



**Minutes  
Ordinary Council Meeting  
15<sup>th</sup> January 2019**

UNCONFIRMED

MINUTES of the ORDINARY Meeting of the Council held  
in the Council Chambers at the Shire Administration Office – Prinsep Street  
Norseman on the 15<sup>th</sup> January 2019 commencing at 6.00pm

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Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Nil

**3 Record of Attendance of Councillors / Officers and Apologies.**

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr BN Bayley	
Cr SM Warner	
Cr VL Wyatt	

Peter Fitchat	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development
Peter Crawford	Manager of Works and Services
Sonya Ellison	Senior Administration Officer
Tracy Dixon	Administration Officer

**Public Gallery**

Jacquie Best  
Merynda Fraser  
Lynn Webb  
Vivien Dimer (at 6:13pm)

**4 Applications for Leave of Absence.**

Nil

**5 Response to Previous Public Questions Taken on Notice.**

Nil

**6 Public Question Time.**

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Merynda Fraser, 12 Roberts street: *why have Jacaranda trees been permitted to be planted on the verge outside of a house in Roberts street? They look out of place, don't they need to be natives?*

The President directed the CEO to respond: *There is currently no policy in relation to the planting of certain types of trees on road verges. The Shire is aware of the issue and aims to develop a policy to avoid further occurrences.*

Merynda Fraser: *In the future, will there be a footpath put down on Roberts street?*

Cr Bayley responded through the chair: *The repair of the footpath in Roberts street was planned, not for this fiscal, but next fiscal.*

## **7 Confirmation of Minutes of Previous Meeting.**

7.1 Minutes of the Ordinary Meeting of Council held on 18<sup>th</sup> December 2018 be confirmed as a true and accurate record.

### **Recommendation**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> December 2018 be confirmed as a true and accurate record**

Moved Cr: Hogan  
Seconded Cr: Bayley

### **Resolution**

**That the minutes of the Ordinary Council Meeting held on 18<sup>th</sup> December 2018 be confirmed as a true and accurate record**

Carried by: Simple Majority For: 6 Against: 0

## **8 Petitions, Deputations or Presentations.**

Lynn Webb presented Council with a chain link "trophy" that had been given to him (tongue-in-cheek, but with sincerity), upon his retirement as President of the Shire Council in 2004 & after the current Shire administration building was officially opened by the cutting of a chain, rather than a ribbon, to signify the release of the "torture" that the Council was put through during this time from some members of the community. The trophy represented the controversy that is created in a community by new ideas or projects, and he believes the current Council may face similar issues during the development of the new Woodlands Centre, and therefore thought they should have the trophy.

### **8.1 Reports of Committees**

8.1.1 GVROC – Cr Bonza/Cr Bayley

*Nil. Next meeting to be held in Esperance on 1<sup>st</sup> February 2019.*

8.1.2 WALGA – Cr Bonza/Cr Patupis

*Nil*

8.1.3 Woodlands Centre Construction Project – Cr Wyatt/Cr Warner

*Tender Process*

1. The Shire received 4 tenders, however, one was past the time cut off so is not able to be accepted. All efforts have been made to prove that the tender submission was late due to tech difficulties however they have been unable to substantiate this claim.
2. GFG consulting have been asked to go back to the accepted tenderers and ask them to review the costings of their submissions.
3. The Tender Panel will have a costing discussion on Friday 18<sup>th</sup> January.
4. A special meeting of Council has been called for the 29<sup>th</sup> January where Officers will put forward a recommendation to Council regarding the preferred tender submission.

*Artwork:*

1. Internal & External creative elements are being now being costed with feature mural artists being sought for their ability.
2. Discussions will continue with Ngadju Artists for banners and internal feature artwork. The holiday break has caused a pause in the process however the discussion will start up again with people heading back into town.
3. Waiting on a quote from Lynn Webb for a photographic feature wall.
4. Men's Shed are also providing costings for the slab counter top and some interpretive elements.

*Utilities:*

1. Application to Horizon Power for power upgrades has been submitted.
2. Septic Work for the neighbouring block (Dodd House) is also being costed.

8.1.4 Eucla Community Centre Construction Project – Cr Patupis/Cr Bayley

*Waiting on feedback from the architects, after the CEO sent a letter, regarding repairs to roof and other areas that require attention.*

8.1.5 Goldfields Tourism Network Association – Cr Warner/Cr Patupis

*The CEO of the GTNA has resigned, however will stay on until April. There will be another meeting held in Norseman at the end of the month, and Council will see how it goes from there.*

8.1.6 Regional Roads Group – Cr Bonza/Cr Wyatt

*Nil. Next meeting to be held in Esperance on 1<sup>st</sup> February 2019 following the GVROC meeting.*

8.1.7 Roadwise – Cr Wyatt/Cr Warner

*Nil*

## 9 Announcements by Presiding Member without Discussion.

*Nil*

## 10 Reports of Officers.

### 10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Objections 538556 & 538557 Hearing on Licences 63/79 & 63/81 Barra Resources Limited	
Location / Address	Shire of Dundas
File Reference	RV.VA.2
Author	CEO
Date of Report	10/01/2019
Disclosure of Interest	Nil

## Summary

For Council to consider withdrawing Objections 538556 & 538557 Hearing on Licences 63/79 & 63/81 as per Councils Resolution.

## Background

In regard to the Application for Miscellaneous Licences 63/79 & 63/81 by Meteore Metals Pty Ltd & Barra Resources Limited discussed at the Ordinary Meeting on 21<sup>st</sup> August 2018, the objection mentioned in the summary was submitted. I have attached more information in papers relating to this matter.

## Statutory Environment

*Mining Act 1978*

*Mining Regulations 1981*

## Policy Implications

Council has no Policies in relation to this matter.

## Financial Implications

None.

## Strategic Implications

Strategic Community Plan 2012-22 Strategy Theme 2 (A Thriving Community Local Economy and Economic Base) items 2-2.1, 2.2, 2.3, 2.4 Theme 3 (Natural & Built Environment) items 3.1, 3.2, 3.3, 3.4, 3.5.

## Consultation

Councillors, Senior Staff.

## Comment

As discussed during the meeting and the concerns regarding this application that was submitted by Western Tenement Services on behalf of Meteore Metals Pty Ltd and Barra Resources Limited and was in conjunction with Mining Lease applications 63/669 and 63/670.

The concerns regarding purposes noted and discussed in the GPL 63/9 application is normal infrastructure associated with the development of a mine, listed at point 6 is an aerodrome and at point 9 is mine-site accommodation.

The Shire of Dundas expended \$4.5 million in upgrading the Norseman Airstrip with the realistic expectation that any potential mine operator in the immediate region considering FIFO would take advantage of this infrastructure. The cost of further expanding this airstrip to a standard to permit the use of larger aircraft as used by charter operators is well below the cost of constructing even an unsealed strip. An added benefit is that the Norseman airstrip is upgraded to an all-weather facility.

The concerns about the possible on-site mine always raised concerns as discussion to get Mines to establish within the town boundaries would be mutually beneficial to the local community with existing infrastructure ready to use and boosting the local economy.

We arranged a meeting with Barra Resources on the 25<sup>th</sup> August 2018 and was attended by the Shire President and Sean Gregory and Senior Council staff, in the meeting all the above mentioned concerns were discussed and since then Barra Resources has given as their word in good faith to use the Airstrip

facility and work towards establishing a mine accommodation either with an existing provider or their own, within the Town Boundary of Norseman.

#### Voting Requirements

Simple Majority

#### Officer Recommendation

**That the Council of the Shire of Dundas delegate the CEO to remove Objections 538556 & 538557 Hearing on Licences 63/79 & 63/81 Barra Resources Limited and continue to work with Barra Resources and the Department of Mines Industry Regulation and Safety, Department of Planning and Heritage to establish their Mine Accommodation in the Norseman Town boundary and work towards establishing a working relationship on the use of the Norseman Airstrip and to report back any changes of this direction.**

Moved Cr: Bayley  
Seconded Cr: Hogan

#### Resolution

**That the Council of the Shire of Dundas delegate the CEO to remove Objections 538556 & 538557 Hearing on Licences 63/79 & 63/81 Barra Resources Limited and continue to work with Barra Resources and the Department of Mines Industry Regulation and Safety, Department of Planning and Heritage to establish their Mine Accommodation in the Norseman Town boundary and work towards establishing a working relationship on the use of the Norseman Airstrip and to report back any changes of this direction.**

Carried by: Simple Majority For: 5 Against: 1

*Cr Warner is recorded as against the motion.*

### 10.2 Engineering and Works

Nil

### 10.3 Members and Policy

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.1 – Receive the Information Bulletin</b>	
Location / Address	Shire of Dundas
File Reference	CM.CI.2
Author	Peter Fitchat – Chief Executive Officer
Date of Report	9 <sup>th</sup> January 2019
Disclosure of Interest	Nil

#### Summary

For Council to consider receiving the Information Bulletin for the period ending 9<sup>th</sup> January 2019.

#### Background

The Councillors' Information Bulletin for the period ending 9<sup>th</sup> January 2019 was completed and circulated to Councillors.



### Statutory Environment

#### *Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

### Policy Implications

Council has no policies in relation to this matter

### Financial Implications

The recommendation of this report has no financial implications for Council.

### Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

### Consultation

Nil.

### Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council receive the November Councillors' Information Bulletin for the period ending 10<sup>th</sup> January 2019 as included in confidential papers relating.**

Moved Cr: Hogan  
Seconded Cr: Warner

### Resolution

**That Council receive the November Councillors' Information Bulletin for the period ending 10<sup>th</sup> January 2019 as included in confidential papers relating.**

Carried by: Simple Majority For: 6 Against: 0

*Vivien Dimer entered the Council Chambers at 6:13pm.*

<b>Agenda Reference &amp; Subject</b>	
<b>10.3.2 – Memorials and Plaques in Public Places</b>	
Location / Address	Shire of Dundas
File Reference	CM.PO.1
Author	Pania Turner
Date of Report	10 <sup>th</sup> January 2019
Disclosure of Interest	Nil

### Summary

To provide clear guidelines for the erection of private memorials such as plaques, crosses and any such structure natural or built that may be used as a site of memorial on Council property.

### Background

The Shire of Dundas Council recognises there are times when it is appropriate to acknowledge by way of a commemorative plaque or memorial a person, persons or event that has made significant contribution or had significant impact in the community.

Places of remembrance offer community a place of recognition and reflection and as such must be appropriate in their location, size and content.

Currently the Shire of Dundas only has guidelines for the application to place a plaque of remembrance on the War Memorial Wall located at the Shire Administration Building.

### Statutory Environment

Nil

### Policy Implications

New Policy

### Financial Implications

Nil to adopt the Policy. There may be financial implications if Council agrees to fund or maintain a memorial.

### Strategic Implications

Theme 1: A vibrant, active and healthy socially connected Community. A strong, healthy educated and connected Community this is actively engaged and involved.

Theme 3: Natural and Built Environment: A protected and enhanced environment that is aesthetically pleasing and provides benefits for the Community.

### Consultation

CEO

DCEO

Shire of Dundas Senior Managers

Review of similar policies from Main Roads and other LGs

### Comment

No further comments

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas Council adopt the Memorials and Plaques in Public Places Policy as in the papers relating.

Moved Cr: Warner  
Seconded Cr: Hogan

### Resolution

That the Shire of Dundas Council adopt the Memorials and Plaques in Public Places Policy as in the papers relating.

Carried by: Simple Majority For: 6 Against: 0

## 10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
<b>10.4.1 – Accounts Paid 1/12/2018 to 31/12/2018</b>	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	
Disclosure of Interest	Nil

### Trust Payments

Chq/EFT	Date	Name	Description	Amount
540	06/12/2018	Shire of Dundas Petty Cash	RECOUP TO PETTY CASH 29.10.2018 - 06.12.2018	250.00
EFT3298	06/12/2018	Department of Mines, Industry Regulation and Safety	RECOUP BUILDING APPLICATION 375-18	1069.98
EFT3299	06/12/2018	Shire of Dundas	RECOUP BUILDING COMMISSIONS 375-18	13.25
				<b>\$1'333.23</b>

### Municipal Cheques

Cheque	Date	Name	Description	Amount
26360	06/12/2018	Shire of Dundas Petty Cash	Recoup to petty cash 29.10.2018 - 06.12.2018	163.20
26361	14/12/2018	Horizon Power	Street light usage 01.11.2018 - 30.11.2018 \$3634.94 Disconnect and Reconnect power for Aged Care Units \$2343	5977.94
26362	14/12/2018	Telstra Corporation Limited	Co-Location and Youth ADSL 20.11.2018 - 19.12.2018	209.95
26363	14/12/2018	Water Corporation	Various Water Accounts (01.11.2018 - 31.12.2018)	13313.16
				<b>\$19'664.25</b>

### Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT3274	06/12/2018	Eucla Motor Hotel	Accommodation, meals & diesel fuel for Stephen Bowyer 19th - 21st November 2018	649.94

EFT3275	06/12/2018	Austral Mercantile Collections	Rates Debt Collection	81.60
EFT3276	06/12/2018	Aquatic Services WA Pty Ltd	Repairs to the filter system found during the annual service at the Norseman Pool	315.00
EFT3277	06/12/2018	Bunnings Warehouse Kalgoorlie	Purchase various plants and pots for admin gardens \$1667.87 Purchase potting mix, mulch, compost and pillar for admin gardens \$458.58	2126.45
EFT3278	06/12/2018	Butler Settineri (Audit) Pty Ltd	Disbursements in relation to the audit of Shire of Dundas	337.54
EFT3279	06/12/2018	Laurene Bonza	Claim (Special Meeting and Workshop 08.11.2018)	320.00
EFT3280	06/12/2018	Courier Australia	Freight (Industrial Automation)	11.89
EFT3281	06/12/2018	Cuten Guneder Machinery	Travel with Grader to Eucla and Return plus 1x load of fines (20 total truck hours) \$3400 Truck hire 23-25 October 2018 \$1350	4750.00
EFT3282	06/12/2018	Dundas Fencing & Building Maintenance	Repair fence at Gregory Street and lop over hanging tree	684.75
EFT3283	06/12/2018	Esperance Plumbing Service	Repair hot water system at 139 Roberts and check leach drains at Swimming Pool	765.00
EFT3284	06/12/2018	FULL MOON CAFE	Catering for Council Meeting x8 (22.11.2018)	200.00
EFT3285	06/12/2018	JEP Hogan	Claim (Special Meeting and Workshop 08.11.2018)	240.00
EFT3286	06/12/2018	P & L Hogan Transport Services	1x 45kg LPG cylinder for sports oval	170.00
EFT3287	06/12/2018	Neil Harland	Repair damaged paving and regrade pathways at Admin building	6270.00
EFT3288	06/12/2018	KBuilt Construction Pty Ltd	Eucla Community Hall - Progress Claim 5 (November 2018)	319763.14
EFT3289	06/12/2018	Norseman Eyre Motel	Accommodation and Meals for Harlo Paving 05.11.2018 - 07.11.2018	734.00
EFT3290	06/12/2018	Rasa Patupis	Claim (Special Meeting and Workshop 08.11.2018) plus accommodation and travel 400km	712.00
EFT3291	06/12/2018	Kim Turnock Painting Services	Paint Alterations to finish off Museum Structure	2000.00
EFT3292	06/12/2018	Total Asphalt & Traffic Management	Supply and spray emulsion tack coat, supply traffic control and management, supply and lay AC 10/50 asphalt including transportation of asphalt and accommodation + meals (22 - 25 October 2018)	140247.40
EFT3293	06/12/2018	Veronica Wyatt	Claim (Special Meeting and Workshop 08.11.2018)	240.00
EFT3294	06/12/2018	Wilsons Diesel & Auto Repairs	Replace damaged windscreen and crane switch on DS19 Hino 500 Service Truck \$1117.20 Fit new tyre to rim and inflate on Hino 500 service truck \$450	1567.20
EFT3295	06/12/2018	WesTrac Pty Ltd	Purchase 2x BIT 152mm for Loader plus freight	467.50
EFT3296	06/12/2018	Wedgetail Inn Cocklebiddy	Accommodation for Peter Crawford on Friday 7th September 2018	125.00

EFT3297	06/12/2018	Sharon Warner	Claim (Special Meeting and Workshop 08.11.2018) and GTNA AGM Menzies Workshop 02.11.2018	320.00
EFT3300	11/12/2018	Ned Albert	Entertainment for the Seniors Christmas Dinner 1st December 2018	850.00
EFT3301	14/12/2018	Airport Lighting Specialists Pty Ltd	Purchase 2x red/green LED lights and 6x pair terminals for Eucla Airstrip	316.80
EFT3302	14/12/2018	Austral Pool Solutions	Supply 4x custom made backstroke posts for Swimming Pool	2508.00
EFT3303	14/12/2018	Aquatic Services WA Pty Ltd	Quarterly Service and Filter face plumbing strip at Norseman Pool	1886.50
EFT3304	14/12/2018	Officemax	Purchase 1x Chair for DCEO Office (OHS Ergonomics) \$429.90 Various stationery items purchased \$199.48	629.38
EFT3305	14/12/2018	Champ Pty Ltd	LMSI Subscription 08.11.2018 - 08.11.2019	1320.00
EFT3306	14/12/2018	Cuten Guneder Machinery	Pick up car body from Johns street park and take to Shire depot	100.00
EFT3307	14/12/2018	Shire of Dundas Municipal Fund	Payroll deductions	520.00
EFT3308	14/12/2018	Elite Gym Hire	Hire of Weights 12.11.2018 - 12.12.2018 \$568.65 Hire of treadmill and Cross trainer 12.11.2018 - 12.12.2018 \$442.70	1011.35
EFT3309	14/12/2018	FULL MOON CAFE	Catering for 10 People - 9th November 2018 (special council meeting)	200.00
EFT3310	14/12/2018	Marketforce	Advertising - Tender No: RFT 05/18 (Refurbishment and Construction of Woodlands Cultural, Community and Visitors Centre Norseman) Kalgoorlie Miner 21 & 24 November 2018 and Esperance Express 23 & 30 November 2018	674.70
EFT3311	14/12/2018	NDY Management Pty Ltd T/A Norman Disney & Young	Eucla Community Centre - Professional Services 29.10.2018 - 25.11.2018	1732.50
EFT3312	14/12/2018	Online Business Equipment	Monthly Service Agreement No17649	71.50
EFT3313	14/12/2018	Puzzle Consulting P/L	Eucla Airstrip - 70% Payment for Business Case / Project Plan Development	9432.50
EFT3314	14/12/2018	Royal Life Saving Society WA Inc	Watch Around Water Registration - Supply 1x floor mat, 2x wind wave, 1x white board, 5x frames and 1x box of wristbands	1414.95
EFT3315	14/12/2018	South East Petroleum	Diesel 7800lts \$12237.65 Diesel 7000lts \$10890.88 Diesel and Unleaded Fuel Purchases \$1002.11	24130.64
EFT3316	14/12/2018	South Coast Foodservice	Supply 2x Cakes, 7 Boxes of Tarts and 2 Packs of Bon Bons	314.84
EFT3317	14/12/2018	Solutions IT (invoice S)	Agreement - Cloud Backup (December 2018)	180.68
EFT3318	14/12/2018	Tradelink	Purchase 1x x201 self-priming electric pump for Swimming Pool	811.93

EFT3319	14/12/2018	Wilsons Diesel & Auto Repairs	Replace all 8x Drive Tyres and clean rims from rust and dirt on DS174 Tip Truck \$5422.20 Clean out blade shift rails and measure clearance, make up spaces and install, shim up slides on DS27 Grader \$3913.50 Fit new door glass to DS25 Roller \$638.60 Service 80'000km on Hino 500 \$1175.00 Check failure codes in computer and check for steering problem, repair left harness for corrosion on DS27 Grader \$1591.10 Install new headlights with new brackets on DS27 Grader \$421.60	13162.00
EFT3320	14/12/2018	Sharon Warner	Stand-In Pool Manager 16th - 18th November 2018	1088.74
EFT3321	21/12/2018	Australian Communications & Media Authority	Licence Renewal Fee 13.12.2018 - 13.12.2019	114.00
EFT3322	21/12/2018	Laurene Bonza	Claim (Council Meeting 22.11.2018)	283.00
EFT3323	21/12/2018	Barry Bayley	Claim - Council Meeting 22.11.2018	160.00
EFT3324	21/12/2018	BOC Limited	Container Service Fee (29.10.2018 - 27.11.2018)	43.97
EFT3325	21/12/2018	Cuten Guneder Machinery	Pick up grader from Victoria Rocks Road to Shire Yard (5 Hours)	850.00
EFT3326	21/12/2018	Shire of Dundas Municipal Fund	Payroll deductions	520.00
EFT3327	21/12/2018	Dundas Fencing & Building Maintenance	Labour only to erect fence at waste disposal facility \$10422.50 Replace damaged gutter at co-location building \$683.10 Repair disabled toilet at rear of admin \$111.77	11217.37
EFT3328	21/12/2018	Esperance Rural Supplies	Purchase 2x 3m gate farm with hinges for Norseman Airstrip	310.42
EFT3329	21/12/2018	Glen Flood Group Pty Ltd T/A GFG Consulting	Project Managed support for the development of the woodlands centre 01.11.2018 - 30.11.2018	6672.55
EFT3330	21/12/2018	JEP Hogan	Claim (Council Meeting 22.11.2018)	160.00
EFT3331	21/12/2018	Local Government Supervisors Association of WA Inc	Membership to the LGSA WA for Peter Ladewig (Nov 2018 - Nov 2019)	55.00
EFT3332	21/12/2018	Star Track Credit	Freight (JR & A Hersey) \$76.68 Late payment charge \$5.15	81.83
EFT3333	21/12/2018	Golden Flame Nominees Pty Ltd	Catering and refreshments for Staff & Councillor Christmas party December 2018	1500.00
EFT3334	21/12/2018	Norseman IGA	Various IGA Purchases 01.11.2018 - 30.11.2018	1069.96
EFT3335	21/12/2018	Rasa Patupis	Claim (Council Meeting via phone 22.11.2018)	160.00
EFT3336	21/12/2018	Solutions IT (invoice S)	Shire of Dundas - Office 365 subscription E3 - 10 licences E1 - 4 licences	3820.08
EFT3337	21/12/2018	Solutions IT (invoice A&B)	Monthly billing for managed support - December 2018	1479.50
EFT3338	21/12/2018	Veronica Wyatt	Claim - Council Meeting 22.11.2018	160.00

EFT3339	21/12/2018	Norseman Hardware	Various hardware items (November 2018)	233.94
EFT3340	21/12/2018	Wilsons Diesel & Auto Repairs	Replace broken ES switch, replace harness in rear of truck, clean and repair tray on DS19 Hino 500 \$2524.60 70000km Service on 21DS Navara \$377.10 Install new evaporator for a/c system on DS16 Loader \$1455.30 90000km service and repair tail lights on DS19 service truck \$2233.50 Fit new pump unit to truck and seal up to stop corrosion on DS19 Hino 500 \$1633.10 200000km service on DS26 Tip Truck \$1717.40 Fit 2x new tyres to rear right axle on tip truck DS26 \$993.60 Fit new hose to harness on DS19 service truck \$413.80 Repair to tyre on Cat Grader DS27 \$173.00	11521.40
EFT3341	21/12/2018	Sharon Warner	Claim (Council Meeting 22.11.2018)	160.00
4994	03/12/2018	WA Treasury Corporation	Loan Repayment + Interest Payment for Doctors Residence (18 Mildura)	28708.29
5005	06/12/2018	Mark Crick	Reimburse cost to obtain HC Licence (work purposes)	205.55
PAY	11/12/2018	Payroll	Direct Debit of Net Pays (includes Christmas bonus)	67755.70
5010	13/12/2018	Pania Turner	GTNA Workshop and Board Meeting 13-14 December (Meals and Incidentals)	150.75
5010	13/12/2018	Sharon Warner	GTNA Workshop and Board Meeting 13-14 December (Meals and Incidentals)	150.75
5020	19/12/2018	Pania Turner	Reimburse for 10X \$50 BP Fuel Vouchers for Christmas Fayre	500.00
PAY	25/12/2018	Payroll	Direct Debit of Net Pays	54372.23
				<b>\$737'871.71</b>

## Municipal Account Direct Debts

Chq/EFT	Date	Name	Description	Amount
4991	03/12/2018	ANZ	BPAY Transaction Fees	29.71
4991	03/12/2018	ANZ	Merchant Fees	160.68
5001	03/12/2018	Equipment Rents	Sharp Interactive Board	256.30
DD9817	03/12/2018	SuperChoice	Superannuation 14.11.2018 - 27.11.2018	14173.99
DD9830	14/12/2018	SuperChoice	Superannuation 28.11.2018 - 11.12.2018	15424.80
5016	14/12/2018	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings - November 2018	3436.98
				<b>\$33'482.46</b>

## Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
	17/12/2018	Deputy Chief Executive Officer	Credit Card Purchases for 22.10.2018 - 21.11.2018	
	13/11/2018	Costumes.com	Ceremony Scissors (Airstrip Opening)	79.90
	16/11/2018	DMIRS - Worksafe	Licence Renewal - Peter Ladewig (high risk work licence)	50.40

	16/11/2018	WOTIF	Accommodation at Best Western Kalgoorlie – S Bowyer, M Crick and N Clark 26/11 – 30/11 (OHS Tafe Training)	1314.60
				<b>1444.90</b>

### Summary of Account Totals

Trust EFT's / Cheques	\$19'664.25
Municipal Cheques	\$1'333.23
Municipal EFT's	\$737'871.71
Municipal Direct Debit's	\$33'482.46
Municipal Credit Cards	\$1'444.90
<b>Grand Total for December 2018</b>	<b>\$793'796.55</b>

### Voting Requirements

Simple Majority

### Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2018 to 31<sup>st</sup> December 2018 be noted.

Moved Cr: Bayley  
Seconded Cr: Hogan

### Resolution

That the Shire of Dundas monthly accounts paid from 1<sup>st</sup> December 2018 to 31<sup>st</sup> December 2018 be noted.

Carried by: Simple Majority For: 6 Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.2 – Financial Statements for the Period Ending 31<sup>st</sup> December 2018.</b>	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	10 <sup>th</sup> January 2019
Disclosure of Interest	Nil

### Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> December 2018 be accepted.

Moved Cr: Hogan  
Seconded Cr: Wyatt

### Resolution

That the Shire of Dundas Financial Statements for the period ending 31<sup>st</sup> December 2018 be accepted.

Carried by: Simple Majority For: 6 Against: 0



<b>Agenda Reference &amp; Subject</b>	
<b>10.4.3 – CRC Management Report &amp; Financial Statements to 31<sup>st</sup> December 2018</b>	
Location / Address	Shire of Dundas
File Reference	CS.SP.8
Author	Deputy CEO
Date of Report	3/01/2019
Disclosure of Interest	Nil



**Monthly Statement of Financial Activity  
For the period ending 31<sup>st</sup> December 2018**

**Officer Recommendation**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> December 2018 be accepted.**

Moved Cr: Bayley  
Seconded Cr: Wyatt

**Resolution**

**That the Norseman Community Resource Centre Financial Statements for the period ending 31<sup>st</sup> December 2018 be accepted.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.4 – Officers Reports</b>	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	10/01/2019
Disclosure of Interest	Nil

### Summary

For Council to note the reports received from the Manager of Works and Services and Manager of Community Development as included in the papers relating.

### Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Consultation

Manager of Works and Services and Manager of Community Development

### Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

### Voting Requirements

Simple Majority

### Officer Recommendation

**That Council note the reports of the Manager of Works and Services and Manager of Community Development.**

Moved Cr: Wyatt  
 Seconded Cr: Warner

**Resolution**

**That Council note the reports of the Manager of Works and Services and Manager of Community Development.**

Carried by: Simple Majority

For: 6

Against: 0

<b>Agenda Reference &amp; Subject</b>	
<b>10.4.5 – Payment of Goldfields Tourism Network Association Membership</b>	
Location / Address	Norseman
File Reference	ED.PG.1
Author	Pania Turner
Date of Report	11/01/2019
Disclosure of Interest	Nil

**Summary**

For Council to approve the Shire of Dundas payment of membership due to the Goldfields Tourism Network Association as per the current Memorandum of Understanding July 2016- June 2019.

**Background**

In November 2015 the Shire of Dundas Council resolved to investigate joining the board of the Goldfields Tourism Network Association (GTNA). In early 2016 after attending the January workshop the Shire of Dundas became board members of the GTNA Board members. Membership is maintained through a Memorandum of Understanding between the GTNA and the Board Members, this includes the annual payment of a set membership fee.

Due to some concerns of delivery of services the Shire of Dundas has withheld payment of the membership fee due until it felt their concerns raised had been addressed.

During the December 2018 Ordinary Meeting of Council, Council resolved:

**That the Council of the Shire of Dundas confirm their commitment to remain members of the Goldfields Tourism Network Association in accordance with the current Memorandum of Understanding between Goldfields Tourism Network Association and the Shire of Dundas.**

**Statutory Environment**

A motion was put forward to pay owed membership fees during the October 2018 Ordinary Meeting of Council, this motion was lost. The required timeline of 3 months has passed to allow the recommendation to be put again.

**Policy Implications****C.4 Tourism****Policy Statement**

In relation to tourism the Shire has the following policy:

- The Shire will work with the Visitor Centre, the Goldfields-Esperance Travel Association, the Western Australian Tourism Commission, and other relevant Tourism and Government Departments, in all aspects of tourist development.
- The Council will endeavour to provide an adequate budget allocation for tourism expenditure.
- The Shire will endeavour to assist financially and by other means, tourist organisations or events which have the potential to develop tourism in the Shire of Dundas.
- The Shire will seek representation on local tourist associations.

- The Shire will encourage tourism product development and investment throughout the area and will assist the development application process.

### Financial Implications

Payment of the membership fee of \$27,500 (GST inclusive) has been accounted for in the current budget, coming from the Tourism and Area Marketing cost centre.

### Strategic Implications

Shire of Dundas Strategic Community Plan Theme 2 – A Thriving Local Economy		
A strong, diversified economy with a number of commercial business and industries providing new and varied employment opportunities for all age groups.		
Strategy 2	Goal	Measure
2.1 Opportunity for Economic Diversification	A vibrant economy that includes opportunities for mining, industry, tourism, shopping and business.	The level and diversity of businesses, including mining, industry, tourism and commercial activity is increasing.
2.2 Attracting new businesses	New business are attracted to the area and existing ones are encouraged to grow through promotion of the area as an attractive place to work and live.	

### Consultation

Chief Executive Officer  
Council  
GTNA Prime Board Members

### Comment

The concerns raised by Council regarding its membership of GTNA have been acknowledged by the current GTNA Chairperson and have been addressed. The appointed elected member delegate who sits on the board and the Manager for CD have been working with GTNA to ensure that the Shire of Dundas interests are acknowledged and met.

- **Presence on the GTNA website.** The progression of this item is now moving forward with Norseman on the current website. All member shires look forward to seeing the completion of the new website once members are confirmed.
- **Governance and Operations.** A workshop relating to structure and future operating model of the GTNA was held in Leonora during December. The new GTNA Constitution as well as Policies and Procedures will be developed from the outcomes in that workshop.
- **Return of Investment.** The collective membership fees of \$207,500.00 per annum immediately highlights the comparison of Dundas \$25,000 per annum costs and the benefits that can occur from local governments pooling their funds. The current structure allows for:
  - marketing the region as a whole
  - employment of staff with the sole focus of tourism promotion and development for the region
  - networking with tourism industry stakeholders
  - sourcing of funds for major tourism projects
  - a collective voice on key regional issues such as transport infrastructure, telecommunications, safety etc.

### Voting Requirements

Simple Majority

**Officer Recommendation**

That the Council of the Shire of Dundas authorise the payment of Goldfields Tourism Network Association membership fee in accordance with the current Memorandum of Understanding between Goldfields Tourism Network Association and the Shire of Dundas.

**Council Motion**

That the Council of the Shire of Dundas,

1. Lay this item on the table for our Ordinary Meeting of Council on February 19<sup>th</sup> 2019,
2. Request from the GTNA some clarification of the current spending commitments of the Association and whether any expenditure commitments extend beyond 30<sup>th</sup> June 2019, and;
3. Request that the GTNA provide the information at the next Board meeting to be held in Norseman on 31<sup>st</sup> January 2019.

Moved Cr: Bayley  
 Seconded Cr: Warner

**Resolution**

That the Council of the Shire of Dundas,

1. Lay this item on the table for our Ordinary Meeting of Council on February 19<sup>th</sup> 2019,
2. Request from the GTNA some clarification of the current spending commitments of the Association and whether any expenditure commitments extend beyond 30<sup>th</sup> June 2019, and;
3. Request that the GTNA provide the information at the next Board meeting to be held in Norseman on 31<sup>st</sup> January 2019.

Carried by: Simple Majority For: 6 Against: 0

*The reason for the amendment was, since the Agenda was distributed, Council has been advised that the CEO of the Goldfields Tourism Network Association (GTNA), Mandy Reidy, has tendered her resignation, thus introducing some uncertainty as to the future direction of the organisation, along with the current restructuring within the organisation, such as drafting a new constitution and the setting of KPI's for the CEO.*

**11 Elected Members Motions of Which Previous Notice Has Been Given**

Nil

**12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting**

Nil

**13 Next Meeting**

The next Ordinary Meeting of the Council is scheduled to be held on the 19<sup>th</sup> February 2019.

**14 Closure of Meeting**

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:22pm.