amended or a new scheme be prepared. An excerpt of the relevant regulations is include in the papers relating.

Statutory Environment

Planning and Development Act 2005 and subsidiary regulations
Planning and Development (Local Planning Scheme) Regulations 2015
Shire of Dundas Town Planning Scheme No 2
Residential Design Codes

Policy Implications

The TPS enables the Council to implement policies for specific development or strategies that are considered appropriate. If undertaken in accordance with the provisions of the Scheme these policies carry the full weight of planning legislation.

Financial Implications

The cost of undertaking a review or an amendment to the TPS can vary considerably depending on the complexity of the Scheme and the scope of the works to be undertaken. The project could not realistically be undertaken in house due to the complexity of the process and technical requirements of the WA Planning Commission.

Preliminary discussions with planning consultants indicate that a simple preparation of a scheme amendment with a new scheme text, preparation of advertising materials and lodgement to the WA Planning Commission would be around \$15K. It would be necessary to include additional costs for consultation, advertising, printing and the like.

There is currently no provision in the 2017/18 budget to undertake the necessary work. Most of the preparation of the scheme report can be undertaken with current resources.

Strategic Implications

During the process of the review of the Town Planning Scheme, the planning consultant will need to take into consideration and include or remove provisions that meet or conflict with the Community Strategic Plan.

Consultation

WA Planning Commission & Planning (WAPC) & Consultants.

The preparation of a scheme amendment requires considerable consultation with other government departments including the Environmental Protection Agency (EPA) as well as a statutory advertising processes. A copy of the flow chart for the "Process for preparation or adoption of new local planning schemes" is included in the papers relating.

Comment

There are a number of issues to consider.

Whilst the scheme is relatively old, most of the development provisions outlined in the scheme are still relevant. There may be some additional land use descriptions that need to be included, and these will need to be identified by a review, discussions and consultation

The regulations include "deemed provisions" which apply automatically to all Shires and these provisions supersede Local Planning Schemes where there is a conflict.

The deemed provisions mainly deal with administrative matters and procedures that are commonly included in most local planning schemes including local planning policies, heritage protection, structure plans, development applications and approvals as well as enforcement and administration.

Agenda Reference & Subject	
10.1.2 – Application for Mining Lease 63/666	
Location / Address	Shire of Dundas
File Reference	
Author	CEO
Date of Report	13 th November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider whether the Shire has any objection to the granting of the application.

Background

The Shire has received an application on behalf of Consolidated Norseman Gold Corporation for a Mining Lease in proximity to the Heritage Trail as indicated on the attached map (see Papers Relating).

Statutory Environment

Mining Act 1978

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Mines Registrar Norseman

Comment

The project is in close proximity to the Heritage trail, which is part of the Shire's tourism project as well as a significant part of local history. If the Shire indicates that there is no objection then Council may wish to obtain a reasonable grant from CNGC to assist with town projects.

Voting Requirements

Simple Majority

Officer Recommendation

For the council of the Shire to provide guidance in this matter.

Moved Cr Hogan
 Seconded Cr Warner

Resolution

For the council of the Shire to provide guidance in this matter.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
10.1.3 – Application for an Exploration Licence 63/1881	
Location / Address	Shire of Dundas
File Reference	
Author	CEO
Date of Report	13 th November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider whether the Shire has any objection to the granting of an Exploration licence.

Background

The Shire has received an application on behalf of Avoca Mining Pty Ltd for Exploration Licence 63/1881. The project is located along the Eyre Highway (see Papers Relating).

Statutory Environment

Mining Act 1978

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Mines Registrar, Norseman

Comment

The area under consideration forms part of Ngadju and European Heritage as well as being a major tourism venue for the Shire.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas object to the granting of EL 63/1881 that the area forms part of Ngadju and European heritage as well as being a major tourism venue for the Shire.

Moved Cr Wyatt
Seconded Cr Bayley

Resolution

That the Council of the Shire of Dundas object to the granting of EL 63/1881 that the area forms part of Ngadju and European heritage as well as being a major tourism venue for the Shire.

Carried by: Simple Majority For: 4 Against 1

Cr Hogan is recorded as being against the resolution.

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Review of Policies	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	15 November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to undertake a review of the Shire of Dundas Policy Manual.

Background

The Policy Manual was previously reviewed and adopted by the Council at its ordinary meeting held in July 2017. Subsequently the Council approved proposed changes to the purchasing policy and a new policy about development on Shire of Dundas controlled land.

Statutory Environment

There is no statutory requirement to review the policy manual, however it is considered good management practice to undertake a review every year.

Policy Implications

Changes to existing policies and introduction of new policies.

Financial Implications

Some policies have financial implications. E.g. proposed policy on Annual Leave and Long Service Leave will have financial implications in terms of annual provisioning and cashing out leave not utilised.

Strategic Implications

The policies have been assessed in relation to their implications to the Strategic Community Plan and there does not appear to be any inconsistencies or conflicts.

Consultation

CEO and other officers

Comment

The following policies are new policies proposed:

- A.10 Media and Community Communication Policy
- HR 16 Flexible Working Hours, Overtime and Time in Lieu
- HR 17 Rostered Day Off (RDO)
- HR 18 Annual Leave and Long Service Leave
- HR 19 Personal / Carer's Leave and Leave without Pay
- ST.9 Housing and Housing Subsidy
- EM.4 Video Recording of Council Meetings

Changes have been proposed for the following policies:

- HR.4 Occupational Health & Safety (Workplace Bullying)
- C.1 Aged Accommodation
- EM.2 Communications between Council and the Shire Staff

Details of the proposed changes were presented for Councillors' feedback at the ordinary council meeting held in October 2017. Required amendments have been made based on the feedback received.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve proposed amendments to the Policy Manual as included in the papers relating.

Moved Cr Warner
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas approve proposed amendments to the Policy Manual as included in the papers relating.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
10.3.2 – Proposed Standing Orders Local Law 2017	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Gihan Kohobange
Date of Report	15 November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to undertake a review of the Standing Orders Local Law.

Background

Council adopted its current Standing Orders Local Law in July 1997 and no a review has taken place since then.

Statutory Environment

Local Government Act 1995

Policy Implications

A.1 Agenda Items / A.7 Common Seal / M.3 Public Question Time / M.4 Video Recording of Council Meetings

Financial Implications

Cost of publishing in the Government Gazette and other associated costs are considered in 2017/18 budget.

Strategic Implications

N/A

Consultation

CEO, Richard Brookes (former CEO), Senior Administration Officer

Comment

The Shire of Dundas is proposing to develop and adopt a new Standing Orders Local Law under the Local Government Act 1995 and in accordance with Section 3.12(2) of the Local Government Act is to provide a summary of the purpose and effect as follows:

The purpose of the Standing Orders Local Law 2017 is to provide rules and guidelines which apply to the conduct of meetings of the Council, its committees and electors.

The effect of the Standing Orders Local Law 2017 will be to result in better decision-making by the Council and committees; the orderly conduct of meetings dealing with Council business; a better understanding of the process of conducting meetings; and the more efficient and effective use of time at meetings.

The proposed Standing Orders Local Law 2017 is based on the model local laws and similar to other local laws operating within the State.

State wide and local public notice will be given to enable the public comment on the proposed local law.

Members of LEMA, Yvette Grigg District EM Adviser, OEM

Comment

S41(1) of the Emergency Management Act 2005 requires that the Local Emergency Management Arrangements be updated as required. Given that the previous update done in February 2017 involved only updating contact details, it was appropriate to perform a comprehensive review of the arrangements.

The Shire has identified dedicated staff resources considering the importance of having an up to date local emergency response plan. The Shire staff had discussions with relevant agencies in updating the local emergency management arrangements and the updated plan was approved by the members of the LEMA committee at the meeting held on the 8th November 2017.

The updated LEMA is required to be endorsed by Council before being submitted to the State Emergency Management Committee (SEMC) scheduled for the 8th December 2017.

Key changes made,

- Update of the contact details
- Update of details of the Emergency Evacuation Facilities
- Update of financial arrangements
- Update of role and responsibilities
- Update of demographic details in line with 2016 census

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas endorse the revised and updated 2017 Local Emergency Management Arrangements.

Moved Cr Wyatt
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas endorse the revised and updated 2017 Local Emergency Management Arrangements.

Carried by: Simple Majority

For: 5

Against 0

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 01/10/2017 – 31/10/2017	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	07/11/2017
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
533	03/10/2017	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH	400.00
				\$400.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26270	03/10/2017	Shire of Dundas Petty Cash	Recoup to petty cash	735.55
26271	06/10/2017	SD COOPER	1st Prize Winner 2017-18 Rates	750.00
26272	06/10/2017	Warren Hope	2nd Prize Winner Rates 2017-2018	500.00
26273	06/10/2017	Telstra Corporation Limited	Landline & Internet Usage 05.09.17 - 04.10.17 \$1295.91 Satellite Usage 16.09.17 – 15.10.17 \$140.00 Mobile Usage 17.09.17 – 16.10.17 \$904.23	2340.14
26274	13/10/2017	Horizon Power	Street Light Usage 01.09.17 - 30.09.17	3566.20
26275	13/10/2017	Telstra Corporation Limited	Youth ADSL 20.09.17 - 19.10.17	59.95
26276	13/10/2017	Water Corporation	Various Water Accounts (01.09.17 - 31.10.17)	9955.59
26277	27/10/2017	Horizon Power	Various Power Usage 16.08.17 - 16.10.17 \$7126.02 Unit 3/100 \$257.67 16.08.17 – 16.10.17 Unit 1/100 \$188.83 16.08.17 – 16.10.17	7572.52
26278	27/10/2017	Telstra Corporation Limited	Landline and Internet Usage 05.10.17 - 04.11.17	1449.48
				\$26'929.43

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT1992	06/10/2017	Australia Post	Postage (August 2017)	234.64
EFT1993	06/10/2017	Norseman All Terrain Survey's	29.75 hours Survey Works at Airstrip (30.08.17 - 14.09.17)	4113.90
EFT1994	06/10/2017	ZircoDATA Pty Ltd	Storage of Minute Books and Rate Books for August 2017	172.07
EFT1995	06/10/2017	BP Norseman	Diesel & Unleaded Fuel Purchases for August 2017	889.99
EFT1996	06/10/2017	Courier Australia	Freight (Online B/E & Sigma Chemicals)	70.23
EFT1997	06/10/2017	Commander Australia Limited	Service & Equipment - Quarterly System Maintenance 15.08.17 - 14.09.17	284.16
EFT1998	06/10/2017	C & C Machinery Centre	1 x New Kubota Ride on Mower plus catcher	5459.00
EFT1999	06/10/2017	JA CAMPBELL	3rd Prize Winner 2017-18 Rates	250.00

EFT2000	06/10/2017	Shire of Dundas Municipal Fund	Payroll deductions	560.00
EFT2001	06/10/2017	Dundas Fencing & Building Maintenance	Patch up hole around air conditioner in pool office	82.50
EFT2002	06/10/2017	Elite Gym Hire	Hire of Weights, Bike, Rower and Treadmill (12.09.17 - 12.10.17)	885.18
EFT2003	06/10/2017	Department of Fire & Emergency Services	ESL (August 2017) \$27046.45 ESL (September 2017) \$3122.84	30169.29
EFT2005	06/10/2017	Microcom Pty Ltd Trading as MetroCount	2 x 6v welded battery packs and 1 x 30m traffic hose premium quality	242.00
EFT2006	06/10/2017	Marketforce	Advertising - Activities on Thoroughfares Amendment (The West Australian 21/08/2017) \$367.87 Advertising - Council Meeting dates 2017-18 (KM 04.08.2017) \$285.05 Advertising - Tender RFT 01/17 (WA 05.08.17) \$309.67	962.59
EFT2007	06/10/2017	Norseman IGA	IGA Purchases for August 2017	677.68
EFT2008	06/10/2017	Protector Pest Control	Annual termite treatment and complimentary spider & cockroach spray (31 x premises)	8756.00
EFT2009	06/10/2017	Ricoh Australia	Purchase 1x Print Cartridge SP3300S	143.00
EFT2010	06/10/2017	St John Ambulance Australia	Medium Risk Workplace Kit (portable) 1229	145.00
EFT2011	06/10/2017	Norseman Hardware	Various hardware items (August 2017)	1435.65
EFT2012	06/10/2017	Wilsons Diesel & Auto Repairs	1 x Trailer Connector for Navara	28.80
EFT2013	06/10/2017	Keana Buckley	Environment Study Photographic Award	250.00
EFT2014	13/10/2017	Australian Taxation Office	BAS (September 2017)	29969.00
EFT2015	13/10/2017	Australasian Performing Right Association Limited	Licence Renewal Fees (01.10.17 - 31.12.17)	198.36
EFT2016	13/10/2017	Austral Mercantile Collections	Rates Debt Collection	58.14
EFT2017	13/10/2017	Officemax	Green paper, white paper and black pens	129.00
EFT2018	13/10/2017	J Best	Claim (Special Meeting 05.09.17, GVROC 25.08.17, Woodlands 12.09.17, Audit 19.09.17, CEO Review 19.09.17, Council Meeting 19.09.17)	1057.84
EFT2019	13/10/2017	Butler Settineri (Audit) Pty Ltd	Final Fee in relation to Audit - year ending 30.06.17	2605.65
EFT2020	13/10/2017	Laurene Bonza	Claim (Special Meeting 05.09.17, GVROC 25.08.17, Woodlands 12.09.17, Audit 19.09.17, Council 19.09.17, CEO Review 19.09.17)	640.00
EFT2021	13/10/2017	Boya Equipment Pty Ltd	Purchase new mini excavator 3.7T	58575.00
EFT2022	13/10/2017	Courier Australia	Freight (State Library) \$42.32 Freight (Advertiser Print) \$27.97	70.29
EFT2023	13/10/2017	Esperance Rural Supplies	6 x 25kg Gypsum, 35 x 20kg Fertiliser and 13 x 25L Grosorb	2528.71
EFT2024	13/10/2017	A.D. Engineering International	Town clock quarterly service (03.09.17 - 02.12.17)	132.00
EFT2025	13/10/2017	Threat Protect	Alarm Monitoring (Admin) \$325.56 Alarm Monitoring (Youth) \$119.25	444.81
EFT2026	13/10/2017	Goldfields Image Works	Welcome to Dundas promotion and Citizenship Ceremony	242.00

EFT2027	13/10/2017	JEP Hogan	Claim (Council Meeting 19.09.17, Special Meeting 05.09.17, Audit 19.09.17, Woodlands 12.09.17, CEO Review 19.09.17)	560.00
EFT2028	13/10/2017	Ian Smartt	Payment for Materials for shed at Shire Depot (final payment will be made upon completion)	15000.00
EFT2029	13/10/2017	G2IT	Monthly Service Agreement \$2743.72 Godayday UGG SSL Certificate 5 Domain 2year \$532.38 StorageCraft ShadowProtect for September 2017 \$140.00	3416.10
EFT2030	13/10/2017	Independence Nova Pty Ltd	Refund of Deposit Paid for Hire of the Community Bus on 07.09.17 - 11.09.17	263.83
EFT2031	13/10/2017	John Phillips Consulting	Shire of Dundas - CEO'S Formal Appraisal	3850.00
EFT2032	13/10/2017	Landmark Engineering & Design	Purchase 1x Drinking Fountain blaze blue plus postage	3162.50
EFT2033	13/10/2017	Star Track Credit	Freight (Asphalt in a bag)	1291.82
EFT2034	13/10/2017	LGIS	LGIS Workcare Insurance 30.06.17 - 30.06.18 \$24832.50 LGIS Property Insurance 30.06.17 - 30.06.18 \$22132.83 LGIS Property Liability 30.06.17 - 30.06.18 \$13470.44	60435.77
EFT2035	13/10/2017	Microcom Pty Ltd Trading as MetroCount	Data Processing	115.50
EFT2036	13/10/2017	MARRAK GROUP SAFETY SUPPLIES AND APPAREL	Purchase 5x Work Shirts for Steve	250.00
EFT2037	13/10/2017	Norseman Community Resource Centre	Printing 50x A4 and 13x A4 B+W (DAIP)	40.20
EFT2038	13/10/2017	Online Business Equipment	Supply Samsung toner for Printer \$150.15 Purchase large paper for large printer \$69.73	219.88
EFT2039	13/10/2017	O'Dwyer Electrical	Switch out old electrics in plumbing duct at public toilets plus travel & labour - Welcome Park	1265.00
EFT2040	13/10/2017	Rasa Patupis	Claim (Council Meeting 19.09.17, Special Meeting + Accommodation 05.09.17, Audit 19.09.17, CEO Review 19.09.17, Travel 380km and 2 Nights' Accommodation	1201.40
EFT2041	13/10/2017	South Coast Foodservice	Supply 6x Ctn's of toilet paper and 6x Ctns of paper towel	566.94
EFT2042	13/10/2017	Wilson's Diesel & Auto Repairs	Supply and fit four new tyres to Grader \$7116.00 Supply and fit new tyre to Tip Truck \$496.80 Clean and assemble new right hand door windscreen to Roller \$698.80 Fit new tyre to Water Truck \$606.80 Service CDO Vehicle (30'000km) \$284.80 Repair rear diff seal and replace centre bearing on tail shaft on Holden Colorado \$885.50	14369.00

			Replace damaged LR outer tyre on Water Truck \$490.00 Fit new nuts and bolts to cutting blade on Loader \$173.60 Replace control valve, remove corroded tail lamps and fit new tail lamps on Tip Truck \$1186.40 Fit new battery to Water Truck \$1348.00 Carry out 7190hr service on Loader \$1082.30	
EFT2043	13/10/2017	LW Webb	Claim (Special Meeting 05.09.17, Woodlands 12.09.17, Council Meeting 19.09.17, Audit 19.09.17, CEO Review 19.09.17)	560.00
EFT2044	13/10/2017	Shire of Dundas	Roger Stairmand Rent Payment from Trust - 19.08.2017 - 13.10.2017 \$484.96 Invoice 4045 Power Usage for Unit 3/100 Prinsep St (Payment form Roger Stairmand Trust) \$120.31	605.27
EFT2045	20/10/2017	Advertiser Print	2000 DL window envelopes	197.00
EFT2046	20/10/2017	Bunnings Group Limited	9 x Rolls of Ableflex - Footpaths	252.27
EFT2047	20/10/2017	J Best	Claim (Senate Inquiry 12.10.17), Claim (GVROC 13.10.17), Claim (Council Meeting 17.10.17), Travel (Nsm - Kal - Nsm), Allowance - October 2017	1737.84
EFT2048	20/10/2017	Bunnings Warehouse Kalgoorlie	Small fertilizer spreader	71.04
EFT2049	20/10/2017	Laurene Bonza	Claim (Council Meeting 17.10.17), Claim (GVROC 13.10.17), Claim (CDC Senate Hearing 12.10.17), Meal Reimbursement (12.10.17)	344.00
EFT2050	20/10/2017	BOC Limited	Container Service Fee (29.08.17 - 27.09.17)	32.93
EFT2051	20/10/2017	Shire of Coolgardie	Ranger Duties - 24.08.17, 30.08.17, 06.09.17, 13.09.17, 20.09.17, 27.09.17 (7hours per day) \$3780.00 Ranger Visit 24.08.17 for 7 hours \$630.00	4410.00
EFT2052	20/10/2017	Cuten Guneder Machinery	Truck hire for airstrip 01.09.17 - 08.09.17, Truck hire for Gypsum 11.09.17 - 19.09.17 and Truck hire for Hyden Road 20.09.17 - 29.09.17 \$13612.50 Pick up grader from Kalgoorlie and return to Norseman (float hire) 6hours Total \$960.00 Float Hire – Take grader to pit 14 and return to Depot \$800.00	15372.50
EFT2053	20/10/2017	Shire of Dundas Municipal Fund	Payroll deductions	610.00
EFT2054	20/10/2017	Great Western Motel	Accommodation for Ian Smart and Shane Grey on 10.10.2017	279.00
EFT2055	20/10/2017	JEP Hogan	Claim (Council Meeting 17.10.17)	160.00
EFT2056	20/10/2017	Landgate	Copy of Lease 135556 (A2368)	25.30
EFT2057	20/10/2017	Norseman Eyre Motel	Accommodation for John Phillips Check in: 18th September 2017 Check out: 21st September 2017	541.00

EFT2058	20/10/2017	Online Business Equipment	Monthly Service Agreement	71.50
EFT2059	20/10/2017	Rasa Patupis	Claim (Council Meeting 17.10.17)	160.00
EFT2060	20/10/2017	Wilson's Diesel & Auto Repairs	Repair damaged driveshaft on Loader \$1029.00 Replace control valve, replace damaged quick couplings and weld in hose holders on Loader \$819.70 Fit new hydraulic tank, replace breather filter, replace hoist control on Tip Truck \$827.10 DS174 Fit new hydraulic tank, replace breather filter, replace hoist control on Tip Truck \$827.10 DS26 Mount scrapper blade to drum on Roller \$354.80	3857.70
EFT2061	20/10/2017	WesTrac Pty Ltd	Works on Grader - Clean Machine, Reseal Transmission, Repair Product Link System, Troubleshoot Engine, Repair Lights, Adjust A-Frame, Adjust Blade Sideshift Rail, Replace Blade Bracket + Labour	14943.05
EFT2062	20/10/2017	LW Webb	Allowance - October 2017 and council meeting 17.10.2017	410.00
EFT2063	20/10/2017	WML Consultants Pty Ltd	Norseman Airport Project Management	6240.79
EFT2064	23/10/2017	Tri Nation Steel (WA) Pty Limited	Supply and installation of steel shade structure over toddlers pool (15% deposit of contract sum)	7048.31
EFT2065	27/10/2017	Norseman All Terrain Survey's	Survey stockpile gravel at pit2 - 78km Travelled and 4x hours surveying	1988.60
EFT2066	27/10/2017	Asphalt In A Bag Pty Ltd	1 Pallet of asphalt in a bag	1718.75
EFT2067	27/10/2017	ANL Lighting Australia Pty Ltd	Supply 70x 6.5W light globes for Admin	2015.09
EFT2068	27/10/2017	ZircoDATA Pty Ltd	Storage of Rates & Minute Books for September 2017	172.07
EFT2069	27/10/2017	BP Norseman	Diesel & Unleaded Fuel Sales for September 2017	1240.50
EFT2070	27/10/2017	Bonza Constructions Pty Ltd	Rates refund for assessment A56 - 93 Roberts Street Norseman 6443	431.74
EFT2071	27/10/2017	Butler Settineri (Audit) Pty Ltd	Direct out-of-pocket costs relating to Audit Committee Meeting	671.88
EFT2072	27/10/2017	Department of Fire & Emergency Services	2017/2018 ESL for Shire owned properties	1949.67
EFT2073	27/10/2017	P & L Hogan Transport Services	1x 45kg Gas Bottle – 124 Prinsep Street	157.00
EFT2074	27/10/2017	Jason Signmakers	Supply 2x Curve left and 2x curve right signs for Hyden Road \$202.40 Supply 4x Camping prohibited signs for Town Oval \$193.05	395.45
EFT2075	27/10/2017	Landgate	GRV Chargeable 2017/4 01.07.17 - 25.08.17 \$65.50 Mining Tenement Schedule M2017/8 04.08.17 – 06.09.17 \$61.60	127.10
EFT2076	27/10/2017	Star Track Credit	Freight (Chubb and Shenton)	156.57
EFT2077	27/10/2017	LGIS	Actual Wages Adjustment for Period 30.06.16 - 30.06.17	4622.26
EFT2078	27/10/2017	Public Libraries Western Australia	PLWA Membership 2017/2018	110.00
EFT2079	27/10/2017	Pet Tags Australia	Registration renewal 30x Cat tags and 70x Dog tags	295.57

EFT2080	27/10/2017	Shenton Pumps	Supply 1x Dolphin Shallow Robotic Cleaner for Swimming Pool	2200.00
EFT2081	27/10/2017	South East Petroleum	Diesel 7500lts \$9127.80 Diesel Purchased on Works BP Card \$33.77 Diesel 7000lts \$8704.85 Diesel and Unleaded fuel Sales for September 2017 \$634.06	18500.48
EFT2082	27/10/2017	Sigma Companies Group Pty Ltd	Purchase various chemicals for Norseman Swimming Pool	427.79
EFT2083	27/10/2017	South Coast Foodservice	Supply 5x 5L Revive disinfectant	57.16
EFT2084	27/10/2017	Kim Turnock Painting Services	Prepare and Repaint top lip and side wall of pool, Prepare and repaint steel shade structure at Pool \$7900.00 Clean and Repaint fire damaged toilet at Administration Building \$2350.00	10250.00
EFT2085	27/10/2017	Norseman Hardware	Various hardware items (September 2017)	566.20
EFT2086	27/10/2017	Wilson's Diesel & Auto Repairs	Repair air leak above air tanks, replace 2x steer tyres on Hino 500 \$1033.20 Check vehicle for vibration issue, clean tyres, rims and balance all wheels on DCEO vehicle \$140.00	1173.20
EFT2087	27/10/2017	Western Australian Local Government Association	Local Government People and Culture Seminar 2017 13/10/17 (D Stead)	250.00
EFT2088	27/10/2017	Whitfield Minerals	Supply 6435 tonnes of Gypsum for Airstrip (1-18 Sept)	17696.25
EFT2089	27/10/2017	Shire of Dundas Municipal Fund	Rates refund for assessment A483 38 Angove Street Norseman 6443 \$576.00 and rates refund for assessment A482 40 Angove Street Norseman 6443 \$99.62 – pay to A1007 Lot 1810 Dundas Drive Norseman as per owner request	675.62
4312	02/10/2017	Kilima Pty Ltd	Rent for September, 81 Roberts Street (CRC)	1100.00
PAY	03/10/2017	Payroll	Direct Debit of Net Pays	58490.10
4335	06/10/2017	Boulder Parts and Towing	Insurance Excess for Nissan Navara (invoice 40649)	300.00
4339	13/10/2017	Jon Fry	Reimbursement for Purchase of New Ladder	539.00
4342	16/10/2017	Margaret McEwan	Meals and Incidentals allowance (Suicide Prevention conference Darwin) 16 th – 17 th October 2017	315.45
PAY	17/10/2017	Payroll	Direct Debit of Net Pays	61076.05
4358	30/10/2017	Test & Tag Training	Training for Steven Borsi and Peter Ladewig (National Recognised Test & Tag Course) 14.11.2017	990.00
PAY	31/10/2017	Payroll	Direct Debit of Net Pays (wages for overtime bushfire)	65221.29
				\$572'280.76

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4315	02/10/2017	ANZ Bank	ANZ Bank Merchant Fees	286.85

4314	02/10/2017	3E Advantage	Rental Agreement – Sharp Interactive Board	256.30
4345	13/10/2017	3E Advantage	Photocopier Lease Payment for September	6288.65
DD9450	03/10/2017	ClickSuper	Superannuation 20.09.2017 – 03.10.2017	17242.93
DD9462	17/10/2017	ClickSuper	Superannuation 04.10.2017 – 17.10.2017	16082.60
				\$40'157.33

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
4341	16/10/2017	Chief Executive Officer		\$456.21
	21/08/2017	Puma Guildford	Fuel for Toyota Prado	117.31
	25/08/2017	WOTIF	Accommodation in Melbourne for James Schultz 07.05.17 - 10.05.17	279.36
	18/09/2017	Fairfax	Magazine Subscription	59.54
4341	16/10/2017	Deputy Chief Executive Officer		\$1846.32
	21/08/2017	Crown Promenade	Accommodation for Margaret McEwan and Pania Turner (Burswood Perth)	507.50
	24/08/2017	Leonora Motor Inn	Accommodation in Leonora for Pania Turner 23.08.17 - 24.08.17	137.03
	26/08/2017	Digital River Sydney	Advast Free Antivirus for CDO Laptop	32.99
	30/08/2017	Sage Perth	Accommodation for Tracy Dixon 27.08.17 - 30.08.17 (Records Training)	840.32
	31/08/2017	Expedia	Accommodation for Ciara Stewart 07.08.17 - 09.08.17 (LG Award Training)	328.48
4341	16/10/2017	ANZ Credit Card	22.08.2017 – 21.09.2017	\$2'374.28

Summary of account totals

Trust Cheques	\$400.00
Municipal Cheques	\$26'929.43
Municipal EFT's	\$572'280.76
Municipal Direct Debit's	\$40'155.33
Municipal Credit Cards	\$2'374.28
Grand total for October 2017	\$642'139.80

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st October 2017 to 31st October 2017 be noted.

Moved Cr Warner
Seconded Cr Hogan

Resolution

That the Shire of Dundas monthly accounts paid from 1st October 2017 to 31st October 2017 be noted.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Periods Ending 31st October 2017	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	15/11/2017
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the periods ending 31st October 2017 be accepted.

Moved Cr Bayley
Seconded Cr Hogan

Resolution

That the Shire of Dundas Financial Statements for the periods ending 31st October 2017 be accepted.

Carried by: Simple Majority For: 5 Against 0

Trevor Cross and Gabrielle Cross left the Council Chambers at 6:42pm.

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st October 2017	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	8/11/2017
Disclosure of Interest	Nil



Management Report & Monthly Statement of Financial Activity For the period ending 31st October 2017

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st October 2017 be accepted.

Moved Cr Hogan
Seconded Cr Bayley

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st October 2017 be accepted.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	16/11/2017
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Works manager, Community Development Officer and the Youth Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works, Community Development Officer and Youth Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Moved Cr Bayley
Seconded Cr Hogan

Resolution

That Council note the reports of the Works Manager, Community Development Officer and the Youth Officer.

Carried by: Simple Majority

For: 5

Against 0

Agenda Reference & Subject	
10.4.5 – Acceptance of Annual Report 2016/2017	
Location / Address	Shire of Dundas
File Reference	FM.AD.15.16
Author	DCEO – Gihan Kohobange
Date of Report	13th November 2017
Disclosure of Interest	Nil

Summary

For the Council to consider and approve the Annual Report for the financial year ended 30th June 2017 (as included in the papers relating) and to set the date for the Annual Electors Meeting.

Background

The Audited Annual Financial Report and Auditors Report were presented to the Council at its ordinary meeting held on 19th September 2017 and the Council resolved the following:

That the Council of the Shire of Dundas

- 1. Accept the recommendation of the Audit Committee that the Audit Report for 2016/17 as included in the papers relating be accepted;**
- 2. Accept the Annual Financial Report for the financial year ended 30th June 2017 as included in the papers relating.**

Statutory Environment

The Local Government Act requires that the local government accept the Annual Report by the 31st December following the year subject to the audit report being available. If the audit report is not available to allow the local government to accept it by that date, then the annual report needs to be received within two months of the audit report being received. The Act also requires that a General Electors Meeting be held within 56 days of the local government accepting the annual report of the previous financial year.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Regularly review of strategic plans in line with the actual performance (summarised in the annual report) will indicate the progress that the Shire has made in achieving its strategic objectives.

Consultation

CEO, CDM, Butler Settineri (Audit) Pty Ltd and other Staff

Comment**Key Highlights of the Year**

Governance

- An agreed-upon procedure audit was conducted in relation to the Shire's procurement practices
- Updated strategic plans after a successful community consultation

Law, Order and Public Safety

- Eight slip on and two trailer fire units for fire suppression on the Eyre Highway
- "Big Trucks Little People Norseman" road safety activity programme

Health

- The new Doctor's house on Ramsay Street completed at a cost of \$796,191.

Education, Welfare and Community

- Jungkajungka Woodlands festival
- Disability access & inclusion plan consultation
- Dundas images photographic competition
- Better beginnings story time program

Parks, Ovals and Community Sporting Facilities

- Upgrade of the Phoenix park

Culture and Tourism

- New border signs including Ngadju language welcome
- Secured grant funding for new Woodlands Cultural and Visitors centre amounting to \$2.5 million.

Roads

- Resealing of roads in Norseman and Eucla

Airport

- Commencement of the upgrade of Norseman aerodrome with the assistance of Federal and State funding of \$3.4 million

Audit Report

The Independent Audit Report identifies that the Shire of Dundas has completed the 2016/17 financial year in accordance with the appropriate legislation and regulations and that there are no material matters affecting the Shire's financial position. Furthermore, there are no items of statutory non-compliance raised.

Annual Financial Report

The final reported surplus for the 2016/17 financial year is \$1,094,663. The surplus for the year was distorted by the early receipt of half of the allocation of the 2017/18 Financial Assistant Grant (FAG) in June 2017. Without the impact of FAG received in advance, the final surplus for the 2016/17 would have been \$316,558 (\$227,925 in 2015/16). The final surplus for the 2016/17 would have been further reduced if not some of the projects had been rescheduled for the 2017/18.

A provision for doubtful debt of \$372,656 has been allowed in the financial statements. This provision is to be carried to provide for the possible future write-off of rates outstanding.

It is proposed to hold the General Electors Meeting on the 19th December 2017 prior to the December Ordinary Council meeting.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas

- 1. Accept the Annual Report for the financial year ended 30th June 2017 as is included in the Papers Relating;**
- 2. Advertise that the Annual General Electors Meeting is to be held on the 19th December 2017 at the Shire Building in Prinsep Street, Norseman at 5.30pm.**

Moved Cr Warner
Seconded Cr Hogan

Resolution

That the Council of the Shire of Dundas

- 1. Accept the Annual Report for the financial year ended 30th June 2017 as is included in the Papers Relating;**
- 2. Advertise that the Annual General Electors Meeting is to be held on the 19th December 2017 at the Shire Building in Prinsep Street, Norseman at 5.30pm.**

Carried by: Absolute Majority For: 5 Against 0

Agenda Reference & Subject	
10.4.6 – Awarding of Tender - Supply, Load and Transport Crushed Rock Roadbase, Sealing Aggregate and Gravel	
Location / Address	Shire of Dundas
File Reference	FM.TE
Author	Gihan Kohobange
Date of Report	16 th November 2017
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to consider the awarding of a contract to supply, load and transport crushed rock road base, sealing aggregate and gravel to Norseman aerodrome.

Background

Council have approved the commencement of phase 2 of the Airstrip Upgrade project. WML Consultants, the current engineering consultants of the project has completed the project design including alignment, material specification and seal design.

The approved design requires pavement construction materials to be produced and brought to site to enable construction of the runway upgrade. Materials required include sub-base, base course and sealing aggregate material.

The results of the previous tender was presented the Council in September 2017 and the Council resolved,

"That the Council of the Shire of Dundas resolve not to award the tender on the basis of expected significant cost overrun and to review options available to reduce the estimated cost of the project."

Statutory Environment

If a local government is proposing to enter into a contract for the supply of goods or services and the value of that contract exceeds \$150,000 excluding GST, it is required to call for tenders. There is an exemption to this requirement if the goods or services are purchased using the WALGA Preferred Supplier Panel.

Policy Implications

Complies with Policy F-3 Purchasing Policy

Financial Implications

The associated cost of this contract forms part of the budget prepared for this project and the estimated cost represents approximately 41% of the overall project cost.

Strategic Implications

The Shire's Strategic Plans include the upgrade of the Norseman airstrip as an all-weather access airstrip to manage emergency services.

Consultation

WML Consultants, CEO and Works Manager

Comment

Previous tender prices indicated an overall funding gap of \$1,245,473. As a result, a number of options were evaluated for alternative materials for the construction of the sub-base and the bases course of the runway. After performing required quality assurance testing it was concluded that the gravel that could be sourced from the gravel pit no 2 of the Shire is suitable for the construction of the sub-base. However, the Shire will still have to incur a cost to push up, stockpile and transport gravel to the construction site.

WML consultants were appointed again to manage this tender on behalf of the Shire. The Tender was advertised in the West Australian newspaper on 28th October 2017 and the tender period closed at 2pm on 13 November 2017. Tenders were received electronically by WML Consultants via its secure online tender box e-mail facility.

Two (2) tender submissions were received in total from Hampton Transport (with 2 options), and Holcim. The tender opening was conducted at WML's Kalgoorlie office and was attended by two representatives from the Shire of Dundas. The completed tender register as well as each of the received priced schedules were signed by the Shire representatives and WML representative.

The tender assessment process for each submitted tender was conducted by WML checking against the various compliance criteria.

As per the tender assessment report given in papers relating, respective tenders have been ranked as below, against price and compliance criteria.

Price

Tenderer	Tendered Price (\$) Crushed Aggregate	Tendered Price (\$) Gravel	Tendered Price (\$) Total
Hampton Transport (Option 1 – Higginsville)	1,166,924.58	352,751.01	1,519,675.59
Hampton Transport (Option 2 – Norseman)	1,102,984.11	352,751.01	1,455,735.12
Holcim	1,585,893.40	Not tendered.	1,585,893.40

Compliance criteria

Tenderer	Total Weighted Score
Hampton Transport	65
Holcim	54

Hampton Transport (Option 1 – Higginsville) - Crushed rock supply from Higginsville mine.
 Hampton Transport (Option 2 – Norseman) - Crushed rock supply from Central Norseman Gold (CNG) OK mine in Norseman.

The recommendation in the tender assessment report is to award the contract to Hampton Transport (Option 2 – Norseman) at their total tendered price of \$1,455,735.12 + GST as the successful tenderer based on their submission being the most advantageous to the Shire. This recommendation is however conditional upon the source rock being proved satisfactory to meet the specified standards before award of the crushed rock base course and aggregate component of the contract can be confirmed and production commence. The source rock from Higginsville mine site has been sampled and tested for suitability but not the source rock from Central Norseman Gold (CNG) OK mine.

The delivery schedule specified in the RFT requires all sub-base gravel to be delivered to site by end of January 2018. This component of the contract can be awarded (to Hamptons) without any conditions and work could commence almost immediately.

The above recommended tender price is approximately \$190,000 less than the recommended tender price of the previous tender.

However, the cost of this contract will still create a significant cost overrun in this project compared to the initial budget approved by the Council.

The initial budget has been prepared by The Civil Group (previous engineering consultants) under the assumption that the Shire will be able to receive -200mm mullock at no cost from Westgold mine site situated in Higginsville. This assumption was eventually proved to be not realistic (having received oversize mullock, + 400mm) requiring the Shire to revisit the required pavement construction material.

Further, there was no provision considered in the original budget for payment of mining royalties in sourcing material. The Department of Mining and Petroleum has confirmed that the royalties are payable on the materials that the Shire may source from any mining company. This resulted in additional cost of \$184,876 to this project. Subsequently, the Shire was able to secure additional funding amounting to \$182,500 from the Department of Infrastructure and Regional Development (Federal) to cover the additional cost of royalties payable.

Considering above factors, the revised budget indicates a funding gap of \$ 814,247 without any provision for contingencies that need to be managed through the Shire's own funding sources. The Shire is

intending to manage virtually all earth work using Shire owned plant and equipment supplemented with hired equipment as required. This would result in a cost saving in the project though it will not be material compared to the expected cost overrun. Further, redirecting the Shire's resources to this project from other projects, will generate cost savings elsewhere that will help the Shire in managing this expected cost overrun.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas, having considered tenders received in response to RFT 02.17 resolve,

- 1. That the tender components to push up, stockpile and deliver gravel to the construction site be awarded to Hampton Transport for the tender price of \$352,751.01 + GST;**
- 2. That the tender components to supply crushed rock base course and aggregate from Central Norseman Gold (CNG) OK mine in Norseman be awarded to Hampton Transport for the tender price of \$1,102,984.11+ GST (exclusive of mine royalty payments) subject to the condition that the source rock being proved satisfactory to meet the specified standards; and**
- 3. That the Council of the Shire of Dundas delegate to the CEO authority to award the tender component to supply crushed rock base course and aggregate from Higginsville mine for the tender price of \$1,166,924.58+ GST (exclusive of mine royalty payments) to Hampton Transport, if source rock from Central Norseman Gold (CNG) OK mine proved to be not satisfactory to meet the specified standards.**

Moved Cr Bayley
Seconded Cr Warner

Resolution

That the Council of the Shire of Dundas, having considered tenders received in response to RFT 02.17 resolve,

- 1. That the tender components to push up, stockpile and deliver gravel to the construction site be awarded to Hampton Transport for the tender price of \$352,751.01 + GST;**
- 2. That the tender components to supply crushed rock base course and aggregate from Central Norseman Gold (CNG) OK mine in Norseman be awarded to Hampton Transport for the tender price of \$1,102,984.11+ GST (exclusive of mine royalty payments) subject to the condition that the source rock being proved satisfactory to meet the specified standards; and**
- 3. That the Council of the Shire of Dundas delegate to the CEO authority to award the tender component to supply crushed rock base course and aggregate from Higginsville mine for the tender price of \$1,166,924.58+ GST (exclusive of mine royalty payments) to Hampton Transport, if source rock from Central Norseman Gold (CNG) OK mine proved to be not satisfactory to meet the specified standards.**

Carried by: Simple Majority

For: 5

Against 0

As the following items refer to staff matters it is recommended that the meeting proceed behind closed doors.

Moved Cr Bayley
Seconded Cr Hogan

Resolution

That the meeting proceed behind closed doors

Carried by: Simple Majority For: 5 Against 0

Pania Turner, Tracy Dixon, Gihan Kohobange, Mike Griffiths, Lynn Webb, Amanda Ellison left the Council Chambers at 6:52pm.

Agenda Reference & Subject	
10.4.7 – Confidential Item - Gratuity Payment	
Location / Address	Shire of Dundas
File Reference	PE.PR
Author	DCEO – Gihan Kohobange
Date of Report	16th November 2017
Disclosure of Interest	Nil

Cr Warner left the Council Chambers at 7:00pm.

Agenda Reference & Subject	
10.4.8 – Confidential Item - Standby Pool Manager	
Location / Address	Shire of Dundas
File Reference	PE.CO
Author	DCEO – Gihan Kohobange
Date of Report	16th November 2017
Disclosure of Interest	Nil

Council Resolution

That the Council come from behind closed doors

Carried by: Simple Majority For: 4 Against 0

Moved Cr Bayley
Seconded Cr Hogan

Cr Sharon Warner, Gihan Kohobange, Pania Turner, Lynn Webb, Tracy Dixon and Mike Griffiths returned to the Council Chambers at 7:02pm.

Council Resolution

Moved Cr Bayley
Seconded Cr Wyatt

That the Council,

1. In recognition of Thomas Ellison's exceptional career where he has displayed excellent performance and commitment to the Shire of Dundas, award a gratuity payment of \$3,500 in accordance with Council Policy ST.1 and undertake any advertising as required by the Act; and
2. In recognition of Cissy's dedicated service to the Shire of Dundas, award a gratuity payment of \$3,247 in accordance with Council Policy ST.1.

Carried by: Simple Majority For: 5 Against 0

Council Resolution

Moved Cr Bayley
Seconded Cr Wyatt

That the Council approve entering into a service contract with Cr Sharon Warner under an ABN as the standby Pool Manager at the same hourly rate of the current pool manager.

Carried by: Simple Majority For: 4 Against 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council.

Voting Requirement Simple Majority

Recommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr Hogan
Seconded Cr Warner

Resolution

That the members of the Council agreed to the introduction of the following late item for decision.

Carried by: Simple Majority For: 5 Against 0

Agenda Reference and Subject	
12.1 – Development Application Signage Madura Service Station	
Location / Address	Madura Pass – Eyre Highway
File Reference	A1116
Author	Doug Stead
Date of Report	20 th October 2017
Disclosure of Interest	Nil

Summary

For the Council to consider an application for signage at the Madura Pass service station

Background

The Council has received a development application to construct and erect advertising signage at the existing Madura Pass Service station.

Statutory Environment

Town Planning Scheme No 2

Policy Implications

N/A

Financial Implications

There are no financial implications for the Shire

Strategic Implications

N/A

Consultation

AECOM Australia

Comment

The existing 5m high flag sign with a shell logo is to be replaced with a 7m high flag sign with a shell logo. The proposed sign is not to be illuminated and is to be located on the site of the existing sign.

Two height marker signs are to be placed on the service station canopy to indicate height restrictions.

There are 6 non illuminated hoop bollards to be placed adjacent to the bowsers to indicate the fuel products, one new illuminated “pecten” sign with red & yellow shell logo is to be erected on the canopy fascia.

The proposed signage does not appear to be excessive and is consistent with a normal service station.

The proposal does not appear to be contrary to any of the planning provisions of the scheme other than the setback of the flag sign, however as the proposed new sign replaces an existing sign, it is considered inconsequential particularly considering that the setback from the Eyre Highway is approximately 150m.

Voting Requirements

