



Ordinary Council Meeting

20th March 2018



Papers Relating

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10.1.1

Management Order over Reserve 3046
(Bromus Dam)

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Department of Planning,
Lands and Heritage

Our ref 04372-1989, Job No 180134
Enquiries Paula Brennan, ph (08) 6552 4581
Email Paula.Brennan@lands.wa.gov.au

Shire of Dundas
PO BOX 163
Norseman
WA 6443

Dear Sir/Madam

**MANAGEMENT ORDER OVER RESERVE 3046, LOT 225 ON DEPOSITED PLAN
91385 - SHIRE OF DUNDAS**

The Department of Planning, Lands and Heritage – Lands Division (DPLH) has received a request from the Minister of Works to relinquish the Management Order over Reserve 3046 in the Shire of Dundas and Water Corporation no longer wish to be the responsible agency for the Land

The Department (DPLH) Land Management Unit would like to know if the Shire of Laverton would be interested in taking a Management Order over Reserve 3046 subject to approval of referrals

If you have any further queries, please do not hesitate to contact me

Yours sincerely

Paula Brennan
Assistant State Lands Officer

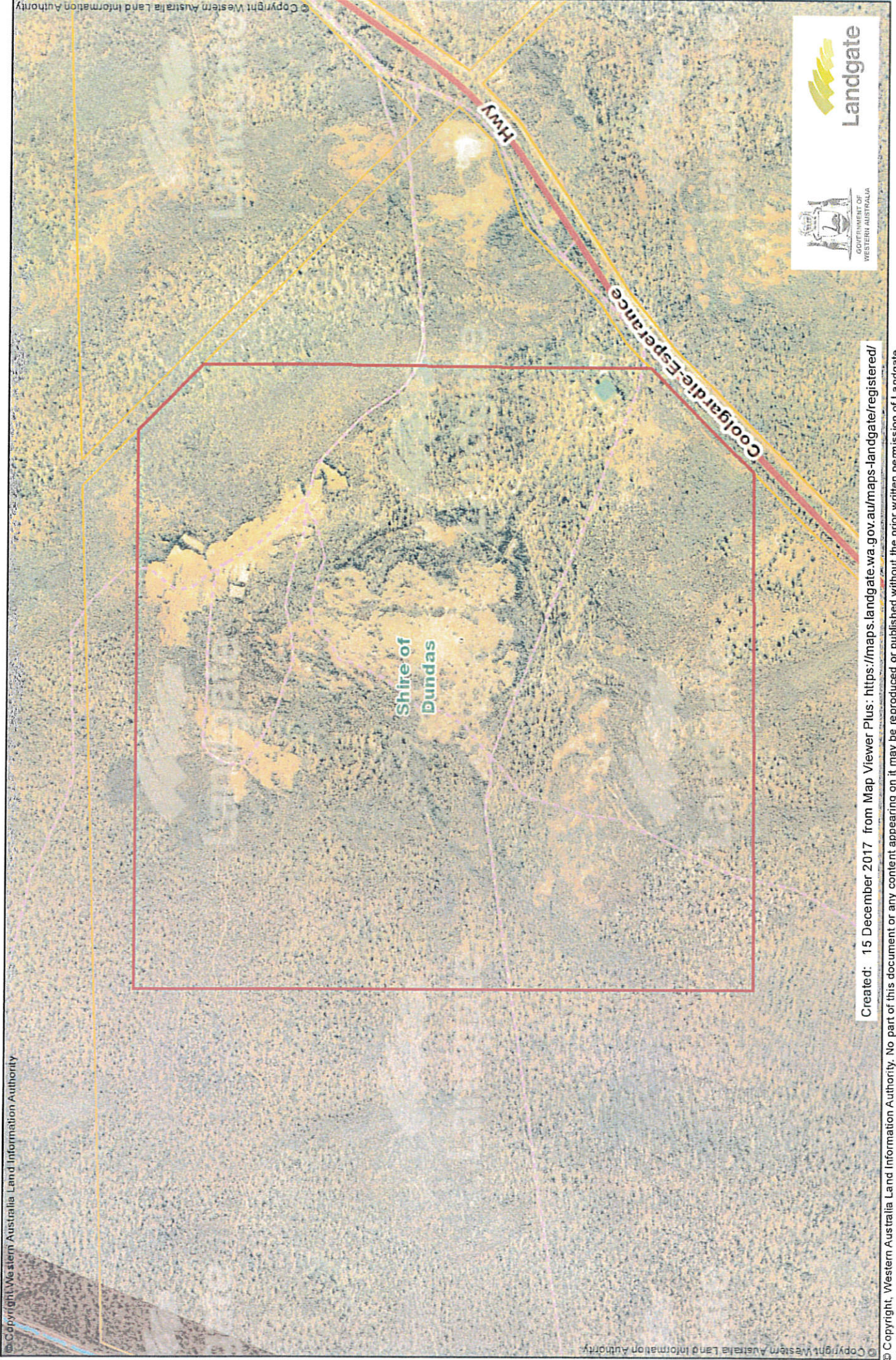
20 February 2018

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Aerial of Reserve 3040



Created: 15 December 2017 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>

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WESTERN



AUSTRALIA

REGISTER NUMBER	
225/DP91385	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
N/A	N/A

**RECORD OF QUALIFIED CERTIFICATE
OF
CROWN LAND TITLE
UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED**

VOLUME FOLIO
LR3147 158

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 225 ON DEPOSITED PLAN 91385

**STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)**

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: MINISTER FOR WORKS

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

1. RESERVE 3046 FOR THE PURPOSE OF WATER
MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED.

- Warning:
- (1) A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.
 - (2) The land and interests etc. shown hereon may be affected by interests etc. that can be, but are not, shown on the register.
 - (3) The interests etc. shown hereon may have a different priority than shown.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP91385
PREVIOUS TITLE: LR3147-158
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF DUNDAS
RESPONSIBLE AGENCY: WATER CORPORATION

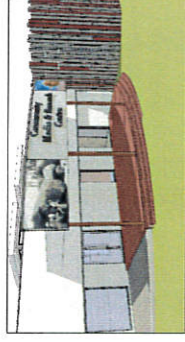
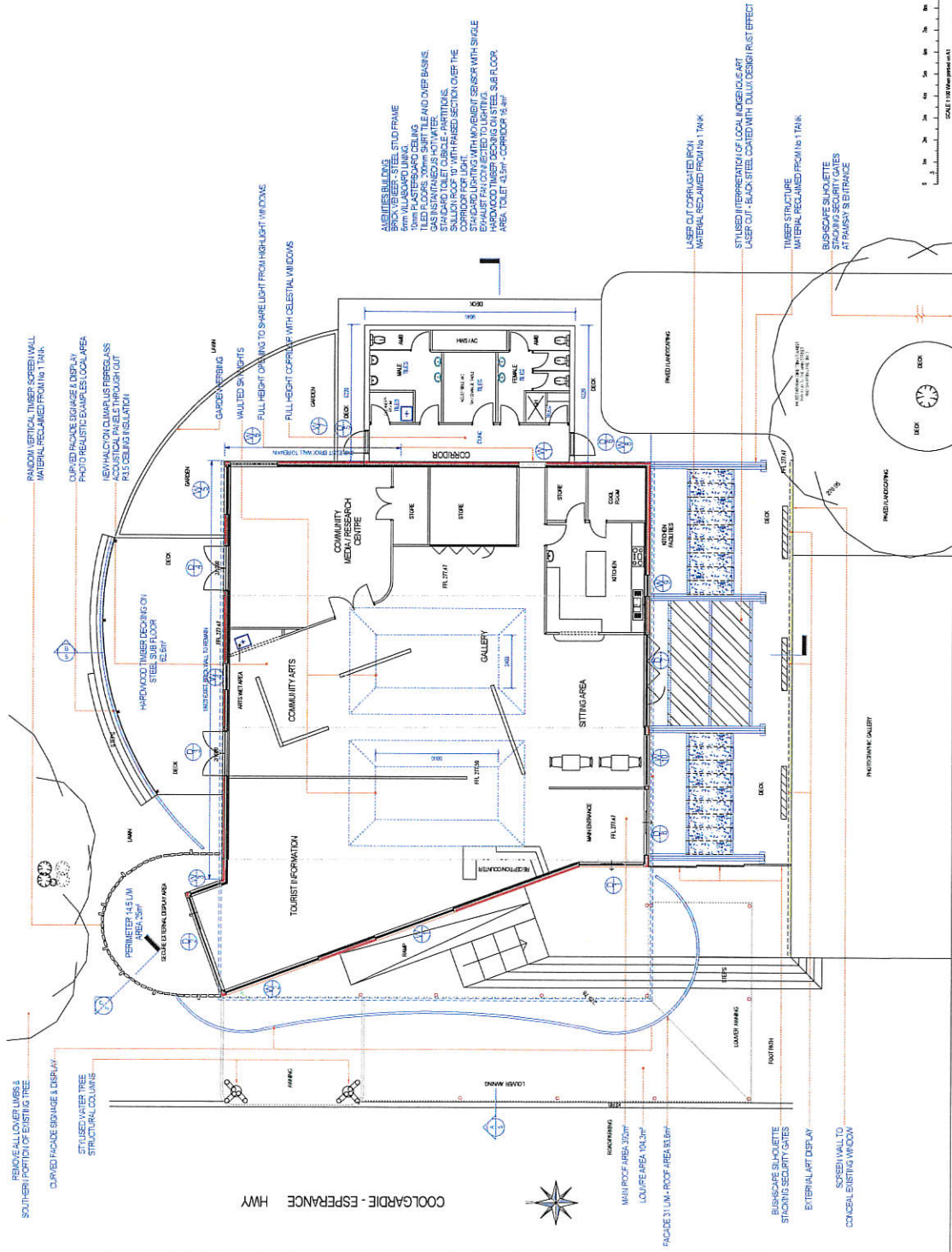
NOTE 1: K275222 CORRESPONDENCE FILE 04372-1989-01RO
NOTE 2: SUBJECT TO SURVEY - NOT FOR ALIENATION PURPOSES



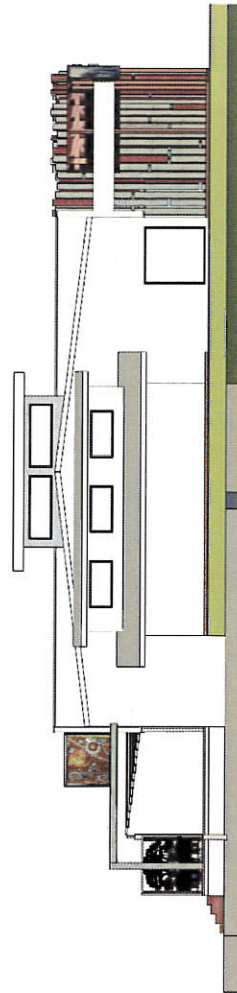
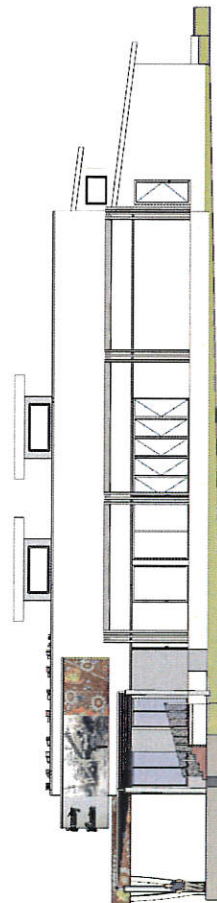
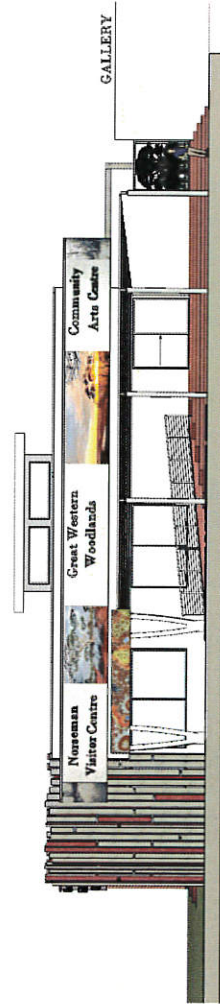
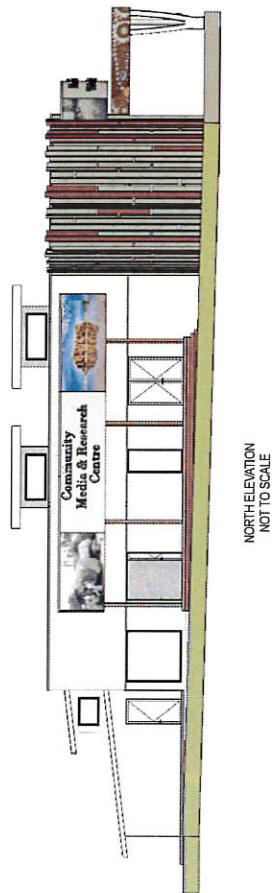
10.2.2

Woodlands Centre

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AREA PLAN - NOT TO SCALE



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Cultural, Visitor and Community Precinct (Woodland Centre)

Key Project Milestones

Deliverables	Performance Measures	Performance method Measure	Milestone
Activity 1.1 Execute Agreement	Agreement executed	Agreement signed by both parties	15 March 2018
Activity 1.2 Planning and design completed	Sub-consultants Building and Site Survey appointed Design finalisation costing and presentation Client review and approval	Design completed	14 April 2018
Activity 1.3 Contract documentation completed	Drawings, schedules and specifications completed Documentation reviewed Pre-tender estimate completed Client review and approval completed	Design and contract documentation approved by Council	25 October 2018
Output 1 Project commenced	Project commenced	Acceptance by the Department of evidence of approved detailed designs, leveraged funding secured and insurance certificates	09 November 2018
Activity 2.1 Construction tender awarded	Tenders approved by Council and contract awarded	Confirmation provided to the Department of tender award	01 February 2019
Activity 2.2 Permits and approvals secured	Building permit and Local Government approvals secured	Confirmation to the Department of permits and approvals secured	
Activity 2.3 Demolition works undertaken and construction works commenced	Demolition works completed and construction of new facility commenced	Provision to the Department of evidence of completion of demolition work and commencement of construction of new facility	15 February 2019

Key Project Milestones – Contd.

Deliverables	Performance Measures	Performance method Measure	Milestone
Output 2 New facility completed	Construction works completed and reaches practical completion	Evidence of building completion (photo and certificate of practical completion)	20 December 2019
Outcome 1 Vacant building at 76/78 Coolgardie-Esperance Highway in Norseman repurposed, creating a cultural, visitor and community precinct.	Cultural, visitor and community precinct meets community expectations	Project completed on time and within budget	17 January 2020
Outcome 2 Local Ngadju culture promoted through sharing stories with locals and visitors through the Visitor Centre/gallery.		Report on: Visitation statistics; comparison of old and new visitor centre statistics Number of local artists that work with the Visitor Centre; Number of interpretive elements which highlight the local Ngadju culture included; Feedback from Ngadju community	17 January 2020
Completion of the Project including all of the Recipient's Obligations			31 January 2020

Project Manger

Cultural, Visitor and Community Precinct (Woodland Centre)

Scope of Work

- Evaluate the current design liaising with the architectural consultant and in line with the available budget and funding conditions
- Analyse whole of life cost of the project
- Provide an independent opinion about the feasibility of the project in terms of the available budget, funding conditions and whole of life cost
- Develop an overall project plan (key milestones etc.)
- Monitoring all necessary applications for planning and building approvals
- Monitoring design work progress liaising between consultants
- Finalise tender documents working with the architectural consultant
- Tender advertising, tender assessment and recommendation to the Council
- Contract finalisation (award the tender)
- Monitoring of project's overall plan and cost working closely with Community Development Manager
- Provide regular progress updates to CEO, DCEO, Manager Works and Manager Community Development
- Approve all accounts for payment
- Contract management

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10.2.3

Upgrade of Eucla Airstrip

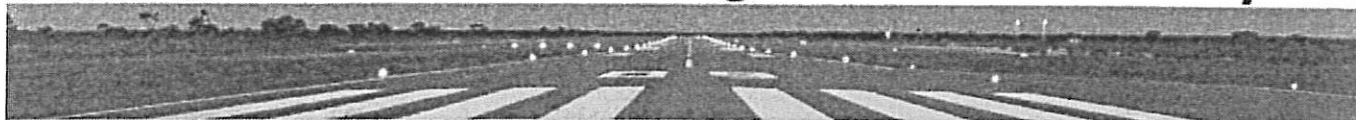
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QU0499 - Design Report Eucla Aerodrome Seal Upgrade

For

The Shire of Dundas

09 March 2018



1 Introduction

The Shire of Dundas requested AMS to carry out investigations and designs for the upgrading of the Eucla Aerodrome to a sealed surface to support operations mainly by the RFDS and WA Police at the aerodrome.

This work included survey of the site, test pitting and laboratory testing of in-situ materials and at a nearby borrow pit, pavement and seal design and drafting of plans.

This report details the basis of the design documentation.

2 Geometric Design

The geometric design has been carried out in accordance with the RFDS design standards. These are applicable to the current Pilatus PC-12 aircraft, and may change for new aircraft such as the Pilatus PC-24.

This results in the following:

- A runway 1,200m long (matched to fit the existing runway) with an 18m wide sealed surface
- A graded runway strip 45m wide with 22.5m flyover areas
- A 10.5m wide sealed taxiway
- A graded taxiway strip 20m wide within an overall taxiway strip of 40m
- A 40m x 40m apron area, with the option for overflow parking to the existing apron area

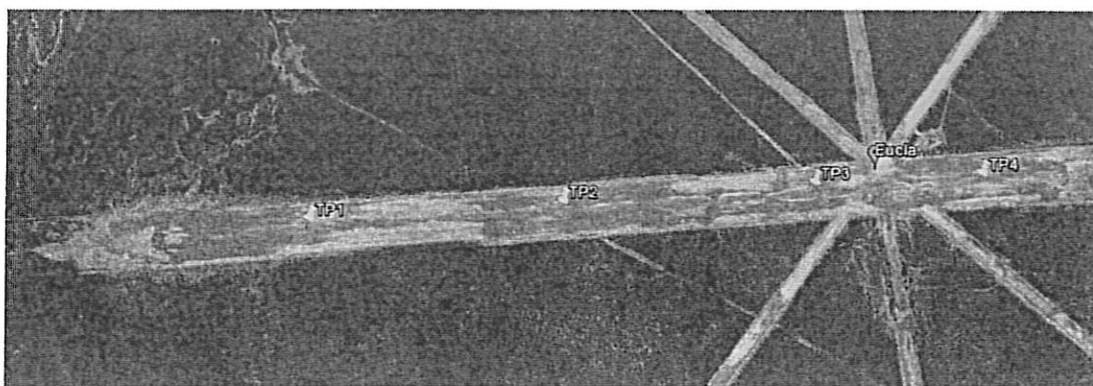
Due to the inability to drain the area, a one-way crossfall was selected for the runway (from north to south), with the runway strip falling south to north on the upstream side and north to south on the downstream side (continuous gradient with the runway).

The rationale behind this is that although Eucla has a very low rainfall, it can rain a lot in a short amount of time. Due to the existing formation being below the surrounding ground level and an inability to drain the area, the water can pond within the v-drain created on the northern side and the runway strip and not saturate the pavement.

3 Geotechnical Investigations

Four test pits were carried out at the following locations on the runway (MGA94 Zone 52):

Test Pit Number	Easting	Northing
TP1	487489	6491967
TP2	487878	6491995
TP3	488266	6492024
TP4	488523	6492039



Test pits were excavated to a depth of 1m, and samples collected from the upper layer (0-400mm) and the lower layer (400-1000mm). The holes were all similar in terms of the layer strata.

Additionally, some material was collected from the limestone pit to the north of the Eucla town site for basecourse material investigations.

Dynamic Cone Penetrometer (DCP) testing was carried out next to each test pit excavated on the runway, to establish the in-situ California Bearing Ratio (CBR) of the natural subgrade.

No ground water was encountered during test pitting.

Overall, the testing showed the following for the in-situ materials:

- It appears that the runway was constructed by removing topsoil and creating a pavement out of existing materials. This has resulted in the runway being lower than the surrounding ground level
- Material is very fine
- A high in-situ moisture content, which may have been a result of significant rainfall (20mm) received four days prior to test pitting – generally 133% of Optimum Moisture Content (OMC)
- Reasonable CBR for use as fill or foundation material – mostly 25%+ when compacted to 98% of Modified Maximum Dry Density (MMDD)
- High Plasticity Index (PI), meaning that it is susceptible to expansion and contraction through wetting and drying cycles

A summary of test results is shown below, and test certificates are contained in Appendix 1. Photographs of the test pits are shown in Appendix 2.

AS Sieve Size (mm)	Upper Layer/Base				Lower Layer/Subgrade				Pit Material
	TP1	TP2	TP3	TP4	TP1	TP2	TP3	TP4	
53									100
37.5									91
26.5		100			100		100		81
19		98	100		99		98	100	74
16	100	97	99		98	100	96	99	71
13.2	100	97	99	100	98	100	95	99	66
9.5	99	95	96	100	97	100	91	98	59

6.7	97	94	94	100	97	99	87	97	52
4.75	96	93	91	99	96	98	85	95	46
2.36	95	90	88	95	94	96	79	92	36
1.18	92	86	81	94	91	93	74	89	28
0.6	88	76	74	92	88	90	70	87	22
0.425	86	72	71	90	86	89	68	85	19
0.3	84	68	67	88	84	87	66	82	17
0.15	71	52	50	73	70	76	53	68	13
0.075	60	40	38	59	57	66	42	53	10
0.0135	40	24	22	37	36	44	26	30	6
LL	36.6	39	36.6	37.8	35.5	38.8	32.6	35.1	
PL	19.8	23	22.1	20	19.4	20.5	19	18.1	
PI	16.8	16	14.5	17.8	16.1	18.3	13.6	17	
LS	5.4	5.8	5.4	6	5.8	6.4	5.4	5	
MC	20.5	21.1	19.4	20.1	19.2	22.9	17.1	17.1	
CBR	40	50	70	25	25	16	50	35	200
CBR DCP	14	14	21	13	33	43	12	13	
MMDD	1.762	1.686	1.713	1.762	1.799	1.716	1.781	1.851	2.182
OMC	16.5	19.4	18.2	17.4	15.4	18.4	15.6	15	6.6
CaCO ₃									92.1

LL = Liquid Limit

PL = Plastic Limit

PI = Plasticity Index

LS = Linear Shrinkage

MC = Insitu Moisture Content (%)

CBR = 4 Day Soaked California Bearing Ratio (%) at 98% of MMDD and 4.5kg Surcharge

CBR DCP = CBR obtained by DCP

MMDD = Maximum Modified Dry Density (t/m³)

OMC = Optimum Moisture Content (%) at MMDD

CaCO₃ = Calcium Carbonate Content

4 Pavement Design

Pavement design was carried out using APSDS, which is based on linear elastic theory and uses a mechanistic-empirical approach to determine pavement thickness based on the maximum vertical strain at the top of the subgrade.

Design traffic was determined to be three movements per week of the Pilatus PC-24 aircraft, a small jet which will enter service with the RFDS in the near future, as a measure of future proofing, rather than designing for the current Pilatus PC-12 operated by the RFDS.

One movement consists of two passes on the runway and taxiway – landing and takeoff.

As no refuelling is available at Eucla, the maximum landing weight of 7,370kg is adopted.

A 15-year life, relating to two reseal cycles, was assumed.

Therefore, the number of passes for input into the design is as follows:

3 movements/week x 2 passes/movement x 52 weeks/year x 15 years = 4,680 passes/15 years.

The PC-24 has dual wheels on the main landing gear, with tyres spaced at 1.32m and 1.65m from the aircraft centreline. Tyre pressures are 500kPa, and it is assumed that 47.5% of the aircraft weight is carried on each gear.

150mm of bitumen-stabilised limestone was considered, with a modulus value of 2,000 MPa. It was considered that during the cut and fill process to level and shape the existing runway that the material would be compacted to a density that would allow a sub-base layer of minimum CBR of 20%, therefore meeting the Barker-Brabston requirement in APSDS. A subgrade CBR of 10% was assumed as representative of the subgrade, based on the DCP results.

APSDS confirmed that 150mm of bitumen stabilised pavement material was suitable. This included 100mm of existing material, compacted as sub-base to meet FAA standards (CBR = 20%).

APSDS output is found in Appendix 3.

Bitumen stabilisation is considered an appropriate treatment for the basecourse layer due to its flexibility, given that the lower layers/subgrade have a higher PI which could result in cracking of an unstabilised or cement-stabilised base layer. Additionally, given the limited materials available (limestone) which are porous and not conducive to accepting a sprayed seal without a heavy prime coat and an extended curing time, it is the best option to minimise closure time of the airport.

5 Surfacing Design

The initial design spray rates are based on experience and are as follows:

- No prime coat is required, due to bitumen-stabilised basecourse.
- A 10mm first coat at 1.5l/m² of bitumen
- A 7mm second coat at 1.2l/m² of bitumen
- A 4:1 emulsion:water sand seal at 0.6l/m²

EucLa Aerodrome Construction Estimation
Runway 1200 x 18m - RFDS
Assumes a balanced cut-to-fill design solution and
150mm pavement
Schedule 1 - Airside Pavements, Surfacing, Runway Strip,
Linemarking, PAPI

Item	Description	Unit	Qty	Unit Rate	TOTAL	Notes
1	CONSTRUCTION PRELIMINARIES					
1.1	Contractor Mobilisation / Demobilisation, Flights etc	LS	1	250,000.00	\$ 250,000.00	
1.2	Bonds, Insurances	LS	1	50,000.00	\$ 50,000.00	
1.3	Accommodation and Messing	person.day	250	250.00	\$ 62,500.00	
1.4	Office/Crib Facilities, Generator	week	4	3,000.00	\$ 12,000.00	
1.5	Survey	day	14	2,000.00	\$ 28,000.00	
1.6	Soil Testing, QA/QC - NATA Soil Laboratory on Site	day	14	3,000.00	\$ 42,000.00	
1.7	Supervision and Project Management	week	4	15,000.00	\$ 60,000.00	
1.8	Fuel	LS	1	40,000.00	\$ 40,000.00	
	Sub Total				\$ 544,500.00	
2	PAVEMENTS & RUNWAY STRIP					
1.1	Cut to Fill	m ³	13,104	12.50	\$ 163,800.00	Assumes Compaction Factor of 1.2 from excavated cut material to compacted fill material
1.2	Water, Compact, Trim - Subgrade (Pavement Areas)	m ²	24,600	5.00	\$ 123,000.00	
1.3	Water, Compact, Trim - Runway Strips	m ²	31,900	8.00	\$ 255,200.00	
1.4	Win, Screen and Transport Limestone	m ³	3,690	41.00	\$ 151,290.00	
1.5	In-Situ Foam Bitumen Stabilisation, Compact and Trim 150mm layer Limestone Basecourse	m ²	24,600	35.00	\$ 861,000.00	
	Sub Total				\$ 1,554,290.00	
3	RUNWAY SURFACING - BITUMEN SPRAY SEAL					
3.1	Supply and Spray First Coat Seal C320 Bitumen, Cover and Roll 10mm Aggregate	m ²	24,600	7.00	\$ 172,200.00	Binder spray rate approx. 1.5 l/m ² (@15°C) and aggregate spread rate approx. 120-140 m ² /m ³
3.2	Supply and Spray Second Coat Seal C320 Bitumen, Cover and Roll 7mm Aggregate	m ²	24,600	5.50	\$ 135,300.00	Binder spray rate approx. 1.2 l/m ² (@15°C) and aggregate spread rate approx. 180-200 m ² /m ³
3.3	Supply and Spray 170/60 CRS Emulsion Dilute Fog Seal, Cover and Roll Sand	m ²	24,600	4.00	\$ 98,400.00	Binder diluted with potable water (4:1 Emulsion & Water). Binder spray rate approx. 0.3 l/m ² residual bitumen and sand spread rate approx 200 m ² /m ³ . Assumed potable water available on site at no cost to Contractor.
	Sub Total				\$ 405,900.00	
4	LIGHTING, LINEMARKING, CONE MARKERS					
4.1	Apply Line Marking per drawings	LS	1	40,000.00	\$ 40,000.00	Two coats of paint required on all white runway markings.
4.2	Remove and Reinstall Runway Lighting	LS	1	10,000.00	\$ 10,000.00	Required for jet operations
4.3	Relocate Windsock	LS	1	5,000.00	\$ 5,000.00	If night flights are required
4.4	Remove and Reinstall Cones	LS	1	2,000.00	\$ 2,000.00	May be reduced to one for non-instrument runway
	Sub-total				\$ 57,000.00	
5	MISC					
5.1	Fencing	m	3,000	30.00	\$ 90,000.00	Ringlock/3 strands with star pickets and galv pipe strainers, gates etc. 1.8m total height
	Sub-total				\$ 90,000.00	
	TOTAL AIRSIDE				\$ 2,651,690.00	Ex GST



10.3.1

Compliance Audit Return

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Department of
Local Government, Sport
and Cultural Industries

Dundas - Compliance Audit Return 2017

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2017.	N/A		Sonya Ellison
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2017.	N/A		Sonya Ellison
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2017.	N/A		Sonya Ellison
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2017.	N/A		Sonya Ellison
5	s3.59(5)	Did the Council, during 2017, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Sonya Ellison



Department of
Local Government, Sport
and Cultural Industries

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Sonya Ellison
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Sonya Ellison
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Sonya Ellison
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Sonya Ellison
5	s5.18	Has Council reviewed delegations to its committees in the 2016/2017 financial year.	Yes		Sonya Ellison
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Sonya Ellison
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Sonya Ellison
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Sonya Ellison
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Sonya Ellison
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Sonya Ellison
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Sonya Ellison
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2016/2017 financial year.	Yes		Sonya Ellison
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Sonya Ellison

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Sonya Ellison
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Sonya Ellison



Department of
Local Government, Sport
and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Sonya Ellison
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Sonya Ellison
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		Sonya Ellison
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2017.	Yes		Sonya Ellison
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2017.	Yes		Sonya Ellison
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Sonya Ellison
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Sonya Ellison
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Sonya Ellison
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Sonya Ellison
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Sonya Ellison
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Sonya Ellison
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Sonya Ellison



Department of
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No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Sonya Ellison
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Sonya Ellison

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Sonya Ellison
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Sonya Ellison

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Sonya Ellison

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	No	Motion was carried unanimously at the OMC held 19/12/2017 but was not officially recorded as being carried by an absolute majority.	Sonya Ellison
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes		Sonya Ellison
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Sonya Ellison
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes	19/09/2017	Sonya Ellison



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No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government within 30 days of completion of the audit.	Yes		Sonya Ellison
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government by 31 December 2017.	Yes	13/09/2017	Sonya Ellison
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Sonya Ellison
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Sonya Ellison
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Sonya Ellison
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Sonya Ellison
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Sonya Ellison
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Sonya Ellison
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Sonya Ellison
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Sonya Ellison



Department of
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and Cultural Industries

Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	18/07/2017	Sonya Ellison
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Sonya Ellison
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	No		Sonya Ellison
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	17/07/2012	Sonya Ellison
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	2017-2027 19/09/2017	Sonya Ellison
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	2017-2026 19/09/2017	Sonya Ellison
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	2017-2021 18/07/2017	Sonya Ellison



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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Sonya Ellison
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Sonya Ellison
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Sonya Ellison
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Sonya Ellison
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Sonya Ellison



Department of
Local Government, Sport
and Cultural Industries

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the complaints officer	Sonya Ellison
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Sonya Ellison
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Sonya Ellison
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Sonya Ellison
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Sonya Ellison
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Sonya Ellison

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes	Airport upgrade project	Sonya Ellison
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Sonya Ellison
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Sonya Ellison
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Sonya Ellison



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Sonya Ellison
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Sonya Ellison
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Sonya Ellison
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Sonya Ellison
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Sonya Ellison
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Sonya Ellison
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Sonya Ellison
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Sonya Ellison
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Sonya Ellison
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Sonya Ellison
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Sonya Ellison
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Sonya Ellison



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Sonya Ellison
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Sonya Ellison
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Sonya Ellison
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Sonya Ellison
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Sonya Ellison
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Sonya Ellison
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A	Policy had previously been approved by Council	Sonya Ellison
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes	18/03/2017	Sonya Ellison
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Sonya Ellison



Department of
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I certify this Compliance Audit return has been adopted by Council at its meeting on

Signed Mayor / President, Dundas

Signed CEO, Dundas

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10.3.2

Amendment to Purchasing Policy

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Panels of Pre-qualified Suppliers

Objectives

The Shire of Dundas will consider creating a Panel of Pre-qualified Suppliers ("Panel") when a range of similar goods and services are required to be purchased on a continuing and regular basis.

Part of the consideration of establishing a panel includes:

- there are numerous potential suppliers in the local and regional procurement related market sector(s) that satisfy the test of 'value for money';
- the purchasing activity under the intended Panel is assessed as being of a low to medium risk;
- the Panel will streamline and will improve procurement processes; and
- the Shire has the capability to establish a Panel, and manage the risks and achieve the benefits expected of the proposed Panel through a Contract Management Plan.

Establishing and Managing a Panel

If the Shire decides that a Panel is to be created, it will establish the panel in accordance with the Regulations.

Panels will be established for one supply requirement, or a number of similar supply requirements under defined categories. This will be undertaken through an invitation procurement process advertised via a state-wide notice.

Panels may be established for a maximum of three (3) years. The length of time of a Local Panel is decided with the approval of the CEO.

Evaluation criteria will be determined and communicated in the application process by which applications will be assessed and accepted.

In each invitation to apply to become a pre-qualified supplier, the Shire will state the expected number of suppliers it intends to put on the panel.

If a Panel member leaves the Panel, the Shire will consider replacing that organisation with the next ranked supplier that meets/exceeds the requirements in the value for money assessment – subject to that supplier agreeing. The Shire will disclose this approach in the detailed information when establishing the Panel.

A Panel contract arrangement needs to be managed to ensure that the performance of the Panel Contract and the Panel members under the contract are monitored and managed. This will ensure that risks are managed and expected benefits are achieved. A Contract Management Plan should be established that outlines the requirements for the Panel Contract and how it will be managed.

Distributing Work amongst Panel Members

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel will prescribe one of the following as to whether the Shire intends to:

- obtain quotations from each pre-qualified supplier on the Panel with respect to all discreet purchases; or
- purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- develop a ranking system for selection to the Panel, with work awarded in accordance with the Regulations.

In considering the distribution of work among Panel members, the detailed information will also prescribe whether:

- each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under Regulation 24AD(5)(f) when establishing the Panel. The Shire will invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the Shire may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in section 5.5 of this Policy. When a ranking system is established, the Panel will not operate for a period exceeding 12 months.

In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

Purchasing from the Panel

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every Panel member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

Each quotation process, including the invitation to quote, communications with Panel members, quotations received, evaluation of quotes and notification of award communications must all be captured on the Shire/Town/City's electronic records system. A separate file is to be maintained for each quotation process made under each Panel that captures all communications between the Shire and Panel members.

Purchasing Policy Non-Compliance

Purchasing Activities are subject to financial and performance audits, which review compliance with legislative requirements and also compliance with the Shire policies and procedures.

A failure to comply with the requirements of this policy will be subject to investigation, with findings to be considered in context of the responsible person's training, experience, seniority and reasonable expectations for performance of their role.

Where a breach is substantiated it may be treated as:

- an opportunity for additional training to be provided;
- a disciplinary matter, which may or may not be subject to reporting requirements under the Public Sector Management Act 1994;
- misconduct in accordance with the Corruption, Crime and Misconduct Act 2003.

Record Keeping

All purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the State Records Act 2000 and the Shire's Record Keeping Plan. This includes those with organisations involved in a tender or quotation process, including suppliers.

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10.4.4

Officer's Reports

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REPORT TO COUNCIL

ORDINARY MEETING TUESDAY 20th MARCH 2018

AREA: Works and Services

OFFICER: Peter Crawford

Period of Reporting: March 2018

Norseman Aerodrome

Gravel haulage is continuing with completion scheduled for the week ending 17th March, subject haulage quantities being maintained. The delay in completion was caused by an error in the design with the runway having to be extended by some 60 metres either end in the RESA section. This has resulted in several thousand more cubic metres of material needed hence the delay in completion.

Hamptons are currently crushing and testing samples from the quarry but to date, their tests have not achieved the standards as set by the specifications. They seem to be quite confident that the latest samples should be acceptable and we should know in a couple of days what the results are. Of some concern to them is the route that their road trains will be taking to haul the crushed rock. The current approved TMP is to travel down the Old Coach Road to the rail crossing and then along Crampton Street to the highway and then straight across, thus eliminating any turns on the highway.

One of their alternate routes now is to use the old mine haul road to its junction with the highway and then into town and turn left into Crampton Street. This is not our preferred route as there are difficulties with the left turn into Crampton. We have asked them to come up for a site inspection as any works at that location will be at their expense, however, safety will be the primary factor in whatever route is used.

An adequate supply of water for construction purposes is of concern as most other options have been exhausted. It does appear now that we will have to rely on the mains supply for the remainder of the project. There are other sources available but these have a salt content which is not suitable for bitumen sealing.

Eucla Airstrip

Please refer to agenda reference 10.2.3 Upgrade of Eucla Airstrip

Town Works

The upgrade of a second foot bridge is almost complete, this is situated at the corner of Talbot and Mildura Streets. As well, a section of the footpath further to the west is being replaced as it has moved, creating a trip hazard.

Recent heavy rains created havoc with storm water drainage with many properties being flooded and silt deposited in culverts, consequently blocking the flow. Unfortunately, this type of damage is extremely difficult to prevent as storms of this magnitude often deliver volumes of water that streets and culverts are not designed to cope with. The terrain on the eastern side of Norseman has considerable slopes which allow storm water to generate a fair degree of momentum. Any attempt to channel this water into a drainage system such as is in place in that area is most futile.

One culvert has been replaced in John Street with another scheduled for upgrading with box culverts in Scholey Street at the junction with John Street. This larger culvert will prevent flooding at this location, other culverts will be cleared of silt. However, most culverts in this side of town are too small to cope with heavy downpours. Without replacing the bulk of them, which would be cost prohibitive, the best that can be achieved is to keep them clear of silt to permit minimum drainage to function.

Town Gardens

The gardens are looking neat and tidy for this time of the year. Many trees that had fallen down in the storm were removed which has left a few bare spots.

The root balls on the palm trees in the Administration Centre gardens have cracked the retaining walls leaving the brickwork somewhat unsightly. It is uncertain at this point what remedial action will take place. The root ball will have to be trimmed quite severely in places which should not affect the trees before the brickwork can be repaired. However, similar type damage is more than likely to reoccur in the future if the trees are left in place. We are trying to get some advice from arborists on the best solution. Should any drastic moves be considered, Council will be consulted prior to any action taking place.

Roads

Almost no work has been carried out on our roads this financial year as the crew is still busy with the airport. An inspection of the Cocklebidy-Rawlinna Road will be conducted during the week of 12-16 March to plan the expenditure of CRSF monies. Also, water binding and sealing of a section of Mort Harslett Drive will complete the carry over Black Spot project as well. Unexpended funds in this financial year is expected to be all RRG projects: improvements on Cocklebidy-Rawlinna Road, improvement works on Mort Harslett Drive and preservation works on Hyden Norseman Road, all which will be carried over to the next financial year and coupled with that years grants.

Supply of Goods and Services

As outlined in the Agenda Item to Amend the Policy Manual on purchasing, it is intended that a Panel Tender be called next month for the Supply of Plant Hire. This will be followed by tenders for the supply of mechanical repairs and maintenance and general handyman services. Reasons for this is to ensure that the Shire stays compliant within the purchasing threshold as set by the Department of Local Government. Council will be required to set the selection criteria as well as nominate a Member to sit on the selection panel when evaluating the tenders prior to them being awarded by Council.

REPORT TO COUNCIL
COUNCIL ORDINARY MEETING TUESDAY 20TH March 2018
AREA: COMMUNITY DEVELOPMENT **OFFICER: Pania Turner**
Period of Reporting: February-March 2018

Community Resource Centres

The Norseman CRC offers our community a variety of essential services. Councillors will know of the drive community resource centres have had to undertake to ensure that the State Government is aware of the valuable role they play in regional, rural and remote communities. As stated in the Norseman CRC's Manager's report the State Government will be looking to reduce funding to the CRC program by \$6 million dollars in 2019.

The Department of Primary Industries and Regional Development indicate that they will be looking at two possible ways to manage the funding reduction.

1. The closure of 40 CRCs whose delivery of services can be met by other entities in the community or a neighbouring CRC within close travelling distance. This would allow the remaining CRCs to maintain a budget of \$100,000.
2. Each current CRC will receive funding of \$60,000 each.

Fortunately the Norseman CRC through the hard work of its current manager, partnerships with the Shire and community groups and its more remote location places the Norseman CRC in a strong position of being assessed as a valued and vital community asset.

Councillors may want to show their support for the Norseman CRC by taking out a membership.

The Manager of the Norseman CRC will be presenting to Council at the April workshop where Councillors will have the opportunity to discuss in detail the new funding environment and how the CRC plans to address those challenges. It will also be an opportunity for Council to become familiar with the variety of services and programs running out of the centre.

Tourism & Marketing

Victoria Caravan and Camping Show

Community Development represented the Shire of Dundas Victorian Caravan, Camping and Touring Supershow. Held on the 21st – 26th February at the Melbourne Showgrounds this is a massive event which markets destinations around Australia to the travelling public. Featuring over 350 exhibitors including 42 separate exhibitors in the tourism pavilion all vying to make it onto the traveller's itinerary.

Western Australia was represented by 13 different organisations the largest one being the Tourism WA Counter which had brochures from each region. There was only one exhibitor dedicated to representing the Goldfields and that was Goldfields Tourism. Whilst Tourism WA offers the regional brochures the Goldfields Tourism stall is able to use locally produced brochures promoting the communities and attractions within the region. At approximately \$5000-\$7000 per show with Goldfields Tourism doing at least four shows per year the marketing reach in these shows alone would not be doable out of the Shire's Community Development marketing budget or the Visitors Centre budget.

The feedback from tourists travelling to our area was not that they expected five star entertainment, accommodation or attractions when travelling to/ through small towns what they did expect was to stay in friendly and welcoming towns. They appreciated clear signage and good public amenities. Visitors to our area were looking to experience what made towns unique and that little bit different for larger towns. Despite what people's perceptions are, the majority of travellers especially the *grey nomads* were happy to spend money in small communities as they understood the importance of contributing. If they were purchasing products such as souvenirs they were looking to buy locally made, locally sourced gifts or mementos of something that connected them to the town they had stayed in.

Travellers come in all shapes and sizes as does their mode of transport. Some preferred to stay in caravan parks and booked accommodation, some preferred the quiet of parking up at one of the 24hour parking bays in such places as Bromus Dam (more would use Bromus if we had toilet facilities) while many enjoyed the RV free camping sites located in town.

Goldfields Tourism Board Meeting

The GT Board met in Norseman on Thursday 15th March 2018 with representatives from all member shires present. Kyran O'Donnell MLA Shadow Minister for Aboriginal Affairs and Member for Kalgoorlie was a guest speaker at the meeting sharing his thoughts around tourism and the vital importance of working as a collective to further the Goldfields tourism presence in WA and Australia.

The collective voice was a common theme of the meeting with local governments across the region dealing with budgetary constraints and the need to see good value in their investments. The board was unanimous in understanding the importance of working together across the region to promote each area as destination and great visitor experience. There was also the understanding that communities that attracted tourists were communities that offered their local residents a positive lived experience.

Councillor Warner who is the representative on Goldfields Tourism may like to speak to Council on the meeting.

Goldfields Tourism Website

Brand L'or spent two days filming in Norseman and Frasers Range for promotion imagery for the Goldfields Tourism Website which is in the final stages of development. Filming was done around Norseman, Frasers range, Newman Rock, Lake Cowan with Ngadju Dancers, Ngadju Rangers, Norseman Historical Museum, Gallery of Splendid Isolation and Marks Park, the Aquatic Centre and Skate Park.

The Challenges of Growing Goldfields Visitation

Attached for Councils review is a very informative report regarding tourism in our area. Requested by Goldfields Tourism the report is done independently of the organisation.

Banners in the Terrace

The 2018 Banners in the Terrace competition is now open with the Shire of Dundas having reserved a banner pole on St Georges Terrace in Perth. Advertising for the competition has begun and is open to individuals, the school, community groups or professional artists. The theme for this year's WALGA conference is Ready and Relevant and artworks can be based around the theme however many local governments look for a design that reflects their individual shires and cities. Community designs will be presented to Council for judging at the April Ordinary Meeting.

Norseman Events

ANZAC Dawn Service and Diggers Breakfast

All of Council is invited to attend the ANZAC Day Dawn Service. This service of remembrance is always well supported by the local community and by those visiting the town of Norseman. Following the service the Shire hosts a Diggers Breakfast for the community it offers a time for community to come together, remember the sacrifices of those who fought to allow us the freedoms we have today.

Community groups, the school, business and individuals are invited to lay a wreaths during the service. We would ask Council to select two representatives to lay the Shire wreath for this year.

Eucla also holds a Dawn Service please contact Councillor Patupis for more details.

Nullarbor Links Chasing the Sun

Councillors will receive (if they have not already) and invitation to attend the 2018 Chasing the Sun dinner held at the TBC. This evening presents elected members with the opportunity to network with visitors to our community and show support for the community groups hosting the dinner and event.

Tapping Stickz

West Australian Music (WAM) will be co-hosting with the Shire of Dundas and the Norseman CRC a Music in Park evening. This free community event will start at 5pm with a community barbeque followed at 6pm with regional bands the Tapping Stickz and Grand Casual. This is a family friendly alcohol free event that can bring community together to share a great evening of music. WAM in partnership with the Goldfields-Esperance Development Commission presents an event that promotes the arts in our communities giving regional artists much needed opportunities to hone their craft on stage and build new intra-regional connections, while also introducing local communities to the vast breadth of talent hidden in their own backyards!

THE CHALLENGES OF GROWING GOLDFIELDS VISITATION

Visitor information centres (VIC's) are not immune from digital disruption whilst simultaneously facing challenges from local community obligations, resource constraints and pressure to stimulate economic development. Paradoxically, whilst visitation to VIC's is declining, tourism globally is growing, and yet it is information 'gaps' as well as the quest for 'local' knowledge and the desire to 'talk with local staff' that continues to bring visitors into VIC's - globally. The re-shaping of VIC's is being influenced by many factors including developments within the broader operating environment of VIC's including:

1. A majority of travellers want personalised experiences and this requires VIC's to maintain an ever larger 'toolbox' of information that can be *instantly* adaptable to the needs of individual visitors (e.g. maps, itineraries, drive routes, tour/accom packages & transport schedules) – both online & 'over the desk'. Information management is *critical* for VIC's.
2. Mobile devices, global booking sites and 'last minute' websites are accelerating the time it takes for travellers to search, book & pay for travel & tours, contributing to a noticeable increase in unplanned 'impulse' purchases. VIC's require 'fast-track' buying options on a mobile-friendly website as part of ongoing improvements to stay competitive.
3. Websites that employ 24/7 digital assistants are becoming commonplace in giving visitors a more tailored user experience. Customised (i.e. localised) digital assistants can be highly effective in extending the visitors 'dwell time' at a VIC or tourism website.
4. Offline communication technology (i.e. GPS based) is advancing rapidly enabling travellers in remote & 'blackspot' areas to access critical information such as travel times & routes, nearby operators and booking options, etc. VIC's can leverage 'existing' offline apps to supplement the online and printed information they provide to visitors (& help app developers keep their information current & comprehensive).
5. The performance of VIC's should not be assessed with ROI or trading results but rather their 'effectiveness' measured by economic impact, visitor experience, operator satisfaction, community benefits, tourism sector growth & employment, awareness indicators, extension of visitor season, and regional diffusion of visitors. VIC & destination managers should focus and report on these elements and adopt 'strategic' actions that improve their performance in these areas.

The conventional, traditional business model of VIC's as an 'information amenity' cannot survive. A more diversified visitor-driven, community-based business model is required that broadens the stakeholder base and heightens the VIC's capacity to service niches, leverage seasonal trends & opportunities, engage with high value visitor groups, maintain a focus on 'emerging' opportunities and help create 'new' value-added offerings, and as a result, deliver a broader range of services, products and visitors by engaging with a broader range of stakeholders. However, VIC resources are limited.

Patronage at a visitor information centre (VIC) is typically driven by the situation visitors find themselves. *First-time* visitors to a destination, particularly international and interstate visitors, will stop at a VIC seeking maps or information on attractions, activities and accommodation. *Repeat* visitors to a destination will stop at a VIC to update or supplement their 'existing' information on a destination (i.e. to learn of new possibilities). Visits to a VIC are mostly pre-planned, for example, visitors will stop at visitor centres because they require help to overcome information 'gaps' regardless of whether they are first time or repeat visitors.

Repeat visitors to a destination generally outnumber first-time visitors. The strongest groups for repeat visitation are those aged 25-34 years of age and those aged over 60. Repeat visitors recognise a destination's uniqueness which allows them to see differences within destinations, and this can underpin the emotional factors driving their repeat visitation (e.g. memories, satisfaction, reflection & reconnection). Whilst some repeat visitors return to a destination because of how it makes them feel; other repeat visitors return to a destination because of new products, experiences or events. However, one of the main reasons for all repeat visits is 'holidaying & exploring nature' and central to this is the signage, public facilities and information used by visitors to experience a destination. Investment in these areas is critical if a destination is to grow visitation.

Information provided by VIC's has been shown to extend visitor stay in a region by up to 14 nights, resulting in a significant impact on tourism yield (i.e. economic benefit to the region). Optimising the performance of VICs and delivering more effective servicing of first time *and* repeat visitors can greatly improve a region's tourism yield. For example, converting some of a region's first time visitors into repeat visitors can yield a significant *ongoing* benefit to a destination such as Kalgoorlie-Boulder, Esperance and Dundas (KBED) as outlined below.

- 1) Estimated tourism expenditure of Kalgoorlie-Boulder, Esperance & Dundas in 2016: \$360 million (with visitors staying an estimated 2,195,000 nights). Average spend per night \$164.
- 2) Approximately 360,000 'holiday & VFR' visitors to KBED in 2016; typically over 30% or around 120,000 of the 'tourism' visitors are likely to visit a VIC; as a result, up to 15% or 18,000 visitors will stay longer in the KBED region, generating an *additional* \$12.0Mp.a. expenditure.
- 3) Typically around 40% of tourists to a region are 'first time visitors' (e.g. 144,000 p.a. in KBED). If 10% of these become repeat visitors returning every 2nd or 3rd year and stay 4 nights on average, the region enjoys an *additional* \$2.4M p.a. expenditure across future years.
- 4) Additional expenditure of up to \$14.4M p.a. can be partly attributed to the effectiveness of local VIC's growing visitation and extending visitor stay.
- 5) The economic contribution of individual VIC's; for example, Coolgardie Visitor Centre hosted 10,216 visitors during 2015/16; typically 15% or 1532 visitors could have stayed longer in the region after visiting the VIC, generating *additional* expenditure of up to \$250,000p.a.

CONCLUSION

Research has shown that visitor knowledge of the Golden Outback (including the Goldfields region) is comparatively low and is a distinct barrier for first-time *and* repeat visitors. More effective distribution of information is required to grow visitation, and to achieve this requires more effective VIC's *and* visitor servicing. Broadcasting the many (i.e. less popular, lesser known) camping/accommodation options and highlighting the steps required for visitors to enjoy related activities such as astronomy, 4WD'ing / exploring, nature appreciation, geo-trails, bush tucker & local hospitality, guided & small group activities and outlining a range of *seasonal* short-trip itineraries will help overcome information barriers and stimulate visitation. Rationalising under-performing or ineffective VIC's and reallocating resources to a centralised website and targeted social media campaign, supplemented with leveraging 'existing' offline apps, will help visitors to more confidently plan their visit and experience the true value of the region.

¹ Based on Tourism Research Australia, Tourism WA and third party data & publications.

**REPORT TO COUNCIL
COUNCIL ORDINARY MEETING TUESDAY 20th March 2018**

AREA: Youth
Period of Reporting: March 2018

OFFICER: Margaret McEwan

Youth Report

Progress Report

Funding from the Department of Communities requires the Shire of Dundas to submit a 6 monthly report on the services delivered by the funded entity being the Youth Services. This July-December 2017 report has been submitted.

The report outlines in detail the services offered to clients (the youth of Norseman) and their families. Due to the nature of the report some details are confidential however the reporting does offering good guidelines to which the youth program can assess itself and the services we deliver to the youth of our community.

This is an example of the areas reported on:

During 2017 the Shire of Dundas reviewed the services available to children and youth in the community. A few key areas were identified.

1. The need for greater collaboration between services and organisations.

The new Shire Youth Officer in conjunction with Shire Community Development re-established communication with the local district high school. Working hard to improve communication so that together we could identify youth priorities and take a caretaker approach to providing more opportunities and activities for youth. This improved communication has opened up opportunity for young people struggling to engage in school to be supported through youth services engagement activities.

Participating in visiting services workshops on parenting, mental health and community engagement.

Youth Services Officer attended the National Suicide Prevention Conference in Darwin and working on building a suicide prevention network in Norseman.

2. Unattended Children on the Streets.

Also noted was the increasing need to address the amount of unattended (or being left in the care of their older siblings) younger children on the street. Ranging from ages under 12 years anywhere to 4 years old. Youth services has built a partnership with the Community Resource Centre to assist them with their Kidz Klub program targeting these children. Recognising that it was important that older siblings and youth have a recreation space free from the younger children, *teens only times* are in operation at the youth centre.

3. Regional Sports

Youth Services continues to support active and healthy programs with the winter and summer sporting seasons receiving good attendance rates. Youth Services provides travel to and from weekend games anywhere

4. Homework Assistance

Basketball is coming to an end with semi-finals playing this week Friday 16th March. For the last few weeks the youth bus has been taking the kids down to Esperance every Friday afternoon with the first game starting at 5.30, it has been my pleasure taking them down and watching them all play, develop new skills and enjoy the sport they love also showing great sportsmanship not only with each other but with the whole team.

Suicide Prevention Workshop held by Wesley Mission on the 27th March this is open to all community members this workshop is being held at the town hall from 9am to 1.30pm as said in previous reports the Youth Service & Events Office Margaret will be driving a suicide prevention network for Norseman

Football has started for the season with training on Tuesday afternoon in Kambalda the first game will be on the 7th April 2018, so far there are 4 boys that have signed up to play this year as registrations are now done online. Myself and the kids are really looking forward to the footy season this year, like previous years the boys will be a part of the Kambalda Junior Football Club.

Netball registrations are also open with trials being on the 17th March. The youth bus will be taking girls up to Kalgoorlie on Saturday morning so they can be graded and put into teams, so far I have 4 girls signed up to play, and like last year they will be a part of the Mana Whine netball club.

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2017/2018 Budget Review

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BUDGET REVIEW

2017/18

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PROGRAM SUMMARY	3 - 4
VARIANCE REPORTING	5 -6

SHIRE OF DUNDAS
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018

In \$

FM Reg 33A(2A)(a)

FM Reg 33A(2A)(c)

FM Reg 33A

FM Reg Sch 1

Operating Revenues

Governance
General Purpose Funding
Law, Order and Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services

Operating Expense

Governance
General Purpose Funding
Law, Order and Public Safety
Health
Education and Welfare
Housing
Community Amenities
Recreation and Culture
Transport
Economic Services
Other Property and Services

Funding Balance Adjustment

Add Back Depreciation
Adjust (Profit)/Loss on Asset Disposal
Adjust Provisions and Accruals

Net Operating**Capital Revenues**

Proceeds from Disposal of Assets
Proceeds from New Debentures
Proceeds from Sale of Investments
Proceeds from Advances
Self-Supporting Loan Principal
Transfer from Reserves

Capital Expenses

Land Held for Resale
Land and Buildings
Plant and Equipment
Furniture and Equipment
Infrastructure Assets - Roads
Infrastructure Assets - Footpaths
Infrastructure Assets - Drainage
Infrastructure Assets - Parks & Ovals
Infrastructure Assets - Airports
Infrastructure Assets - Other
Purchase of Investments
Repayment of Debentures
Advances to Community Groups
Transfer to Reserves

Net Capital**Net Operating + Capital**

Opening Funding Surplus(Deficit)

Closing Funding Surplus(Deficit)

Note	Budget v Actual		Predicted		Year End (a)+(c)+(d)	
	Annual Budget (a)	Actual As at 31 Jan 2018 (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)		
	\$	\$	\$	\$	\$	
	41,500	36,027	205	0	41,705	▲
	2,754,118	2,507,972	52,794	0	2,806,912	▲
	19,500	4,805	136,700	0	156,200	▲
	4,500	3,741	0	0	4,500	
	85,000	61,314	(3,981)	0	81,019	▼
	17,740	10,707	(2,500)	0	15,240	▼
	159,000	168,119	14,070	0	173,070	▲
	218,150	1,721	176,300	0	394,450	▲
	2,075,979	1,133,060	10,187	0	2,086,166	▲
	1,150,985	96,842	41,120	0	1,192,105	▲
	30,875	40,778	20,830	0	51,705	▲
	6,557,347	4,065,086	445,725	0	7,003,072	
	(647,223)	(404,639)	(25,152)	11,000	(661,374)	▲
	(374,556)	(175,820)	(31,127)	0	(405,682)	▲
	(138,292)	(180,618)	(110,699)	0	(248,992)	▲
	(162,135)	(87,869)	(37,679)	0	(199,814)	▲
	(233,470)	(144,529)	(13,691)	5,900	(241,261)	▲
	(85,419)	(71,670)	(27,314)	5,700	(107,034)	▲
	(588,170)	(263,714)	4,153	20,000	(564,018)	▼
	(1,193,101)	(700,579)	(104,205)	0	(1,297,306)	▲
	(1,904,545)	(1,078,959)	(113,916)	49,950	(1,968,511)	▲
	(383,968)	(219,585)	(59,026)	7,500	(435,494)	▲
	(5,408)	(137,541)	(92,341)	15,000	(82,749)	▲
	(5,716,286)	(3,465,523)	(610,997)	115,050	(6,212,233)	
	2,092,225	1,397,937	292,319	0	2,384,544	▲
	(24,131)	(25,416)	(1,285)	0	(25,416)	▼
	0	0	0	0	0	
	2,909,155	1,972,084	125,762	115,050	3,149,967	
	40,000	39,086	(914)	0	39,086	▼
	0	0	0	0	0	
	0	0	0	0	0	
	0	0	0	0	0	
	2,142,367	0	76,709	0	2,219,076	▲
	2,182,367	39,086	75,795	0	2,258,163	
	0	0	0	0	0	
	(1,683,000)	(77,150)	(167,000)	0	(1,850,000)	▲
	(241,000)	(233,026)	7,974	0	(233,026)	▼
	(7,000)	(3,620)	(8,000)	0	(15,000)	▲
	(1,092,707)	(405,672)	0	0	(1,092,707)	▼
	(125,000)	(64,185)	27,000	0	(98,000)	
	0	0	0	0	0	
	(164,000)	(119,716)	19,500	24,000	(120,500)	
	(2,300,000)	(686,904)	(425,000)	0	(2,725,000)	
	(157,000)	(51,314)	(24,400)	0	(181,400)	▲
	0	0	0	0	0	
	(44,762)	(22,230)	0	0	(44,762)	
	0	0	0	0	0	
	(371,752)	(114,974)	231,752	0	(140,000)	▼
	(6,186,221)	(1,778,791)	(338,174)	24,000	(6,500,395)	
	(4,003,854)	(1,739,705)	(262,379)	24,000	(4,242,233)	
	(1,094,700)	232,380	(136,616)	139,050	(1,092,266)	
	1,094,699	1,094,699	0		1,094,699	
	(0)	1,327,079	(136,616)	139,050	2,433	▲

**SHIRE OF DUNDAS
BUDGET REVIEW
PROGRAMME SUMMARY
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018**

Annual Budget	Actual As at 31 Jan 2018	Revised Annual Budget	Variance
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In \$

OPERATING EXPENDITURE

General Purpose Funding	374,556	175,820	405,682	31,127
Governance	647,223	404,639	661,374	14,152
Law, Order, Public Safety	138,292	180,618	248,992	110,699
Health	162,135	87,869	199,814	37,679
Education and Welfare	233,470	144,529	241,261	7,791
Housing	85,419	71,670	107,034	21,614
Community Amenities	588,170	263,714	564,018	(24,153)
Recreation and Culture	1,193,101	700,579	1,297,306	104,205
Transport	1,904,545	1,078,959	1,968,511	63,966
Economic Services	383,968	219,585	435,494	51,526
Other Property and Services	5,408	137,541	82,749	77,341
Sub Total	5,716,286	3,465,523	6,212,233	495,947

OPERATING REVENUE

General Purpose Funding	(2,754,118)	(2,507,972)	(2,806,912)	(52,794)
Governance	(41,500)	(36,027)	(41,705)	(205)
Law, Order, Public Safety	(19,500)	(4,805)	(156,200)	(136,700)
Health	(4,500)	(3,741)	(4,500)	0
Education and Welfare	(85,000)	(61,314)	(81,019)	3,981
Housing	(17,740)	(10,707)	(15,240)	2,500
Community Amenities	(159,000)	(168,119)	(173,070)	(14,070)
Recreation & Culture	(120,150)	(1,721)	(106,450)	13,700
Transport	(239,996)	(159,104)	(250,183)	(10,187)
Economic Services	(150,985)	(96,842)	(192,105)	(41,120)
Other Property and Services	(30,875)	(40,778)	(51,705)	(20,830)
Sub Total	(3,623,364)	(3,091,131)	(3,879,089)	(255,725)

NET RESULT	2,092,922	374,393	2,333,144	240,222
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**SHIRE OF DUNDAS
BUDGET REVIEW
PROGRAMME SUMMARY
FOR THE PERIOD 1 JULY 2017 TO 30 JUNE 2018**

	Annual Budget	Actual As at 31 Jan 2018	Revised Annual Budget	Variance
CAPITAL EXPENDITURE				
General Purpose Funding	125,000	114,974	140,000	15,000
Governance	253,716	3,620	15,000	(238,716)
Law, Order, Public Safety	22,000	0	32,000	10,000
Health	44,762	22,230	44,762	0
Education and Welfare	0	0	0	0
Housing	73,000	13,584	73,000	0
Community Amenities	75,000	7,326	85,000	10,000
Recreation and Culture	804,000	170,642	934,900	130,900
Transport	3,788,707	1,416,477	4,175,733	387,026
Economic Services	1,000,000	29,938	1,000,000	0
Other Property and Services	0	0	0	0
	6,186,185	1,778,791	6,500,395	314,210
CAPITAL INCOME				
Governance	0	0	0	0
Law, Order, Public Safety	0	0	0	0
Health	0	0	0	0
Recreation & Culture	(623,000)	0	(813,000)	(190,000)
Transport	(3,453,350)	(973,955)	(3,530,059)	(76,709)
Economic Services	(1,000,000)	0	(1,000,000)	0
Other Property and Services	0	0	0	0
Transfers from Reserves	0	0	0	0
	(5,076,350)	(973,955)	(5,343,059)	(266,709)
Budget (Suplus)/Deficit	3,202,757	1,179,228	3,490,480	287,723
Asset Register Depreciation	(2,092,190)	(1,397,937)	(2,384,544)	(292,355)
Plus Profit/(Loss)	24,131	25,416	25,416	1,285
Movement in Non Current LSL Provision	0	0	0	0
Movement in Deferred Rates	0	0	0	0
Proceeds On Disposal Of Assets	(40,000)	(39,086)	(39,086)	914
Previous Year (Surplus)/Deficit	(1,094,699)	(1,094,699)	(1,094,699)	0
				0
Budget (Surplus)/Deficit	(0)	(1,327,079)	(2,433)	(2,433)

SHIRE OF DUNDAS
VARIANCE REPORTING - BUDGET REVIEW 2017/18
REPORT ON SIGNIFICANT VARIANCES GREATER THAN 10% AND \$5,000

		Annual Budget	Actual As at 31 Jan 2018	Revised Annual Budget	Variance		
					\$	Type	
GENERAL PURPOSE FUNDING							
Operating Income							
0171	Rates Non-Payment Penalty	-50,000	-48,849	-60,000	-10,000	Permanent	Increase in outstanding rates
8363	Interest On Investment - Reserves	-125,000	-114,974	-140,000	-15,000	Permanent	Additional interest income on unspent grant of airport upgrade project
Operating Expenditure							
4942	Doubtful Debt	75,000	0	100,000	25,000	Permanent	Increase in outstanding rates
GOVERNANCE							
Operating Expenditure							
0402	Admin - Insurance	47,500	33,331	35,000	-12,500	Permanent	Due to LGIS scheme member dividend distribution
0452	Office Gardening Maintenance	30,000	9,035	19,000	-11,000	Timing	Expected savings in 2017/18
0532	Admin Vehicle Running Exp	13,000	12,680	20,000	7,000	Permanent	Increase in running cost of admin vehicles (more kms)
0542	Consulting Fees	10,000	7,461	55,000	45,000	Permanent	Consultancy fee on infrastructure valuation due in 2017/18 but not included in the original budget
0622	Admin Depreciation	113,702	75,545	130,000	16,298	Permanent	Due to increase in valuation of buildings but no any cash flow impact
Capital Expenditure							
9850	Tranfer to Land Development Reserve	246,716	0	0	-246,716	Permanent	Not generating a surplus as expected mainly due to the cost over run associated with the airport project
EDUCATION & WELFARE							
Operating Expenditure							
2072	Youth - Maintenance	10,900	1,028	5,000	-5,900	Timing	Expected savings in 2017/18
Operating Expenditure							
2402	Staff Housing Maintenance	33,000	4,297	18,000	-15,000	Timing	Expected savings in 2017/18
2552	Other Housing Building Maintenance	6,000	14,115	15,300	9,300	Timing	Expected savings in 2017/18
2562	Housing Other Dep'N	8,195	17,111	30,000	21,805	Permanent	Due to increase in valuation of buildings but no any cash flow impact
COMMUNITY AMENITIES							
Operating Income							
2373	Contributions	-1,000	-6,206	-7,000	-6,000	Permanent	Insurance claim received via NDHS, damage to community bus
Operating Expenditure							
2342	Public Conveniences Cleaning	34,500	11,195	29,000	-5,500	Permanent	Due to reduction in opening hours
2612	Waste Facility Maintenance	100,000	32,419	90,000	-10,000	Timing	Expected savings in 2017/18
2872	Effluent Drainage Scheme	20,000	1,349	10,000	-10,000	Timing	Expected savings in 2017/18
Capital Expenditure							
2614	Rubbish Tip Infrastructure	75,000	7,326	85,000	10,000	Permanent	Addition cost of a heritage survey required to expand the waste tip

SHIRE OF DUNDAS
VARIANCE REPORTING - BUDGET REVIEW 2017/18
REPORT ON SIGNIFICANT VARIANCES GREATER THAN 10% AND \$5,000

		Annual Budget	Actual As at 31 Jan 2018	Revised Annual Budget	Variance		
					\$	Type	
RECREATION & CULTURE							
Operating Expenditure							
3042	Arts Acquisition/Exhib	30,000	0	20,000	-10,000	Permanent	Reduction in activities due to reduction in expected grant funding
3083	Public Art / Murals / Sculpture / Banners	70,000	28,225	60,000	-10,000	Permanent	Reduction in activities due to reduction in expected grant funding
3087	Community Events	50,400	15,498	32,500	-17,900	Permanent	Reduction in activities due to reduction in expected grant funding
3332	Halls Dep'n	27,857	62,895	108,000	80,143	Permanent	Due to increase in valuation of buildings but no any cash flow impact
3432	Swim Pool - Plant Mtce	17,500	15,508	25,000	7,500	Permanent	Replacement of the running pump which was not budgeted
4022	Community Grants Program	30,000	800	15,000	-15,000	Permanent	Lesser number of community grant applications in 2017/18
Capital Income							
3356	Grants - Eucla Town Hall Building Improvements		0	-190,000	-190,000	Permanent	Lotterywest grant secured for new community hall in Eucla
Capital Expenditure							
3324	Eucla Town Hall Building Improvements	525,000	6,488	715,000	190,000	Permanent	Increase in project cost in line with additional grant funding
3674	Eucla Recreation Facilities	24,000	0	0	-24,000	Timing	Upgrade work will be included in budgets of future years
TRANSPORT							
Operating Expenditure							
4602	Norseman St Maintenance	188,000	88,137	166,050	-21,950	Timing	Expected savings in 2017/18
6082	Traffic Signs	30,000	9,813	22,000	-8,000	Timing	Expected savings in 2017/18
6502	Norseman And Eucla Airfield Maintenance	30,000	3,160	10,000	-20,000	Timing	Expected savings in 2017/18
Capital Expenditure							
6504	Aerodrome Upgrade	2,300,000	686,904	2,725,000	425,000	Permanent	Due to increase in cost associated with aggregate and crushed rock
6801	Footpath Construction (Use From 15/16)	125,000	64,185	98,000	-27,000	Permanent	Due to change in the scope of the project
ECONOMIC SERVICES							
Operating Expenditure							
6832	Area Marketing	15,000	530	7,500	-7,500	Timing	Expected savings in 2017/18
OTHER PROPERTY & SERVICES							
Operating Expenditure							
7812	Tyres	35,000	117	20,000	-15,000	Timing	Expected savings in 2017/18



12.2

Application to Amend Previously Granted Clearing
Permit

Doug Stead

From: STEINHOBEL, Geraldine <Geraldine.STEINHOBEL@dmirs.wa.gov.au>
Sent: Friday, 16 March 2018 9:02 AM
To: Doug Stead
Subject: CPS 7908/2 - Pioneer Resources Limited - Shire of Dundas
Attachments: 7908-2 Amend shire.pdf; 7908-2 Natmap.pdf; 7908-2 Photomap.pdf

ATTENTION: Mr Doug Stead – Chief Executive Officer

Dear Mr Stead

In accordance with section 51E of the Environmental Protection Act 1986 the Department of Mines, Industry Regulation and Safety has accepted clearing permit application CPS 7908/2.

As required by sub-section 51(4)E of the Environmental Protection Act 1986 any public authority or person which or who has a direct interest in the subject matter of the application will be invited to provide comment on it. The application will also be advertised on the departmental website on Monday, 19 March 2018, inviting any person who wishes to comment on it to do so within the period specified in the advertisement. A map displaying the area proposed to be cleared is also attached.

Yours sincerely

On behalf of:
Daniel Endacott
Acting Director Operations
Resources and Environment Compliance Division

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Our Ref:
Enquiries:
Fax:
Email:

A2284/201701 / CPS 7908/2
Tricia Hudgell Tel: (08) 9222 3570
(08) 9222 3860
tricia.hudgell@dmirs.wa.gov.au

Mr Doug Stead
Chief Executive Officer
Shire of Dundas
PO Box 163
NORSEMAN WA 6443

Dear Mr Stead

Application to amend a previously granted Clearing Permit under the *Environmental Protection Act 1986*

The Department of Mines, Industry Regulation and Safety has received the following application to amend a previously granted clearing permit under the *Environmental Protection Act 1986* (the Act):

Permit Holder:	Pioneer Resources Limited – Pioneer Dome Project
Permit Type:	Purpose Permit
Tenements:	Mining Lease 63/665; Miscellaneous Licence 63/77
Purpose:	Mineral Production
Area (ha):	190 ha
Period of Permit:	1 December 2017 – 31 December 2022
Shire:	Shire of Dundas
Clearing Permit System (CPS) No:	Pioneer Resources Limited – Pioneer Dome Project
Amendment requested:	Amendment to increase the clearing by 100 ha and extend the permit boundary to include L63/77

In accordance with sub-section 51E(4) of the Act, on behalf of the Director Operations, Resource and Environmental Compliance, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The Director Operations, Resource and Environmental Compliance, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant the amended clearing permit (including any specified conditions) or refuse to grant the amendment.

Enclosed are maps indicating the amended application area. Please forward your submission to the above address within 21 days from the **Monday, 19 March 2018**, quoting CPS 7908/2.

If you have any queries regarding this matter, please contact Tricia Hudgell in the Department's Resource and Environmental Compliance Division, as above, for further information.

Yours sincerely

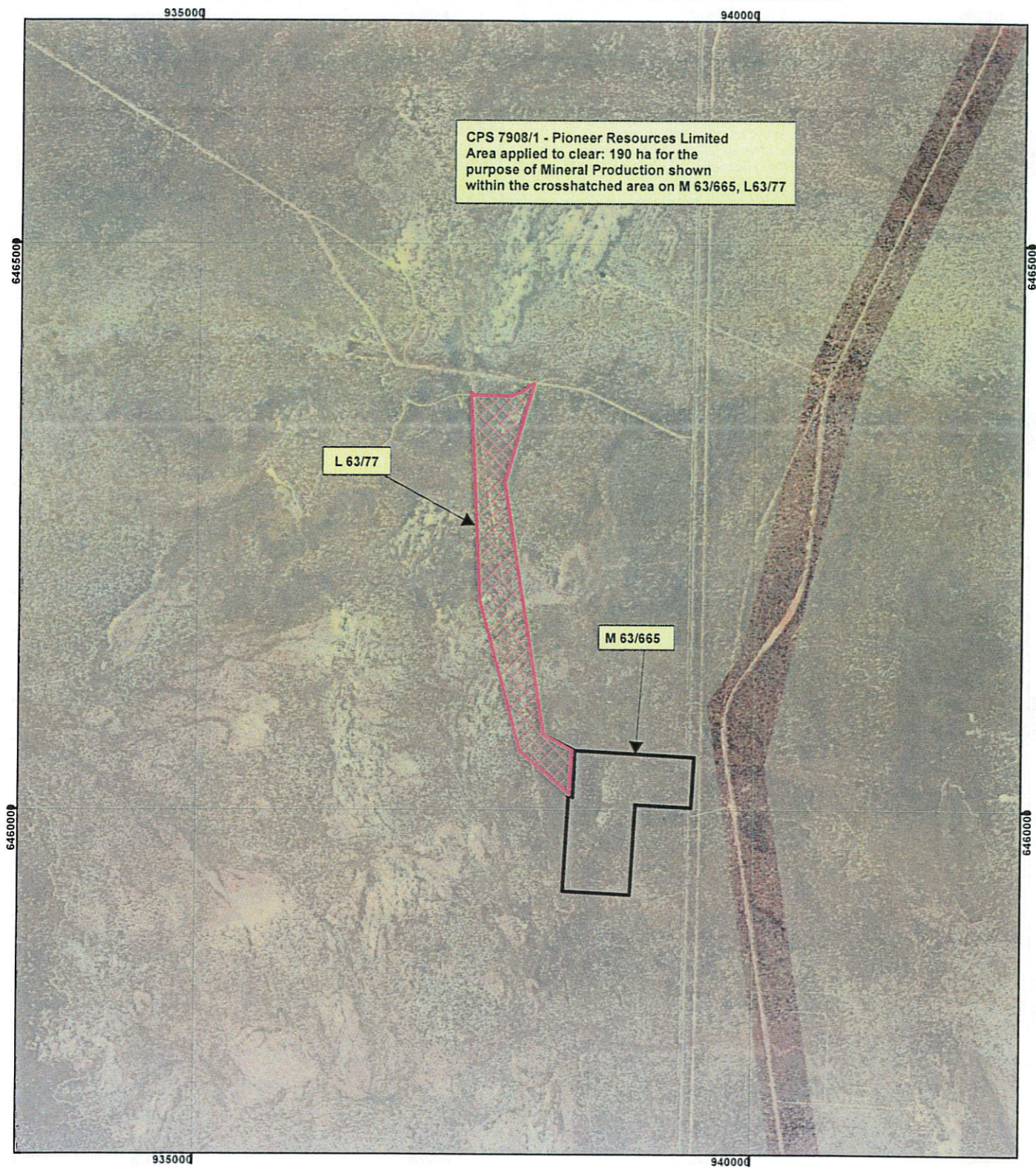
p.p *Tricia Hudgell*

Daniel Endacott
Acting/Director Operations
Resources and Environmental Compliance

16 March 2018

Encs

CPS 7908/2 - Pioneer Resources Limited




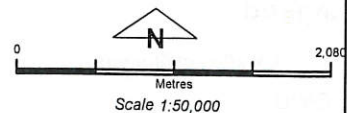
Legend

 Clearing Instruments

TENID

 L 6300077

 M 6300665



Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

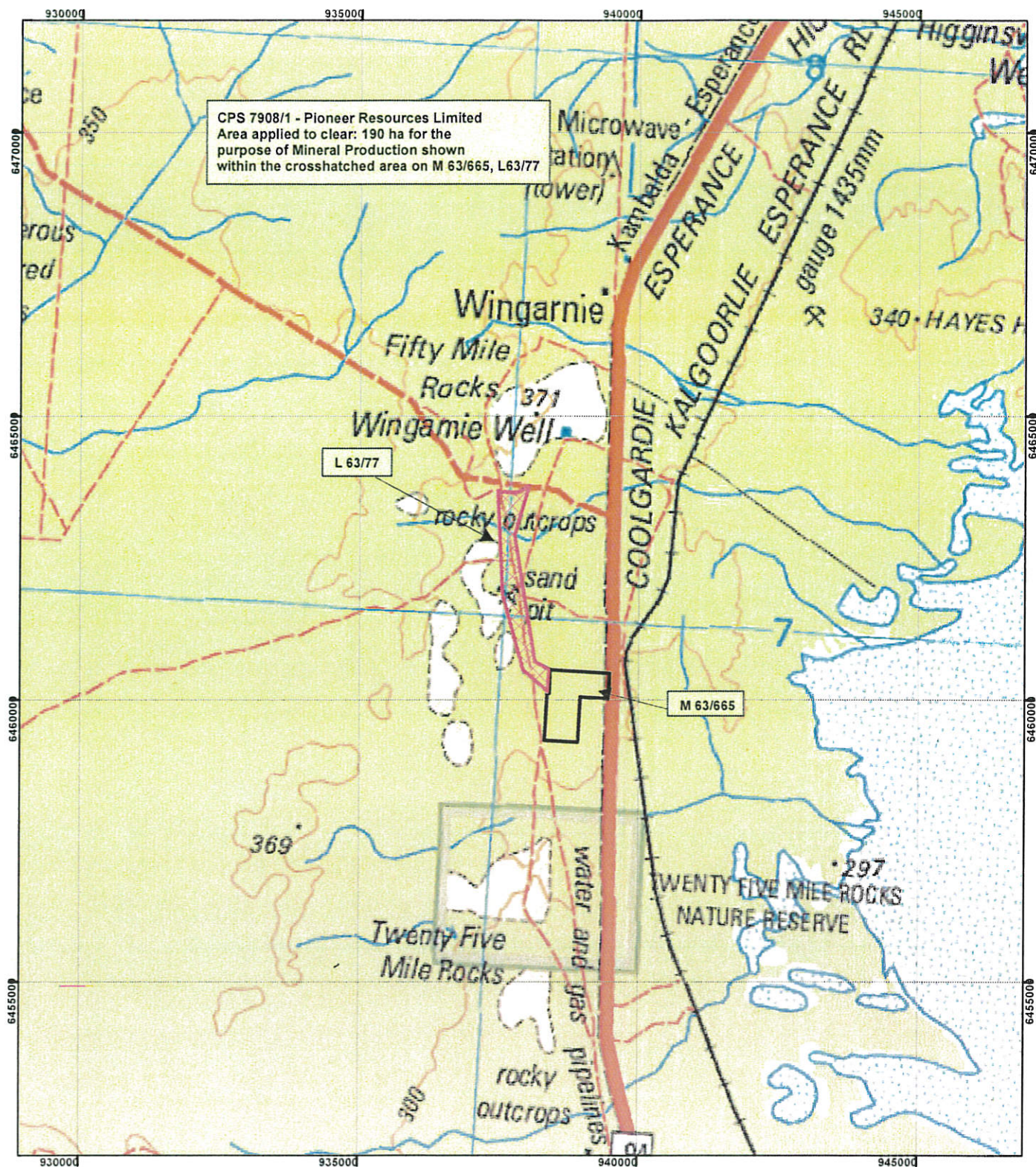
..... Date

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



CPS 7908/2 - Pioneer Resources Limited



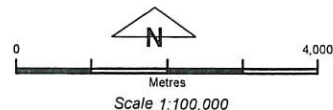
Legend

Clearing Instruments

TENID

L 6300077

M 6300665



Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

Date

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.

