



Minutes
Ordinary Council Meeting
17th April 2018

MINUTES of the ORDINARY Meeting of Council held
in the Council Chambers at the Shire Administration
Office – Prinsep Street Norseman on the 17th April
2018 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

This Council meeting was held on the traditional lands of the Ngadju people and the Shire President acknowledged them as traditional owners and paid her respects to their elders, past and present.

The Deputy Chief Executive Officer read aloud the disclaimer that is on the front page of the agenda.

The Shire President read aloud the Affirmation of Civic Duty and Responsibility.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Cr Warner – Item 10.4.1 Accounts Paid (1st March 2018 to 31st March 2018)

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr JEP Hogan	
Cr BN Bayley	
Cr SM Warner	
Cr VL Wyatt	

Gihan Kohobange	Deputy Chief Executive Officer
Peter Crawford	Manager of Works & Services
Pania Turner	Manager of Community Development
Sonya Ellison	Senior Administration Officer
Tracy Dixon	Administration Officer

Apologies

Doug Stead	Chief Executive Officer
Cr AR Patupis	Deputy Shire President

Public Gallery

Jacquie Best, Bonnie Vicensoni, Jammie-Lee Bennett, Michael Ramsay, Yvonne Ramsay, Janine Thornton and Lynn Webb

4 Response to Previous Public Questions Taken on Notice.

Nil

5 Public Question Time.

Michael Ramsay: Why are those silly pictures going up around town? One's that weren't put through Council, those were not the pictures agreed upon by the Councillors.

Shire President: I am not sure where that information came from about what the pictures were.

Michael Ramsay stated he had a book, with photos, that was also given to Councillors. The Shire President responded that it was just an advisory. Michael Ramsay stated that's what the Council agreed on.

Michael Ramsay: What's the expenditure to put all these cameras up and down the main street when there's not a high crime rate?

Shire President: The CCTV cameras were put in as response to incidences that happened around town.

Michael Ramsay: Who is paying for this camera that is sitting over here recording us? (Points to camera in Council Chambers)

Shire President: The camera is a paid commercial arrangement. On Page 14 of agenda there is an item that refers to payment for those services.

Michael Ramsay: Why is airport not running on time, how far over budget is it and who is responsible for it not running on time?

Shire President: A number of factors are involved in the over-run of the airstrip and your question will be taken on notice and a written response will be given.

Bonnie Vicensoni: Being school holidays, there are kids hanging around the Hardware shop. When being told to go to Youth Centre, they are telling me there is nothing going on or it is closed. I have told these kids if they have an issue to write a letter to Council.

No response given from Council as no question asked.

Bonnie Vicensoni: How long is a fair wait time in getting a response from the CEO of any questions?

Shire President: Your question will be taken on notice and a written response will be given.

Jammie-Lee Bennett: There was an incident at the hardware shop, a gentleman walking out was almost hit by kids on scooters on the footpath. What can we do to ensure this doesn't happen to a Pensioner walking out of the shops?

Shire President: Not sure what we can do about this and I am not sure that it is a Shire issue.

Jacquie Best: I attended the Nullabor Links Dinner. The newly erected toilets do not have lights. The building that was put in still needs to be finished and still does not comply with the engineer's recommendation that was done last year.

Shire President: Your comments will be taken on notice, the lights will certainly be sorted out, and a written response will be given.

6 Applications for Leave of Absence.

Nil

7 Confirmation of Minutes of Previous Meeting.

7.1 Minutes of the Ordinary Meeting of Council held on 20th March 2018 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 20th March 2018 be confirmed as a true and accurate record.

Moved Cr: Hogan
Seconded Cr: Bayley

Resolution

That the minutes of the Ordinary Council Meeting held on 20th March 2018 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against: 0

7.2 Minutes of the Special Meeting of Council held on 27th March 2018 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 27th March 2018 be confirmed as a true and accurate record.

Moved Cr: Bayley
Seconded Cr: Hogan

Resolution

That the minutes of the Ordinary Council Meeting held on 27th March 2018 be confirmed as a true and accurate record.

Carried by: Simple Majority For: 5 Against: 0

The Shire President requested the Public Gallery to please be quiet.

Michael Ramsay and Yvonne Ramsay left the Council Chambers at 6:10pm.

8 Petitions, Deputations or Presentations.

Lynn Webb, President of the Norseman Visitor Centre:

Mr Webb has been speaking to a Director of Westgold, Mr Steve Norregaard, and he has requested that Mr Norregaard attend the next Norseman Visitor Centre Board meeting to inform them of what is happening around the tourist assets and locations down around Dundas Rocks and the Lone Grave. They will be sending Paul Hucker to attend the meeting on Wednesday night. The reason for this information to Council is because, with the advances in the Woodlands Centre project, the Visitors Centre will be speaking to Council and making plans, and they need to know what activities are going to impede or upset what they intend to do. The Visitors Centre will also be asking Ricky Wade from Norseman Gold if he can supply any information that might affect plans going forward.

9 Announcements by Presiding Member without Discussion.

Nil

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Repeal Local Law 2018 - Adoption	
Location / Address	Shire of Dundas
File Reference	CM.LE.1
Author	Gihan Kohobange
Date of Report	12th April 2018
Disclosure of Interest	Nil

Summary

For the Council to adopt the Shire of Dundas Repeal Local Law 2018

Background

The Council at its Ordinary meeting held on the 19th December 2017 considered a draft local law to repeal old and defunct local laws. The proposed repeal local law was advertised pursuant to the requirements of the Act.

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

The cost of the review of the Shires Local Laws has been included in the 2017/18 budget.

Strategic Implications

N/A

Consultation

Councillors, Department of Local Government, public advertising completed 9th March 18

Comment

At the completion of the advertising period, the Shire have received a response from the Department of Local Government however no public submissions were received.

The department's comments are included in the papers relating and have been incorporated into the repeal local law

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Repeal Local Law 2018 as included in the papers relating.

Moved Cr: Hogan
Seconded Cr: Bayley

Resolution

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Repeal Local Law 2018 as included in the papers relating.

Carried by: Absolute Majority For: 5 Against: 0

Jammie-Lee Bennett and Bonnie Vicensoni left the Council Chambers at 6:12pm.

Agenda Reference & Subject	
10.1.2 – Standing Orders Local Law 2018 - Adoption	
Location / Address	Shire of Dundas
File Reference	CM.LE.1
Author	Gihan Kohobange
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council to adopt the Shire of Dundas Standing Orders Local Law 2018.

Background

The Council at its Ordinary meeting held on the 19th December 2017 considered a draft local law to replace the current Standing Orders Local Law. The proposed local law was advertised pursuant to the requirements of the Act

Statutory Environment

Local Government Act 1995

Policy Implications

N/A

Financial Implications

The cost of the review of the Shires Local Laws has been included in the 2017/18 budget.

Strategic Implications

N/A

Consultation

Councillors, Department of Local Government, public advertising was completed on the 9th March 2018

Comment

At the completion of the advertising period the Shire had received a response from the Department of Local Government however no public submissions were received.

The department's comments are included in the papers relating and have been incorporated into the proposed standing orders local law. The major changes are as follows:

Clause 2.5(2) has been removed as it appears to be contrary to the Act

The standard WALGA clause 6.3(3) has been included as suggested by the department

The suggested minor edits have all been incorporated.

Voting Requirements

Absolute Majority

Officer Recommendation

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Standing Orders Local Law 2018 as included in the papers relating.

Moved Cr: Wyatt

Seconded Cr: Warner

Resolution

That the Council of the Shire of Dundas following consideration of all the submissions received resolve to make the Shire of Dundas Standing Orders Local Law 2018 as included in the papers relating.

Carried by: Absolute Majority

For: 5

Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Use of Shire Common Seal	
Location / Address	Norseman
File Reference	GV.AU.1
Author	Doug Stead
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council of the Shire of Dundas to approve the use of the Common Seal retrospectively.

Background

The Council at its ordinary meeting held on the 20th March 2018 resolved the followings:

That the Council of the Shire of Dundas,

- 1. Note the progress to date on the Woodland Centre project;**
- 2. Approve the concept design given in papers relating subjective a maximum total construction cost of \$2.2 million; and**
- 3. Delegate authority to the CEO, in consultation with Council, to appoint a suitably qualified project manager for the project in line with the scope of work given in papers relating.**

In order to meet the requirements of the Royalties for Regions grant managers (ie GEDC) the Financial Assistance Agreement needed to be signed by the Chief Executive Officer and the Shire President. This document once signed and stamped with the Common Seal needed to be returned to the Department of Primary Industry and Regional Development prior to the April meeting of Council.

Statutory Environment

Nil

Policy Implications

Shire Policy A.7

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Shire President

Comment

Council Policy A.7 states that the Chief Executive Officer and the Shire President be jointly authorised to affix the Shire of Dundas common seal to documents for dealings initiated by a Council resolution.

It is regarded to be good practice to advise Council of such use of the common seal.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas approve the use of the common seal in completing the signature requirements of the Woodlands Centre Grant from Royalties for Regions.

Moved Cr: Bayley
Seconded Cr: Wyatt

Resolution

That the Council of the Shire of Dundas approve the use of the common seal in completing the signature requirements of the Woodlands Centre Grant from Royalties for Regions.

Carried by: Simple Majority For: 5 Against: 0

10.4 Administration, Finance and Community Services

Cr Warner declared a financial interest in item 10.4.1

Agenda Reference & Subject	
10.4.1 – Accounts Paid (1st March 2018 to 31st March 2018)	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	9 th April 2018
Disclosure of Interest	Nil

Trust Cheques

Chq/EFT	Date	Name	Description	Amount
EFT2489	16/03/2018	Department of Mines, Industry Regulation and Safety	Recoup Building Application	269.00
EFT2490	16/03/2018	Shire of Dundas	Payment towards invoice 4162	105.00
				\$374.00

Municipal Cheques

Cheque	Date	Name	Description	Amount
26302	01/03/2018	Horizon Power	Various power usage accounts (19.12.2018 - 16.02.2018)	13070.16
26303	09/03/2018	Horizon Power	Power supply of Admin (21.12.17 - 20.02.18)	3057.58
26304	09/03/2018	Telstra Corporation Limited	Various telephone & data usage accounts (05.01.18 - 04.02.18)	2440.91
26305	09/03/2018	Water Corporation	Standpipe - Norseman Airstrip (01.12.17 - 12.01.18)	5315.85
26306	16/03/2018	Horizon Power	Street Light Usage (February 2018)	3376.00
26307	16/03/2018	Telstra Corporation Limited	Various telephone & data usage accounts (21.02.18 - 25.03.18)	157.95

26308	28/03/2018	Telstra Corporation Limited	Purchase and installation of mobile smart antenna 4G and Next G outside antenna	4686.88
				\$32,105.33

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT2430	01/03/2018	Australia Post	Postage (January 2018)	190.46
EFT2431	01/03/2018	Appliance Testing Supplies	10 x packs of 100 BLACK Heavy Duty Tags (SLHD Black)	321.53
EFT2432	01/03/2018	Aquatic Services WA Pty Ltd	Supply and replace faulty fan and fix air release valve on filter	360.00
EFT2433	01/03/2018	BE Stearne & Co Pty Ltd	Supply and installation of 2 x security doors - 18 Mildura St	2090.00
EFT2434	01/03/2018	BP Norseman	Diesel & unleaded fuel January 2018	1292.12
EFT2435	01/03/2018	Coates Hire Operations	Submersible Pump, generator & hose hire 19.01.18 – 25.01.18	959.63
EFT2436	01/03/2018	Dundas Fencing & Building Maintenance	Hire Cherry Picker to repair damaged light – Oval	192.50
EFT2437	01/03/2018	Esperance Motor Group Pty Ltd	70000 km service - 1DS	382.97
EFT2438	01/03/2018	Threat Protect	Changed security codes on Admin and Youth buildings	55.00
EFT2439	01/03/2018	Landgate	Certificate of title search A594	25.30
EFT2440	01/03/2018	Star Track Credit	Freight (Late Payment Fee)	5.15
EFT2441	01/03/2018	Marrak Group Safety Supplies and Apparel	Staff uniforms	79.00
EFT2442	01/03/2018	Norseman Eyre Motel	Accommodation & meals for 2 x Tri Nation Steel contractors. Accommodation & meals for paving contractor.	551.00
EFT2443	01/03/2018	Norseman Concrete	Airport - Water tanker hire 20.01.18 \$1,430 Airport – Water tanker hire (17,18,19,20,22,24,27,29,30 & 31 January 2018) \$14,300 Airport – Water tanker hire (22,23,29,30 & 31 January 2018) \$6,336	22066.00
EFT2444	01/03/2018	Norseman IGA	Various goods (January 2018)	985.61
EFT2445	01/03/2018	Navman Wireless Australia Pty Ltd	Monthly satellite service (5/02/2018-4/03/2018)	65.89
EFT2446	01/03/2018	RJ Brookes	Health inspections, building licences & inspections, town planning advice plus meals & accommodation 28.11.17 – 31.01.18	3883.75
EFT2447	01/03/2018	SGS Australia	Norseman Aerodrome - Compaction Control Density and Moisture Relationship of Soil	3644.30
EFT2448	01/03/2018	Norseman Hardware	Various hardware items (January 2018)	167.23
EFT2449	09/03/2018	Norseman All Terrain Survey's	Norseman Airport Upgrade Survey Works (01/02/18 - 15/02/18)	4282.20
EFT2450	09/03/2018	Advertiser Print	3 x 250 Business cards plus postage	308.00
EFT2451	09/03/2018	Austral Mercantile Collections	Rates Debt Collection	267.45
EFT2452	09/03/2018	Officemax	Stationery	168.68
EFT2453	09/03/2018	Courier Australia	Freight - Pathwest and Water Lab	13.72

EFT2454	09/03/2018	Shire of Dundas Municipal Fund	Payroll deductions	560.00
EFT2455	09/03/2018	Dundas Fencing & Building Maintenance	Lop trees from beneath power lines - 15 Roberts Street \$891 Hire cherry picker to repair external lights – Admin Office \$347	1238.00
EFT2456	09/03/2018	Darren Wallace	Consultancy work 19.01.18 – 02.02.18 Norseman airstrip, Drainage, Treatment Ponds Consultancy work 05.02.18 – 16.02.18 Norseman Airstrip, Treatment ponds, drainage. Travel.	11835.00
EFT2457	09/03/2018	Elite Gym Hire	Hire of gym equipment (12.02.2018 - 12.03.2018)	1011.35
EFT2458	09/03/2018	Electrics With Style	Repair outdoor security lights - Admin Office	488.52
EFT2459	09/03/2018	Goldfields Truck Power	Hire of fuel service trailer for Hyden road bushfire plus fuel supply 07.01.18 - 09.01.18	2197.25
EFT2460	09/03/2018	Star Track Credit	Late Payment Fee	5.15
EFT2461	09/03/2018	Merredin Olympic Motel	Accommodation – P Turner 27.02.18	140.00
EFT2462	09/03/2018	Norseman District High School	Norseman Town Precinct Heritage Project- School, Community and Culture Entry Statement	6600.00
EFT2463	09/03/2018	Norms Cabinets & Tiles Pty Ltd	Supply and fit of benchtops and sink in pensioner unit #3 plus travel	5029.20
EFT2464	09/03/2018	Norseman Community Resource Centre	Printing of council agenda 20/2/18 and printing of WALGA agenda	574.00
EFT2465	09/03/2018	Online Business eSystems	Supply and install connect conferencing cam kit	704.00
EFT2466	09/03/2018	Solutions IT (invoice A&B)	Managed Support - Monthly billing for March 2018	1479.50
EFT2467	09/03/2018	Wilson's Diesel & Auto Repairs	DS27 – Repair circle drive problem \$10,253.50 DS27 – 5000 hour service \$1,549.90 DS174 – Supply & fit new tyre \$478.60 DS19 – Repair battery problem \$815.60 DS17 – Repair pivot bracket \$583 911DS – Check fault codes \$135 DS17 – Repair gear fault linkages \$184	13999.60
EFT2468	09/03/2018	Sharon Warner	Pool Manager 10.02.18 - 11.02.18	587.85
EFT2469	16/03/2018	All Flags Dot Imagery	2 x Halyard kits with 11mtr rope, 2 x sister clips, 2 x splice clips 2 x weighted flag pole weights	440.00
EFT2470	16/03/2018	Australia's Golden Outback	Editorial advertising in 2018 AGO Holiday Planner	1675.00
EFT2471	16/03/2018	Laurene Bonza	Claim (Council Meeting 20.02.2018, GVROC 02.02.2018, Council Forum 15.02.2018, Special 23.01.2018)	523.00
EFT2472	16/03/2018	Barry Bayley	Claim (Council Meeting 20.02.2018 and Forum 15.02.2018)	240.00
EFT2473	16/03/2018	Cartman Designs	Provide alternative design with cost estimate for WCCVC	10912.00
EFT2474	16/03/2018	FULL MOON CAFE	Catering Council Meeting 20/02/18 Catering LEMC Meeting 21/02/18	400.00
EFT2475	16/03/2018	Threat Protect	Supply and install Permaconn GPRS in to alarm system. Service alarm	528.00

			system and tested duress buttons. Tested signals in control room.	
EFT2476	16/03/2018	JEP Hogan	Claim (Council Meeting 20.02.2018, Forum 15.02.2018, Special Meeting 23.01.2018)	320.00
EFT2477	16/03/2018	H+ H Architects	Architectural services (Design development & construction documentation) Eucla Community Hall	3492.83
EFT2478	16/03/2018	Jason Signmakers	Norseman Town Heritage Walk Project: IGA Fence Line (No 33, 34, 42 & 45)	539.66
EFT2479	16/03/2018	Kalgoorlie Precast Concrete	Supply 10x 1.2X1.2X0.300 Precast Box Culverts	4730.00
EFT2480	16/03/2018	Kalgoorlie Refrigeration and Airconditioning	Supply and install airconditioning unit to Aged Care Unit number 3	2194.50
EFT2481	16/03/2018	Norseman Visitor Centre	500 x Dundas Coach Road brochures	152.50
EFT2482	16/03/2018	Norseman Concrete	Water tanker hire (1, 2, 3, 5, 6, 7, 12, 13, 14, 15 February 2018) \$12,870 Water tanker hire (1, 2, 5, 6, 7, 12, 13, 14, 15 February 2018) \$10,505	23375.00
EFT2483	16/03/2018	Online Business Equipment	Monthly service agreement No. 17649	71.50
EFT2484	16/03/2018	Rasa Patupis	Claim (Council Meeting 20.02.2018, Travel 400km and Accommodation)	632.00
EFT2485	16/03/2018	Solutions IT (invoice S)	Agreement cloud backup (February 2018)	180.68
EFT2486	16/03/2018	Veronica Wyatt	Claim (Council Forum 15.02.2018, Council Meeting 20.02.2018 and Special 23.01.2018)	320.00
EFT2487	16/03/2018	Wilson's Diesel & Auto Repairs	DS16 – Supply 4 keys \$102 DS27 – Repair windscreen washer system \$681.20	783.20
EFT2488	16/03/2018	Sharon Warner	Claim (Council Meeting 20.02.2018, Special 23.01.2018, Council Forum 15.02.2018)	320.00
EFT2491	23/03/2018	ZircoDATA Pty Ltd	Records storage of rates and minutes books (February 2018)	155.40
EFT2492	23/03/2018	Aggregate Services WA	Source rock sampling from the OK Waste dump as suitability for crushed rock roadbase. (including travel)	6908.00
EFT2493	23/03/2018	Bunnings Warehouse Kalgoorlie	2 x pallets of cement	1034.16
EFT2494	23/03/2018	BOC Limited	Container Service Fee (February 2018)	30.99
EFT2495	23/03/2018	Coates Hire Operations Pty Ltd	Hire of pump submersible, generator & hose 25/01/18 - 25/02/18	3777.60
EFT2496	23/03/2018	Coyles Mower & Chainsaw Centre	Service Stihl chainsaw (spark plug, drive sprocket, chains, bar grind, chain sharpen) \$312 Service Stihl chainsaw (spark plug, head assy, thrush washer air filter) \$217.20 Service Stihl chainsaw (spark plug, primer bulb, clutch spring, bar) \$227.40	756.60
EFT2497	23/03/2018	Shire of Dundas Municipal Fund	Payroll deductions	585.00
EFT2498	23/03/2018	Dundas Fencing & Building Maintenance	Replace rear security door lock and closer and repair leaking tap in	2841.30

			kitchen, set up gear for tiling works. Seal benchtop and set up bathroom row tiles. Tile kitchen area. Grout tiles, install sink and hook up waste outlet. Hook up tap ware and remove gear – Aged Care Unit \$1,696.75 Pump out septic tanks – Aged Care Units - \$378.95 Repair leak to toilet – 139 Roberts St \$41.25 Supply & install 2 whirlybirds to roof – 105 Prinsep St \$724.35	
EFT2499	23/03/2018	Darren Wallace	Consultancy services 19/02/18 - 01/03/18 Norseman airstrip. Travel.	8056.95
EFT2500	23/03/2018	Department of Fire & Emergency Services	ESL (February 2018)	3383.01
EFT2501	23/03/2018	Jenny's Corporate Services	Prune marked trees from power lines & remove debris (Eucla)	1500.00
EFT2502	23/03/2018	Landgate	Mining Tenement Schedule M2018/2	156.20
EFT2503	23/03/2018	Mundrabilla Station	Maintenance grade & repairs to Mundrabilla Station access road	3960.00
EFT2504	23/03/2018	Marketforce	Advertising - Change of Council Meeting date (Kal Miner 20/02/2018) Early settlement discounts October & November 2017	26.11
EFT2505	23/03/2018	Norseman Concrete	Water tanker hire (16 & 19 February 2018)	1892.00
EFT2506	23/03/2018	Rasa Patupis	Reimburse flights (6 & 7 March 2018) Esp-Perth-Esp	647.59
EFT2507	23/03/2018	South Coast Foodservice	Stock for Youth centre kiosk \$420.50 1 x 5L window cleaner, 3 x 5L disinfectant, 5 x cartons hand towel \$580.88	1001.38
EFT2508	28/03/2018	Australia Post	Postage (February 2018)	395.71
EFT2509	28/03/2018	Norseman All Terrain Survey's	41.5 hours of surveying work – Norseman Airstrip	5826.60
EFT2510	28/03/2018	Aggregate Services WA	Density testing of crushed rock sample	160.00
EFT2511	28/03/2018	Aquatic Services WA Pty Ltd	Replace air valves on sand filters. Quarterly service on procal, calibrated dosing system & check all acid pumps.	1688.50
EFT2512	28/03/2018	Officemax	1 x Ergonomic Office Chair	404.40
EFT2513	28/03/2018	BP Norseman	Unleaded Fuel (February 2018)	1243.88
EFT2514	28/03/2018	Dundas Fencing & Building Maintenance	Tree pruning & hire of cherry picker \$1,903 Locate leach drain & excavate. Cut top concrete section. Remove tree roots & poison. Backfill area. Hire mini excavator – Aged Care Units \$720.50 Reseat & replace washer to hot water – 124 Prinsep St \$82.50	2706.00
EFT2515	28/03/2018	Darren Wallace	Consultancy services 2/03/2018-16/03/2018 Norseman & Eucla airstrips. Travel.	6831.83
EFT2516	28/03/2018	A.D. Engineering International	Town clock quarterly service (03.03.18 - 02.06.18)	132.00
EFT2517	28/03/2018	FULL MOON CAFE	Catering Council Meeting 20.03.18	250.00

EFT2518	28/03/2018	Goldfields Image Works	Consult with CEO on Westgold L63/78 application, attend site, photograph & prepare presentation to Council \$1,155. Design, print & frame 7 x Appreciation Certificates. Frame 4 x Community Citizenship Awards \$1,160.50. Identify, edit & transmit GTNA website images \$165	2480.50
EFT2519	28/03/2018	Hampton Transport Services	Push up, stockpile & delivery of gravel as per RFT0217	85503.34
EFT2520	28/03/2018	City of Kalgoorlie-Boulder	Rates in Local Government (Clerical & Debt Collection) training 12-13 March 2018 for R Petersen & T Dixon	2268.00
EFT2521	28/03/2018	Star Track Credit	Freight (Jason Signmakers)	443.31
EFT2522	28/03/2018	Norseman Concrete	Water tanker hire 16 & 28 February 2018	2200.00
EFT2523	28/03/2018	Norseman IGA	Various goods (February 2018)	313.13
EFT2524	28/03/2018	Norseman Community Resource Centre	Printing of the Norseman Today paper Vol 35 No 2	2400.00
EFT2525	28/03/2018	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.03.18 - 04.04.18)	65.89
EFT2526	28/03/2018	South East Petroleum	Diesel 7000lts and fuel card purchases – February 2018	10257.23
EFT2527	28/03/2018	Signet Pty Ltd	60 x Black Marking Paint, 48 x White Marking Paint, Ratchet Straps	970.35
EFT2528	28/03/2018	Solutions IT (invoice S)	Security license renewal of Fortigate firewall appliance	815.00
EFT2529	28/03/2018	Norseman Hardware	Various hardware items (February 2018)	631.37
EFT2530	28/03/2018	Welltech Total Water Management	Portable water tower hire (31.01.18 - 27.02.18)	6820.00
EFT2531	28/03/2018	Norseman Visitor Centre	Second half of grant 2017-18	33000.00
4560	06/03/2018	Kilima Pty Ltd	Rent – 81 Roberts Street – March 2018	1100.00
4561	06/03/2018	Shire of Dundas	Payroll 21.02.2018 – 06.03.2018	53635.06
4567	09/03/2018	Carl Graham	Artists Agreement	350.00
4568	12/03/2018	Renee Petersen	Meals & incidental allowance – Training 12-13 March 2018	117.60
4568	12/03/2018	Tracy Dixon	Meals & incidental allowance – Training 12-13 March 2018	117.60
4577	20/03/2018	Shire of Dundas	Payroll 07.03.2018 – 20.03.2018	53382.62
				\$453,858.99

Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4552	01/03/2018	ANZ Bank	Merchant fees	126.28
4554	01/03/2018	Equipment Rents	Sharp Interactive Board	256.30
DD9563	02/03/2018	Click Super	Superannuation 07.02.2018 – 20.02.2018	14051.45
DD9574	08/03/2018	Click Super	Superannuation 21.02.2018 – 06.03.2018	14302.91
4572	14/03/2018	3E Advantage Pty Ltd	Photocopiers & printers meter readings – February 2018	4189.32
DD9582	22/03/2018	Click Super	Superannuation 07.03.2018 – 20.03.2018	14749.16
				\$47,675.42

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
		Chief Executive Officer		
	18/01/2018	Fairfax Subscriptions	Subscription	59.54
	21/01/2018	Puma Guildford	Diesel Fuel – 1DS	148.47
	02/02/2018	Hospitality Inn Esperance	Accommodation & meal 01/02/2018 – D Stead	130.55
	18/02/2018	Fairfax Subscriptions	Subscription	59.54
4576	19/03/2018			\$398.10
		Deputy Chief Executive Officer		
	18/01/2018	King Gee	Staff uniforms	158.85
	22/01/2018	WOTIF	Accommodation 12/03/2018 – T Dixon & R Petersen – Kalgoorlie	322.20
	23/01/2018	WOTIF	Accommodation 28/02/2018 – A Hogan – Kalgoorlie	170.10
	30/01/2018	Pipeco WA	1 x 9 station Orbit controller + postage	258.65
	05/02/2018	Flight Centre	Flights – 20 & 26 February 2018 – P Turner	175.10
	10/02/2018	Instant Windscreens	Replace windscreen – 38DS	383.04
	13/02/2018	Captain Stirling Nedlands	Accommodation – 13-16 February 2018 – P Ladewig	486.00
4576	19/03/2018			\$1,953.94

Summary of account totals

Trust EFT's / Cheques	\$374.00
Municipal Cheques	\$32,105.33
Municipal EFT's	\$453,858.99
Municipal Direct Debit's	\$47,675.42
Municipal Credit Cards	\$2,352.04
Grand total for March 2018	\$536,365.78

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1st March 2018 to 31st March 2018 be noted.

Moved Cr: Wyatt
 Seconded Cr: Bayley

Resolution

That the Shire of Dundas monthly accounts paid from 1st March 2018 to 31st March 2018 be noted.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st March 2018	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	10 th April 2018
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st March 2018 be accepted.

Moved Cr: Bayley
Seconded Cr: Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31st March 2018 be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.3 – CRC Management Report & Financial Statements to 31st March 2018	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	11 th April 2018
Disclosure of Interest	Nil



Management Report & Monthly Statement of Financial Activity For the period ending 31st March 2018

Officer Recommendation

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st March 2018 be accepted.

Moved Cr: Hogan
Seconded Cr: Wyatt

Resolution

That the Norseman Community Resource Centre Management Report and Financial Statements for the period ending 31st March 2018 be accepted.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	13 th March 2018
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services, Manager of Community Development and Youth and Events Officer.

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.

Moved Cr: Bayley
Seconded Cr: Wyatt

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.

Carried by: Simple Majority

For: 5

Against: 0

Agenda Reference & Subject	
10.4.5 – Application for Pensioner Unit accommodation	
Location / Address	100 Prinsep Street Norseman
File Reference	CP.RE.1.2
Author	Senior Administration Officer
Date of Report	12 th April 2018
Disclosure of Interest	Nil

Summary

For the Council to consider an application for the advertised aged person accommodations.

Background

The Shire has currently two vacant units available for rent, unit's number two and three. The Shire has received one application for aged person accommodation from Mr Terence Negus. Mr Negus has recently moved to Norseman and is currently living with his daughter.

Statutory Environment

Nil

Policy Implications

Community Services
C.1 Aged Accommodation

Financial Implications

Rental income as per the schedule of fees and charges.

Strategic Implications

Council has recognised the need for adequate aged care facilities in the Shire's Strategic Planning documentation.

Theme 1 – A vibrant, active and healthy socially connected Community

A strong, healthy, educated and connected Community that is actively engaged and involved.
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In compiling the Corporate Business Plan for 2017-2021 Council included the following goal:

“Ensure the provision of adequate aged care facilities including aged accommodation.”

Consultation

Dr Graham Rowlands
Chief Executive Officer

Comment

The conditions of eligibility for applicants are:

- 1) Men aged 65 years and over and women aged 60 years and over and hold a current Aged/Seniors Concession Card.
- 2) The spouse of an aged person is eligible even if the spouse is not 65 years (men) or 60 years (women) of age.
- 3) The primary criteria for selection of residents will be based on their physical and financial need.
- 4) Tenants shall not own other residential property whilst occupying a unit.

Mr Negus meets the Shire's conditions of eligibility.

There is likely to be an ongoing need for aged person's accommodation in Norseman. The Shire should endeavour to retain residents in Norseman where possible.

Voting Requirements

Simple majority

Officer Recommendation

That Mr Terence Negus be awarded the rental of Unit 2, 100 Prinsep Street Norseman.

Moved Cr: Hogan
Seconded Cr: Wyatt

Resolution

That Mr Terence Negus be awarded the rental of Unit 2, 100 Prinsep Street Norseman.

Carried by: Simple Majority For: 5 Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the MeetingRecommendation

That the members of the Council agreed to the introduction of the following late item for decision.

Moved Cr: Bayley
Seconded Cr: Hogan

Resolution

That the members of the Council agreed to the introduction of the following late item for decision.

Carried by: Simple Majority For: 5 Against: 0

Agenda Reference and Subject	
12.1 – Woodlands Cultural Community and Visitors Centre	
Location / Address	Norseman
File Reference	
Author	Manager of Community Development - Pania Turner
Date of Report	16th April 2018
Disclosure of Interest	Nil

Summary

With the signing of the funding agreement for the new Woodlands Cultural, Community and Visitors Centre and the appointment of GFG Consulting to Project Management it is now timely for Council to appoint the Woodlands Cultural Community and Visitors Centre Advisory Group and adopt the Terms of Reference for the Advisory Group.

Purpose

The Woodlands Centre Advisory Committee is in place to;

1. offer a representative voice of stakeholders and community in the development and sustainability of the Woodlands Cultural, Community and Visitor Centre;
2. communicate programs, services and activities occurring in Woodlands Centre through their community networks;
3. ensure that the Woodlands Centre is a place where the environmental, cultural and community heritage of the Great Western Woodlands is acknowledged and promoted through a variety of activities, services, displays and events.

Background

Advisory groups are not a formal committee of Council established under section 5.8 of the Local Government Act. An Advisory Group is established to meet as required with membership relevant to the purpose of the group and issues being addressed. The Officer responsible for the Advisory Group reports outcomes from working group meetings direct to Council via an Officer's Report.

Council Members on the Advisory Group are to represent the views of Council when attending as a member appointed by the Council, not their personal views if these conflict with Council policy and position.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Advisory groups do not attract a sitting fee for members as the Advisory Group is not a formal committee constituted to the Local Government Act 1995.

Out of pocket expenditure of members sitting on the Advisory Group such as travel expenses or meals will be reimbursed where approved by the CEO. Every endeavour will be made to ensure minimal costs are associated with meetings of the advisory group.

Strategic Implications

Theme 1 – A vibrant, active and healthy socially connected Community	
A strong, healthy, educated and connected Community that is actively engaged and involved.	
1.3 Engagement of the Community	The Community are engaged in constructive activities that encourage social and Community development.
Theme 2 – A thriving local economy and economic base	
A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.	
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.
2.2 Attracting new businesses	New businesses are attracted to the area and existing ones encouraged to grow through promotion of the area as an attractive place to work and live.
2.3 Future Growth and sustainability	Our Shire will maintain the existing population and provide opportunities for future growth for continued sustainability of the Community.
2.4 Provide infrastructure that stimulates growth	To assist in the provision of infrastructure that encourages development of existing and new business opportunities.
Theme 3 – Natural & Built Environment	
A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community for generations to come.	
3.3 Enhanced transport access and infrastructure.	Improved infrastructure within the Shire and good transport access to and around Norseman.
3.4 Enhancement of natural tourist destinations.	Development of the Great Western Woodlands that maintains the overall natural beauty of the area however still provides opportunities for tourism and other uses.
3.5 Improved streetscape.	To improve the streetscape for the town sites of Norseman and Eucla

Consultation

CEO, DCEO, Community Stakeholders, Council, GFG Consulting

Comment

During the December 2017 Ordinary Meeting of Council Resolution 10.3.4 Council has appointed Councillor Wyatt as the Representative and the Deputy as Councillor Warner.

Meetings are open to the listed membership of the advisory group.

Voting Requirements

Simple Majority

Officer Recommendation

1. That the Council of the Shire of Dundas approve the establishment of the Woodlands Cultural, Community and Visitors Centre Advisory Group and;
2. That the Council of the Shire of Dundas adopt the presented Terms of Reference for the Woodlands Cultural, Community and Visitors Centre Advisory Group.

Moved Cr: Bayley
Seconded Cr: Wyatt

Resolution

1. That the Council of the Shire of Dundas approve the establishment of the Woodlands Cultural, Community and Visitors Centre Advisory Group and;
2. That the Council of the Shire of Dundas adopt the presented Terms of Reference for the Woodlands Cultural, Community and Visitors Centre Advisory Group.

Carried by: Simple Majority

For: 5

Against: 0

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 15th May 2018.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:32pm.