



**Minutes of
Ordinary Council Meeting
18th June 2019**

Unconfirmed

MINUTES of the ORDINARY Meeting of the Council
held in the Council Chambers at the Shire
Administration Office – Prinsep Street Norseman on
the 18th June 2019 commencing at 6.00pm

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1 Declaration of Opening and Announcement of Visitors.

The Shire President welcomed all in attendance and declared the meeting open at 6:00pm

This Ordinary Council Meeting was video recorded to assist in the preparation of the minutes of the meeting.

The Shire of Dundas recognises the Ngadju and Mirning People as First Nations People in the Shire of Dundas, acknowledging them as traditional custodians and pay our respects to their Elders, past, present and emerging.

2 Declarations of Financial, Proximity, Impartiality Interests & Gifts Received.

Financial Interests:

Nil

Proximity Interests:

Nil

Impartiality Interests:

Nil

Gifts Received by Councillors:

As per the Shire of Dundas Code of Conduct section 3.4 Gifts, adopted by the Council on 21 October 2014 and reference to Regulation 34B of the Local Government (Administration) 1996.

Cr Warner declared a gift of 2 tickets to a basketball game in Kambalda, at a value of \$5.00 per ticket.

3 Record of Attendance of Councillors / Officers and Apologies.

Cr LG Bonza	Shire President
Cr AR Patupis	Deputy Shire President
Cr JEP Hogan	
Cr SM Warner	

Peter Fitchat	Chief Executive Officer
Gihan Kohobange	Deputy Chief Executive Officer
Pania Turner	Manager of Community Development
Joseph Hodges	Manager of Works and Services
Tracy Dixon	Administration Officer

Apologies

Cr VL Wyatt

Public Gallery

Lynn Webb
Merynda Fraser

4 Applications for Leave of Absence.

Nil

5 Response to Previous Public Questions Taken on Notice.

Nil

6 Public Question Time.

In accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996, any person may during Public Question Time ask any question.

In accordance with Regulation 6 of the Local Government (Administration) Regulations 1996, the minimum time allowed for Public Question Time is 15 minutes.

A member of the public who raises a question during Question Time is to state his or her name and address.

Nil

7 Confirmation of Minutes of Previous Meeting.**7.1 Ordinary Meeting**

Minutes of the Ordinary Meeting of Council held on 21st May 2019 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Ordinary Council Meeting held on 21st May 2019 be confirmed as a true and accurate record

Moved Cr: Hogan
Seconded Cr: Patupis

Resolution

That the minutes of the Ordinary Council Meeting held on 21st May 2019 be confirmed as a true and accurate record

Carried by: Simple Majority For: 4 Against:0

7.2 Special Meeting

Minutes of the Special Meeting of Council held on 4th June 2019 be confirmed as a true and accurate record.

Recommendation

That the minutes of the Special Council Meeting held on 4th June 2019 be confirmed as a true and accurate record

Moved Cr: Patupis
Seconded Cr: Hogan

Resolution

That the minutes of the Special Council Meeting held on 4th June 2019 be confirmed as a true and accurate record

Carried by: Simple Majority

For: 4

Against: 0

8 Petitions, Deputations or Presentations.

8.1 Reports of Committees

8.1.1 GVROC – Cr Bonza

Nil to report

8.1.2 WALGA – Cr Bonza/Cr Patupis

Nil to report

8.1.3 Woodlands Centre Construction Project – Cr Wyatt/Cr Warner

Nil to report

8.1.4 Regional Roads Group – Cr Bonza/Cr Wyatt

Nil to report

8.1.5 Roadwise – Cr Wyatt/Cr Warner

Nil to report

9 Announcements by Presiding Member without Discussion.

Regional, Rural, Remote Women's Network Forum

- Held in Esperance on Friday night 14th June 2019.
- Cr Bonza and Cr Patupis attended.
- Department of Communities developing a women's plan.
- RRR network decided our rural women should be involved.
- Report will be produced and tabled as submission to Minister of Women's Issues, Simone McGurk.
- Issues covered included safety and justice, health and well-being, economic independence and leadership.
- Possible solutions to issues discussed.
- Report to state government will be emailed to attendees, Cr Bonza will report back to Council on this.

Meeting with Main Roads WA

- Held Thursday 13th June 2019
- Discussed options regarding issues with heavy vehicles along Prinsep street through Norseman.
- Options to reduce noise included noise walls, sound buffers, speed restrictions, re-sealing surface with asphalt.

- Traffic calming devices were discussed as a way to slow traffic along this road.
- Discussion will be ongoing.
- The 15th of October 2019 marks the 50th Anniversary of the sealing of the Eyre Highway. Main Roads will be holding an event to recognise this.

10 Reports of Officers.

10.1 Planning, Development, Health and Building

Agenda Reference & Subject	
10.1.1 – Firebreak Notice 2019-2020	
Location / Address	Shire of Dundas
File Reference	ES.LE
Author	Gihan Kohobange
Date of Report	4 June 2019
Disclosure of Interest	Nil

Summary

For Council to consider the adoption of the Firebreak Notice for the forthcoming 2019-20 fire season.

Background

Every year the Shire of Dundas notifies ratepayers and residents that there is a statutory requirement for the maintenance and installation of firebreaks within their property and that there are restricted and prohibited burning periods. The notice is given by way of an inclusion in the annual rates envelope and a mail box drop.

Statutory Environment

Section 33 of Bushfires Act.

Policy Implications

Policy T.1 (Bushfire Policy) relates to this item.

Financial Implications

N/A

Strategic Implications

N/A

Consultation

CEO, Chief Bushfire Control Officer and Deputy Chief Bushfire Control Officer

Comment

The proposed firebreak notice will be produced as a double sided notice. In addition to sending this notice with each rate notice it will also be distributed to all letterboxes and post boxes. A copy of the notice is included in papers relating.

Voting Requirements

Simple Majority

Officer Recommendation

That Council adopt the Firebreak Notice for the 2019-2020 fire season as shown in the papers relating.

Moved Cr: Patupis
Seconded Cr: Warner

Resolution

That Council adopt the Firebreak Notice for the 2019-2020 fire season as shown in the papers relating.

Carried by: Simple Majority For: 4 Against: 0

10.2 Engineering and Works

Nil

10.3 Members and Policy

Agenda Reference & Subject	
10.3.1 – Receive the Information Bulletin	
Location / Address	Shire of Dundas
File Reference	CM.CI.2
Author	Peter Fitchat – Chief Executive Officer
Date of Report	30 th May 2019
Disclosure of Interest	Nil

Summary

For Council to consider receiving the Information Bulletin for the period ending 30th May 2019.

Background

The Councillors' Information Bulletin for the period ending 30th May 2019 was completed and circulated to Councillors.

Statutory Environment*Local Government Act 1995*

- Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good governance of persons in its district.

Policy Implications

Council has no policies in relation to this matter

Financial Implications

The recommendation of this report has no financial implications for Council.

Strategic Implications

Keeping Councillors informed in respect to matters impacting on their role as Councillor.

Consultation

Nil.

Comment

The intent of the Councillors' Information Bulletin is to assist in providing Councillors with information relevant to their role as a Councillor.

Because of certain confidential elements in the contents of this document, it is not a public document, it is distributed to Councillors and senior staff only and is not for public release.

Voting Requirements

Simple Majority

Officer Recommendation

That Council receive the Councillors' Information Bulletin for the period ending 30th May 2019, as included in confidential papers relating.

Moved Cr: Hogan
Seconded Cr: Patupis

Resolution

That Council receive the Councillors' Information Bulletin for the period ending 30th May 2019, as included in confidential papers relating.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.3.2 – Council Meeting Dates 2019-2020	
Location / Address	Shire of Dundas
File Reference	CM.CO
Author	Administration/Records Officer
Date of Report	14 th June 2018
Disclosure of Interest	Nil

Summary

That Council review the Ordinary meeting schedule for the 2019-2020 year.

Background

Council reviewed the meeting schedule in June 2018 and the resolution from that meeting was:

That the Council adopt the following meeting schedule for the next twelve months:

- 1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of the March meeting being held on a Saturday following the third Tuesday;*
- 2. Council meetings will be held in the Council Chamber, Prinsep Street, Norseman with the exemption that the March meeting will be held in an appropriate place in Eucla (to be decided at a later date);*
- 3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 4:00pm Eucla time;*
- 4. Audit Committee meetings will be called as required;*
- 5. Electors General meeting will be called as required and*
- 6. Special Council meetings will be called as required.*

Statutory Environment

A Local Government is required at least once a year to give notice of the dates, times and locations of Ordinary meetings of the Council and Committee meetings that are open to the public that will be held within the following year.

Policy Implications

A.11 Council Meetings - Public Notice
EM.4 Video Recording of Council Meetings

Financial Implications

Meeting fees as set in the annual budget.

Strategic Implications

N/A

Consultation

Chief Executive Officer

Comment

The items that need to be considered are:

1. Frequency
2. Day of the week and week in the month
3. Location
4. Starting time

Voting Requirements

Simple Majority

Officer Recommendation

That the Council adopt the following meeting schedule for the next twelve months:

1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of one meeting to be held in Eucla on Saturday 24th August 2019;
2. Council meetings will be held in the Council Chambers, Prinsep Street, Norseman with the exemption that the Eucla meeting will be held in the Community Hall, Yurkla Way in Eucla;
3. Ordinary Council meetings held in Norseman will commence at 6:00pm and the Eucla meeting will commence at 4:00pm Eucla time;
4. Audit Committee meetings will be called as required;
5. Electors General meeting will be called as required; and
6. Special Council meetings will be called as required.

Moved Cr Warner
Seconded Cr Hogan

Resolution

That the Council adopt the following meeting schedule for the next twelve months:

1. Ordinary Council meetings are to be held on the third Tuesday of each month with the exception of one meeting to be held in Eucla on Saturday 24th August 2019;
2. Council meetings will be held in the Council Chambers, Prinsep Street, Norseman with the exemption that the Eucla meeting will be held in the Community Hall, Yurkla Way in Eucla;
3. Audit Committee meetings will be called as required;
4. Electors General meeting will be called as required; and
5. Special Council meetings will be called as required.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.3.3 – Members Meeting Fees and Allowances for 2019/2020	
Location / Address	Shire of Dundas
File Reference	GV.CO
Author	Gihan Kohobange
Date of Report	7 th June 2019
Disclosure of Interest	Nil

Summary

For the Council to consider the elected members meeting fees and allowances payable in 2019/20.

Background

The Council at its ordinary meeting held on the 19th June 2018 considered the meeting fees and allowances to be included in the 2018/19 budget and decided not to revise meeting /committee fees and allowances for the fourth and the third consecutive years respectively.

Shire of Dundas elected member's fees and allowances for 2018/19 set as follows:

- **President's allowance** \$12,000 pa
- **Deputy President's allowance** \$ 3,000 pa
- **President's meeting fees** \$283 per meeting
- **Councillors meeting fees** \$160 per meeting
- **Councillors committee & prescribed meeting fee** \$80 per meeting

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010 and Policy H2 Travel & Accommodation Allowances & Expenses.

Most recent revisions for elected member's fees and allowances are summarised below.

2014/15

Fees / allowances	Previous	Revised to
President's meeting fees	\$ 280 per meeting	\$ 283 per meeting
Councillors meeting fees	\$ 140 per meeting	\$ 160 per meeting
Councillor's Committee meeting fees	\$ 70 per meeting	\$ 80 per meeting

2015/16

Fees / allowances	Previous	Revised to
President's allowance	\$ 3,200	\$ 12,000
Deputy President's allowance	\$ 800	\$ 3,000

Statutory Environment

Salaries and Allowances Act 1975 – Determination of the salaries and allowances tribunal – Local Government Elected Council Members.

Normal reimbursement of actual expenses incurred by Councillors in carrying out their functions or representing Council at a conference will be reimbursed in line with Council Policy.

Policy Implications

Policy Manual item H2

Financial Implications

The meeting fees and allowances for the current financial year is estimated to be \$45,000 and any increase would need to be incorporated into the 2019/20 budget.

Strategic Implications

Nil

Consultation

CEO, Shire President, Councillors

Comment

The Salaries and Allowances tribunal sets allowances in 4 bands according to size, population and other factors and is a similar system used in determining the salary ranges for Chief Executive Officers. The Shire of Dundas is in Band 4.

There are two methods of determining the allowances/meeting fees paid to Councillors, Presidents and Mayors:

Method 1 – an annual allowance within a prescribed range

Method 2 – a meeting fee (per meeting) within a prescribed range

The Salaries and Allowances tribunal has made a determination on 9th April 2019 which will come into effect on the 1st July 2019. Salaries and allowances tribunal has factored in a 1% - 2% increase to the meeting fees and allowances for 2019/20 year. A full copy of the Tribunal determination will be available to Councillors on request.

A table of the allowance/fees structure follows:

Band 4 - w.e.f. 1st July 2019			
For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
Method 1			
Annual allowances for meetings			
Minimum	Maximum	Minimum	Maximum
\$3,589	\$9,504	\$3,589	\$19,534
Method 2			
Ordinary Council meeting fees			
Minimum	Maximum	Minimum	Maximum
\$91	\$238	\$91	\$490
Committee & prescribed meeting fees			
Minimum	Maximum	Minimum	Maximum
\$46	\$119	\$46	\$119
Band 4			
Annual allowance for Shire President in addition to meetings			
Minimum		Maximum	
\$513		\$20,063	
Deputy allowance is limited to 25% of the presidential allowance			

The Council has previously favoured the setting of allowances/fees on a per meeting basis as this compensates members who do attend meetings rather than an annual allowance. This method appears to be the most fair and equitable.

Current average annual cost of meeting fees and allowances are summarised below.

	President	Deputy President	Per Councillor
Average meeting fees	6,800	4,500	4,500
Allowances	12,000	3,000	N/A
Total	18,800	7,500	4,500

Shire of Menzies is the only other Council in GVROC region falls into Band 4. The Shire of Menzies has favoured the method 1 and President and Councillors are paid allowances at maximum levels.

Based on above information, officers would suggest an increase in meeting fees and allowances as the Council has not revised meeting fees since 2014/15 and allowances since 2015/16. A few options that the Council could consider are summarised below.

Option 1		
Type	Current \$	Proposed \$
President's meeting fees	283	311
Councillors meeting fees	160	176
Councillor's Committee meeting fees	80	88
President's allowance	12,000	13,200
Deputy President's allowance	3,000	3,300
Overall impact - additional cost to the Shire per annum		4,430
Option 2		
Type	Current \$	Proposed \$
President's meeting fees	283	340
Councillors meeting fees	160	192
Councillor's Committee meeting fees	80	96
President's allowance	12,000	14,400
Deputy President's allowance	3,000	3,600
Overall impact - additional cost to the Shire per annum		8,860
Option 3		
Type	Current \$	Proposed \$
President's meeting fees	283	354
Councillors meeting fees	160	200
Councillor's Committee meeting fees	80	100
President's allowance	12,000	15,000
Deputy President's allowance	3,000	3,750
Overall impact - additional cost to the Shire per annum		11,075
Option 4		
Type	Current \$	Proposed \$
President's meeting fees	283	368
Councillors meeting fees	160	208
Councillor's Committee meeting fees	80	104
President's allowance	12,000	15,600
Deputy President's allowance	3,000	3,900
Overall impact - additional cost to the Shire per annum		13,290

Voting Requirements

Absolute Majority

Officer Recommendation

That the Shire of Dundas elected member's fees and allowances for 2019/20 be set as follows:

- **President's allowance** \$..... pa
- **Deputy President's allowance** \$..... pa
- **President's meeting fees** \$.....per meeting
- **Councillors meeting fees** \$..... per meeting
- **Councillors committee & prescribed meeting fee** \$..... per meeting

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Council Recommendation

That the Shire of Dundas elected member's fees and allowances for 2019/20 be set as follows:

- President's allowance \$15,600 pa
- Deputy President's allowance \$3,900 pa
- President's meeting fees \$368 per meeting
- Councillors meeting fees \$208 per meeting
- Councillors committee & prescribed meeting fee \$104 per meeting

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Moved Cr Patupis
Seconded Cr Hogan

Resolution

That the Shire of Dundas elected member's fees and allowances for 2019/20 be set as follows:

- President's allowance \$15,600 pa
- Deputy President's allowance \$3,900 pa
- President's meeting fees \$368 per meeting
- Councillors meeting fees \$208 per meeting
- Councillors committee & prescribed meeting fee \$104 per meeting

Travel allowance – reimbursement of members travel costs to be at the rates applicable under the Local Government Industry Award 2010.

Cr Patupis noted that the Council must move forward. Councillors have not had a rate review or increase in four years. Fees are within the limits as set by the Salaries and Allowances tribunal. Thanked Officers for their efforts in reviewing this for Council.

Carried by: Absolute Majority For: 4 Against: 0

Agenda Reference & Subject	
10.3.4 – Voting Delegates – Local Government Week	
Location / Address	Shire of Dundas
File Reference	GR.LO.3
Author	Chief Executive Officer
Date of Report	26 th May 2019
Disclosure of Interest	Nil

Summary

For the Council to nominate voting delegates for the WALGA 2019 Annual General Meeting.

Background

The WALGA annual general meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions.

Statutory Environment

N/A

Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

Financial Implications

Conference allocation as set in the adopted budget.

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of WALGA.

Consultation

Councillors

Comment

Elected members and serving officers are permitted to be voting delegates. The Shire President has already indicated that she will be attending local government week. As it is normal practice for the Shire President (although not compulsory) to be a voting delegate, the Council has the opportunity to nominate another voting delegate.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas endorse the Shire President Laurene Bonza and Deputy President Rasa Patupis as voting delegates for the WALGA 2018 Annual General Meeting to be held at local government week 7th – 9th August 2019.

Moved Cr Hogan
Seconded Cr Warner

Resolution

That the Shire of Dundas endorse the Shire President Laurene Bonza and Deputy President Rasa Patupis as voting delegates for the WALGA 2018 Annual General Meeting to be held at local government week 7th – 9th August 2019.

Cr Warner asked for clarification on how delegates other than the President are chosen. The presiding member offered an explanation.

Carried by: Simple Majority

For: 3

Against: 1

Cr Warner is recorded as against the motion.

Agenda Reference & Subject	
10.3.5 – AGM Items for Local Government Week 7-9 August 2019	
Location / Address	Shire of Dundas
File Reference	GR.LO.3
Author	Chief Executive Officer
Date of Report	12 th June 2019
Disclosure of Interest	Nil

Summary

During this AGM, Councils Elected Members have the opportunity to put motions forward from the Councils directly to Ministers about concerns in our community, delegated Councillors to speak to the motions presented at the WALGA 2019 Annual General Meeting.

Background

The WALGA annual general meeting is held every year in August during local government week and each local government has the opportunity for 2 delegates to vote on WALGA resolutions, and to represent motions about our concerns at this AGM to Ministers.

Statutory Environment

N/A

Policy Implications

EM.1 Conferences – Elected Members Attendance and Representation

Financial Implications

Conference allocation as set in the adopted budget.

Strategic Implications

To enable the Shire of Dundas to be involved in the direction of Department of Local Government and WALGA to assist.

Consultation

Councillors

Comment

That the *Shire President* represent us at the AGM on the matter of FAGS, that the Shire of Dundas feels the current funding arrangements for local government are no longer fit for purpose.

The roles and responsibilities of local government has grown significantly. The main funding available from the Australian Government (the Financial Assistance Grants) has consistently declined from a level equal to 1% of Commonwealth Taxation Revenue (CTR) in 1996 to just 0.55% of CTR today.

The Australian Government collects approximately 82% of Australia's tax revenue and is responsible for just one tenth of Australia's public infrastructure assets.

Local councils raise 3.6% of taxes and are responsible for 33% of public infrastructure, including 75% of Australia's roads

3.6% of the tax take is not adequate funding to unlock the potential of our communities. The decline in the Financial Assistance Grants funding has left local councils worse off struggling to meet increasing demand on local infrastructure and services and impacting their ability to build and maintain essential infrastructure to the higher standard required today.

The result is increased pressure on rates and council budgets, making it harder to maintain community services and infrastructure.

There is a current infrastructure backlog of \$30+ billion dollars. The requirement to upgrade and renew infrastructure built during the 'baby boom' and rapid growth periods in the 60s and 70s is becoming a major problem. New infrastructure is also required to meet the needs of the growing population and to meet productivity and safety requirements.

There are also increasing community expectations related to the type and standards of services available to local communities. This is placing pressure on local governments particularly when they are required to provide services previously provided by the other spheres of government. This is particularly the case in thin markets such as rural and regional areas where, if federal or state governments withdraw services, local government must step in or no one will, as we have seen in recent years.

And on the matter of Mining we as a Local Government have felt and seen the impact of mine closures and factors out of our control and how this can devastate a small community. This has significant flow on effects from lack of volunteers to support fighting bush fires in our 95,000 square kilometres of currently unmanaged, UCL land, lack of volunteers to support St Johns Ambulance services, to reducing the capacity of our school through a steady decline in numbers. Businesses have closed, as have Government Departments as the population declines.

We are not advocating a total elimination of FIFO and DIDO as this would be an unrealistic approach. We seek the Minister's support as a matter of urgency to make our small communities sustainable.

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM at Local Government week 7-9 August 2019.

Regarding Mining Act 1978

- 1. The Shire of Dundas asks that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the outdated Mining Act 1978 and that the revision address FIFO and DIDO, and its impact on local communities.**
- 2. That the Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a legacy project.**

Regarding the Financial Assistance Grant,

- 1. The Shire of Dundas asking the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.**

Moved Cr Hogan
Seconded Cr Warner

Resolution

That the Shire of Dundas endorse the Shire President Laurene Bonza to present the following motions at the AGM at Local Government week 7-9 August 2019.

Regarding Mining Act 1978

1. The Shire of Dundas asks that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the outdated Mining Act 1978 and that the revision address FIFO and DIDO, and its impact on local communities.
2. That the Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a-legacy project.

Regarding the Financial Assistance Grant,

2. The Shire of Dundas asking the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.

Carried by: Simple Majority

For: 4

Against: 0

10.4 Administration, Finance and Community Service

Agenda Reference & Subject	
10.4.1 – Accounts Paid 1/05/2019 to 31/05/2019	
Location / Address	Shire of Dundas
File Reference	FM.CR
Author	Accounts Payable Officer
Date of Report	10/06/2019
Disclosure of Interest	Nil

Trust Payments

Chq/EFT	Date	Name	Description	Amount
544	08/05/2019	Shire of Dundas Petty Cash	RECOUP PETTY CASH 10.04.19 - 07.05.19	450.00
EFT3752	10/05/2019	Department of Mines, Industry Regulation and Safety	RECOUP BUILDING PERMIT APPLICATION 376-19	56.65
EFT3753	10/05/2019	Shire of Dundas	RECOUP BP APPLICATION COMMISSIONS 376-19	5.00
				\$511.65

Municipal Cheques

Cheque	Date	Name	Description	Amount
26372	08/05/2019	Shire of Dundas Petty Cash	Recoup to petty cash 10.04.2019 - 07.05.2019	735.55
				\$735.55

Municipal Account EFT's

EFT	Date	Name	Description	Amount
EFT3717	03/05/2019	Australia Post	Postage (March 2019)	221.68
EFT3718	03/05/2019	Officemax	Various stationery items	135.51
EFT3719	03/05/2019	Bonza Constructions Pty Ltd	Supply and fit gutters to Visitor Centre \$1623.60 Repair leaking tap in Phoenix Park \$99.00	2022.44

			Repair access ramp at unit 4-100 Prinsep Street \$299.84	
EFT3720	03/05/2019	Cutting Edges Pty Ltd	Purchase 84x plow bolts, 8x Grader blades and 24x 5/4" nuts for Grader	2039.25
EFT3721	03/05/2019	Shire of Dundas Municipal Fund	Payroll deductions	475.00
EFT3722	03/05/2019	Dundas Fencing & Building Maintenance	Locate and clear blockage to sewer lines at aged care units ¾ \$247.50 Locate and repair water leak to Admin male toilets \$123.75	371.25
EFT3723	03/05/2019	Goldfields Locksmiths	Purchase 1x 38mm padlock and 7x key cuts for Airstrip	114.45
EFT3724	03/05/2019	Horizon Power	Various Power Usage 19.02.2019 - 16.04.2019	13550.63
EFT3725	03/05/2019	Malcolm Thompson Pumps	Pump tech attend pool - replaced leaking mechanical seal and damaged back plate (2 visits)	3052.06
EFT3726	03/05/2019	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.04.2019 - 04.05.2019)	65.89
EFT3727	03/05/2019	Online Business Equipment	Purchase 1x Roll of 841mmX46m Paper for Large Printer	69.73
EFT3728	03/05/2019	South East Petroleum	Diesel 7500LTS \$10691.18 6x 20Lt Truck wash \$617.44 Diesel and unleaded fuel purchases \$282.62	11591.24
EFT3729	03/05/2019	Wilson's Diesel & Auto Repairs	Replace worn bushings, re brush work king pins and pivot joints, replace pin and bushing in leaning wheel leakage and fit grease nipples to DS27 Grader \$4981.60 Repair oil leak in rear diff on DS3301 Loader \$137.60 Attach new hydraulic fitting and fit to Excavator \$175.50 Carry out 500hr service on Cat Grader DS27 \$2038.60 Carry out 50hr service on Kubota Excavator U35-4 \$720.40 Supply and fit 2x HD truck batteries to DS174 Tip Truck plus freight \$1462.40 Repair punctures and check for leak on 2x tyres for DS3301 Loader \$360.00 Supply two sets of replacement couplings for skid steer loader DS51 \$542.80	10418.90
EFT3730	03/05/2019	Telstra Corporation Limited	Landline and Internet usage 27.03.19 - 04.04.19 \$1596.23 Satellite phone usage \$140.00 Mobile phone usage 17.04.19 - 16.05.19 \$539.96	2276.19
EFT3731	10/05/2019	Eucla Motor Hotel	Accommodation and meals for Joe Hodges and Peter Crawford (1st May 2019) \$344.00 Accommodation for Richard Brookes 26.04.2019 plus meals \$178.00	522.00
EFT3732	10/05/2019	Bunnings Warehouse Kalgoorlie	Purchase batteries, PVC coupling, tubing and hose clamps for Park and Gardens	83.40
EFT3733	10/05/2019	Carroll & Richardson - Flag world Pty Ltd	Purchase 8x Banner and 168x Eyelets	3241.70

EFT3734	10/05/2019	Dundas Fencing & Building Maintenance	Pump out toilets at breakaways plus fees \$1436.27 Supply and install replacement caps to septic tanks at Medical Centre \$82.50 Clear greywater blockage in the Medical Centre \$200.00 Pump out tanks at welcome park plus disposal fees \$431.75	2150.52
EFT3735	10/05/2019	Elite Gym Hire	Hire of Weights, treadmill and cross trainer 12.04.2019 - 12.05.2019	1011.35
EFT3736	10/05/2019	Esperance IT Services	Supply power shield 750VA UPS	170.50
EFT3737	10/05/2019	Department of Fire & Emergency Services	ESL (April 2019)	1785.94
EFT3738	10/05/2019	Goldfields Toyota	Carry out 90'000km service and replace right hand drive shaft and oil seal	1211.47
EFT3739	10/05/2019	Glen Flood Group Pty Ltd T/A GFG Consulting	Project management support for the development of the Woodlands Centre 01.04.2019 - 30.04.2019	5583.38
EFT3740	10/05/2019	Horizon Power	STREET LIGHT USGAE 01.04.19 30.04.19 \$3634.94 Power usage at Admin 21.02.19 – 18.04.19 \$3381.29	7016.23
EFT3741	10/05/2019	Landgate	Rural UV General Revaluation 2018/2019	791.70
EFT3742	10/05/2019	Star Track Credit	Freight (Sigma Chemicals)	1702.05
EFT3743	10/05/2019	Online Business Equipment	Monthly Service Agreement No17649	71.50
EFT3744	10/05/2019	Norseman General Practice	Pre-Employment Medical and D&A Testing for Pete Miller at 2:20pm on 15/04/2019	132.00
EFT3745	10/05/2019	Perth Monumental Works	Purchase 2x bronze plaques for Jack and James Halligan	510.40
EFT3746	10/05/2019	Solutions IT (invoice S)	Agreement - Cloud Backup (May 2019)	180.68
EFT3747	10/05/2019	Solutions IT (invoice A&B)	Monthly managed support for May 2019	1479.50
EFT3748	10/05/2019	State wide Building Certification W.A	Woodlands Cultural Centre - 1. Preliminary advice letter 2. Stage 1 BCA assessment and issue design certificate	1911.80
EFT3749	10/05/2019	Trophy Kings	Purchase 2x desk name plates for (Joe Hodges)	66.00
EFT3750	10/05/2019	Town Planning Innovations Pty Ltd	General planning services (review of town planning schemes)	82.50
EFT3751	10/05/2019	Wilson's Diesel & Auto Repairs	Fit four new tyres to Tip Truck DS26 \$2359.20 Carry out service and replace 3x tyres on Tip Truck DS26 \$3392.80 Replace pump motor and seal up wiring on DS10 Tip Truck \$1026.70 Check Camera operation on Rubbish Truck 69DS \$240.00 Check rear diff for oil leak, check level and adjust, degrease machine on DS3300 Roller \$257.60 Fit new battery to DS51 Loader \$306.80 Fit 2x new tyres to Navara DS232 \$813.20 Repair and replace 4x trailer bearing kits on box top trailer \$395.20 2x never flat 250ml \$21.20	9480.00

			Fit new drive belt and refit to mower DS3298 \$667.30	
EFT3757	17/05/2019	Australian Taxation Office	BAS (April 2019)	38395.00
EFT3758	17/05/2019	Burke Air Kalgoorlie	Access fault and report to repair A/C (shire admin)	825.00
EFT3759	17/05/2019	Officemax	Various stationery	54.86
EFT3760	17/05/2019	Bonza Constructions Pty Ltd	Patch hole to right front of Dodd House	95.70
EFT3761	17/05/2019	BOC Limited	Container Service Fee (29.03.2019 - 27.04.2019)	44.50
EFT3762	17/05/2019	Duncan J Jack	Museum undercover structure - final inspection plus certificate	825.00
EFT3763	17/05/2019	Shire of Dundas Municipal Fund	Payroll deductions	475.00
EFT3764	17/05/2019	Esperance Tree Lopping Pty Ltd	Remove various trees around Norseman Townsite	3605.25
EFT3765	17/05/2019	Esperance Plumbing Service	Plumbing works for Woodlands cultural centre (supply and install Fuji clean ATU)	11730.88
EFT3766	17/05/2019	Goldfields Image Works	Photograph, edit and supply airfield opening event	770.00
EFT3767	17/05/2019	Glenbarr Weed & Pest Control	Spray the Eucla Community Hall for household pest control and share of mileage	308.00
EFT3768	17/05/2019	Local Community Insurance Service	Public and Products Liability Insurance - Norseman Community Markets (30.06.2019 - 30.06.2020)	612.15
EFT3769	17/05/2019	Star Track Credit	Freight (Sigma Chemicals)	920.33
EFT3770	17/05/2019	Norseman Eyre Motel	Accommodation and meals for Daphne and Peter Crawford (13 April and out on 18 April)	978.00
EFT3771	17/05/2019	Norseman Community Resource Centre	Printing of the Norseman Today - February 2019 and March 2019	2400.00
EFT3772	17/05/2019	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.12.2018 - 04.01.2019)	65.89
EFT3773	17/05/2019	South Coast Foodservice	Purchase 4x 5lt disinfectant, 20x 20lt bin bags, 1x Ctn 120lt bin bags, 5x Ctns of toilet paper and 5x Ctns of hand towel	621.93
EFT3774	17/05/2019	Solutions IT (invoice A&B)	Pre-Paid Hours: Pre-Paid Support 20hours	2365.00
EFT3775	17/05/2019	Wilson's Diesel & Auto Repairs	Purchase 1x air tank regulator	68.80
EFT3782	17/05/2019	Telstra Corporation Limited	Co-Location and Youth Services 20.03.19 - 19.04.19 \$209.95 Home bundles for DCEO and MOW 26.03.19 - 25.04.19 \$198.00	407.95
EFT3783	24/05/2019	ZircoDATA Pty Ltd	Storage of Registers 26.03.19 - 25.04.19	160.24
EFT3784	24/05/2019	BP Norseman	Fuel purchases for April 2019	344.25
EFT3785	24/05/2019	Botanica Consulting	Assistance with appeal lodgement (Avoca mining) Total 8 hours	1342.00
EFT3786	24/05/2019	Laurene Bonza	Claim (Council Meeting 21.05.2019, Audit 01.05.2019 and Workshop 08.05.2019)	443.00
EFT3787	24/05/2019	Coates Hire	Portable Toilet Hire Norseman Airstrip 25/03/2019-18/04/2019 \$335.28 Toilet hire for Airstrip opening and continue hire for Airstrip \$558.80	894.08

EFT3788	24/05/2019	Esperance Earthworks Pty Ltd	Dig trenches at Waste Facility, plus transport of 220 Excavator and accommodation and meals (08.04.19 - 09.04.19)	5500.55
EFT3789	24/05/2019	JEP Hogan	Claim (Council Meeting 21.05.2019 and Audit 01.05.2019)	240.00
EFT3790	24/05/2019	Jason Signmakers	Purchase various signs (4x custom, 2x disabled, 2x public amenities, 2x loading, 2x no parking, 2x G8-m-1A and 1x No camp) \$962.12 Purchase 3x 200mm Directional sign (aerodrome and caravan park) \$282.81	1244.93
EFT3791	24/05/2019	Jasman Enterprises	Supply spray handle, swivel, single lance and male nipple for Coment K801TS Electric	349.80
EFT3792	24/05/2019	Landgate	Data mapping from Landgate database \$1524.60 Mining tenements chargeable M2019/4 16.03.19 – 09.04.19 \$39.00	1563.60
EFT3793	24/05/2019	Star Track Credit	Freight (Esperance IT Services)	65.03
EFT3794	24/05/2019	Mundrabilla Station	Maintenance grade and repairs to Mundrabilla station access road (include grade, water truck and operator)	4500.00
EFT3795	24/05/2019	Norseman IGA	IGA Purchases for April 2019	872.50
EFT3796	24/05/2019	Rasa Patupis	Claim (Council Meeting 21.05.2019 and workshop 08.05.2019)	240.00
EFT3797	24/05/2019	South East Petroleum	Diesel 7800lts \$11112.82 Card Sales for April 2019 \$501.81	11614.63
EFT3798	24/05/2019	Sigma Companies Group Pty Ltd	Purchase Chlorine, Hydrochloric acid, 20lt drum poly, 25kg bisulphate bag, 45kg pool stabiliser and 20lt winteriser for pool chemicals	6501.71
EFT3799	24/05/2019	South Coast Foodservice	Purchase 6x Ctns of roll hand towel	395.67
EFT3800	24/05/2019	IT Vision	Synergy Soft records refresher training	6702.38
EFT3801	24/05/2019	Veronica Wyatt	Claim (Council Meeting 21.05.2019, Audit 01.05.2019 and Workshop 08.05.2019)	320.00
EFT3802	24/05/2019	Sharon Warner	Claim (Council Meeting 21.05.2019, Audit 01.05.2019 and Workshop 08.05.2019)	320.00
EFT3803	24/05/2019	Telstra Corporation Limited	Landlines and Internet Usage 05.05.2019 - 04.06.2019	799.14
EFT3804	31/05/2019	Australia Post	Postage (April 2019)	163.35
EFT3805	31/05/2019	Officemax	Various stationery	87.08
EFT3806	31/05/2019	Bullivants Pty Ltd	Inspect lifting gear - Visual inspection of all lifting and height safety equipment	451.00
EFT3807	31/05/2019	Bonza Constructions Pty Ltd	Toilet Installation at Bromus Dam	18700.00
EFT3808	31/05/2019	BITUTEK PTY LTD	Spray and cover using CRS emulsion for Dennison drive and Parking area	62681.47
EFT3809	31/05/2019	Cartman Designs	Provide working drawings for Woodlands project - Final Payment	6772.50
EFT3810	31/05/2019	Shire of Dundas Municipal Fund	Payroll deductions	475.00

EFT3811	31/05/2019	Dundas Fencing & Building Maintenance	Locate and clear blockage to sewer line at aged care unit 4/3 plus hire of drain machine	255.75
EFT3812	31/05/2019	Esperance Plumbing Service	Plumbing works for Woodlands Cultural Centre (supply and install Fuji clean ATU) *Final Payment* \$6316.62 Supply and install required solar powered water system at the Cemetery \$4150.00	10466.62
EFT3813	31/05/2019	Mickles Electrics	Replace and repair light fittings and globes throughout centre and replace burnt out switch for foyer lights in Admin Building	726.00
EFT3814	31/05/2019	FULL MOON CAFE	Catering for 8 people for Ordinary Council Meeting 21/05/2019	160.00
EFT3815	31/05/2019	Great Western Motel	Accommodation and meals for Peter Crawford and partner (29.04.19 - 05.05.19)	1068.50
EFT3816	31/05/2019	Star Track Credit	Freight (Bell Fire and Jason Signmakers)	241.97
EFT3817	31/05/2019	Norseman Eyre Motel	Accommodation for Richard Brookes (28.4.19 - 1.5.19)	540.00
EFT3818	31/05/2019	Navman Wireless Australia Pty Ltd	Monthly satellite service (05.05.19 - 04.06.19)	65.89
EFT3819	31/05/2019	Onshore Electrical Solutions	Inspect and report findings at Eucla Community Hall and Eucla Airstrip	617.98
EFT3820	31/05/2019	Visimax Safety Products	Purchase 5x bushfire permit books and 1x Ranger ID card (Joe Hodges)	130.30
EFT3821	31/05/2019	Wilson's Diesel & Auto Repairs	Carry out repairs to Trailer (exhaust, damaged fuel tank, new fuel filter, replace wheel bearings, replace trailer wiring and globes and purchase 4x new tyres) \$1825.40 Purchase 1x keyless fuel cap for Hino 500 DS19 \$126.00 Carry out 70'000km service on 37DS Gardener Ute \$877.50	2828.90
EFT3822	31/05/2019	WML Consultants Pty Ltd	Norseman airstrip maintenance	3027.75
EFT3823	31/05/2019	Telstra Corporation Limited	Mobile Phone Usage 17.05.2019 - 16.06.2019 \$543.71 Satellite Phone usage 16.05.19 - 15.06.19 \$140.00	683.71
5182	01/05/2019	Richard Brookes	Reimbursement - Health Inspections 3 Days (26, 27 & 28 th May 2019)	599.82
5191	03/05/2019	Peter Crawford	Reimbursement - Eucla Trip (1 st - 2 nd May 2019)	91.40
5199	07/05/2019	Centrepay Fees	Fees for A629 & A692 (Centrelink deductions for rate payments)	1.98
PAY	14/05/2019	Payroll	Direct Debit of Net Pays	64317.08
5217	17/05/2019	Joseph Hodges	Reimbursement - Household Items Relocation and Electrics work at 11 Roberts (PowerPoints and TV Aerial)	2575.00
5218	17/05/2019	Host Direct	Tax Invoice I211293 - Purchase of Tablecloths (events)	397.73
5222	21/05/2019	Centrepay Fees	Fees for A629 (Centrelink deductions for rate payments)	0.99
5224	22/05/2019	Centrepay Fees	Fees for A698 (Centrelink deductions for rate payments)	0.99

5227	22/05/2019	SuperChoice	Superannuation – S Murphy	1377.29
PAY	28/05/2019	Payroll	Direct Debit of Net Pays	67664.29
				\$442'741.93

Municipal Account Direct Debts

	Date	Name	Description	Amount
5184	01/05/2019	ANZ	BPAY Transaction Fees	126.05
5184	01/05/2019	ANZ	Merchant Fees	27.23
5183	01/05/2019	Equipment Rents	Sharp Interactive Board	256.30
DD9943	13/05/2019	SuperChoice	Superannuation 17.04.2019 – 30.04.2019	14253.17
DD9959	16/05/2019	SuperChoice	Superannuation 01.05.2019 – 14.05.2019	13814.68
5210	14/05/2019	3E Advantage Pty Limited	CRC photocopier, Shire photocopier & Printer meter readings – April 2019	5482.46
DD9974	30/05/2019	SuperChoice	Superannuation 15.05.2019 – 28.05.2019	15373.22
				\$49'333.11

Municipal Account Credit Cards

Chq/EFT	Date	Name	Description	Amount
5219	17/05/2019	Deputy Chief Executive Officer	ANZ Credit Card Purchases	\$859.44
	27/03/2019	Survey Monkey Dublin	Advantage Annual Plan (27/03/2019 – 26/03/2020)	358.44
	09/04/2019	Shire of Dundas Norseman	Building Permit Fee – Bromus Dam (Permit #376-19)	159.35
	12/04/2019	Australia Post	Post Box Renewal for Norseman CRC	319.00
	12/04/2019	Adobe Subscription	Monthly Adobe Subscription	22.65
5219	17/05/2019	Chief Executive Officer	ANZ Credit Card Purchases	\$397.50
	08/04/2019	Norseman Great Western	Meals for CEO Peter Fitchat and Joseph Hodges (MOW)	99.50
	16/04/2019	Qantas Airways	Flights for CR. Bonza – Mayor & President Forum 15.05.2019	298.00
5219	17/05/2019		Total Credit Card Purchases for 22.03.2019 – 22.04.2019	\$1256.94

Summary of Account Totals

Trust EFT's / Cheques	\$511.65
Municipal Cheques	\$735.55
Municipal EFT's	\$442'741.93
Municipal Direct Debit's	\$49'333.11
Municipal Credit Cards	\$1'256.94
Grand Total for May 2019	\$494'579.18

Voting Requirements

Simple Majority

Officer Recommendation

That the Shire of Dundas monthly accounts paid from 1/05/2019 to 31/05/2019 be noted.

Moved Cr: Hogan
 Seconded Cr: Patupis

Resolution

That the Shire of Dundas monthly accounts paid from 1/05/2019 to 31/05/2019 be noted.

Cr Patupis commended officers on the comprehensive reporting of the monthly accounts.

Carried by: Simple Majority For: 4 Against: 0

Agenda Reference & Subject	
10.4.2 – Financial Statements for the Period Ending 31st May 2019.	
Location / Address	Shire of Dundas
File Reference	FM.FI
Author	Deputy CEO
Date of Report	11 th June 2019
Disclosure of Interest	Nil

Officer Recommendation

That the Shire of Dundas Financial Statements for the period ending 31st May 2019 be accepted.

Moved Cr: Patupis
 Seconded Cr: Hogan

Resolution

That the Shire of Dundas Financial Statements for the period ending 31st May 2019 be accepted.

Carried by: Simple Majority For: 4 Against: 0

Agenda Reference & Subject	
10.4.4 – Officers Reports	
Location / Address	Shire of Dundas
File Reference	CM.PL.1
Author	Chief Executive Officer
Date of Report	13 th June 2019
Disclosure of Interest	Nil

Summary

For Council to note the reports received from the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer as included in the papers relating.

Background

The Officers present their reports on activities for the past month. These reports are in papers relating.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Consultation

Manager of Works and Services, Manager of Community Development and Youth and Events Officer

Comment

The reports will advise councillors of the progress being made towards achieving the objectives of the Strategic Plan.

Voting Requirements

Simple Majority

Officer Recommendation

That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.

Moved Cr: Patupis
 Seconded Cr: Hogan

Community Development Manager added that due to the delayed release of the Norseman Today newspaper, the implementation of the scheduled feral cat trapping program would be delayed in order to give the community sufficient notice.

Resolution

That Council note the reports of the Manager of Works and Services, Manager of Community Development and the Youth and Events Officer.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.4.5 – Review of Schedule of Fees and Charges 2019/2020.	
Location / Address	Norseman
File Reference	FM.FE
Author	Gihan Kohobange
Date of Report	4 June 2019
Disclosure of Interest	Nil

Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges for 2019/2020.

Background

Each year the Shire of Dundas reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2019/2020 schedule is included in papers relating.

Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Policy Implications

Fees and Charges are calculated in accordance with the policies of the Shire.

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges in order for the Shire to enforce a fee for that service under the regulations.

Strategic Implications

Services captured in the fees and charges schedule have an impact on the key themes, strategies and goals identified in the strategic community plan of the Shire.

Consultation

CEO and other senior staff

Comment

There are some new fees and charges added to the proposed schedule for 2019/20. Certain items have been increased to better reflect the true cost of providing the service. Changes are highlighted in the Schedule of Fees and Charges given in the papers relating. The key changes are summarised below,

Town Clock

Advertising fees for business and commercial groups increased to \$15 from \$14 per day.

Animal Control

Following changes have been proposed to cover a part of the escalated cost.

Details	Unit / Type	2018/19	Proposed 2019/20
Replacement Registration Tag	Per Tag	3.00	5.00
Destruction of feral cat	Per Cat	22.00	44.00
Seizure & Impounding of Dog	Per Dog	75.00	80.00
Maintenance - Per Week Day	Per Dog	20.00	30.00
Maintenance - Per Weekend Day	Per Dog	25.00	35.00
Return of Impounded Dog outside of office hours	Per Dog	82.50	165.00
Seizure & Returning of Dog without Impounding	Per Dog	33.00	35.00
Surrender of Dog	Per Dog	33.00	77.00

Eating House Registration

In line with the changes to relevant legislation.

Aged Person Units

In line with the Shire policy C1, rental has been revised to reflect the increase in the rate of age pension.

Sanitation

The Shire spends approximately \$450,000 per year to provide sanitation services to the community. The Shire is recouping closer to 40% of that cost in terms of the refuse service charges.

The current refuse service charges are comparatively low compared with the neighbouring Shires though the associated cost of providing sanitation services is at the same level and if not more.

Have summarised below key increases proposed to partially recover escalated cost in providing sanitation services.

- 2% increase in domestic and commercial waste (bin) collection service fees
- Bulk refuse disposal at refuse sites, increase in charges
 - i. Commercial waste - Increase to \$45 per m3 from \$20
 - ii. Car Bodies/Wrecks – Increase to \$75 per car from \$50

Town Planning

Fees and Charges in relation to planning and development applications have been revised in line with the applicable regulation.

Community Bus

Hire charges for profit or commercial group increased to \$3 per KM from \$2.

Public Halls & Civic Centres

New charge for the use of kitchen to cover additional cost associated with cleaning, \$100 per day.

Hire of Norseman Sports Complex

Increase in charges to cover additional cost associated with cleaning and reorganizing.

- i. Not for Profit Community/Sports Group/Individual to \$75 per day from \$44
- ii. For Profit/Commercial Group to \$150 per day from \$110

Hire of BBQ

New charge of \$25 per day, only to be used within the Shire owned premises.

Standpipe Water

Water corporation charges the Shire at the commercial rate for water taken from the standpipe by contractors. The proposed rate consists of water corporation commercial rate of \$8.34/kl plus 20% mark up to cover the cost associated with servicing the standpipe.

Private Works/Plant Hire Rates

As mentioned in the proposed fees and charges schedule, plant hire rates for private works (wet hire only) have been revised under 3 categories.

- i. Rate Payers (Own Use) - This reduced rate is applicable for ratepayers of the Shire in hiring plant for personal use
- ii. Commercial Organisations – This rate is applicable for any person/entity who hires Shire plant in the capacity of a contractor
- iii. Bushfire Fighting – This rate reflects the extra cost associated in using Shire plant in controlling fires

Hire of the Main Street Arcade

Current per day fee of \$22 for not for profit community/sports group/individual increased to \$50 and the same for profit/commercial group increased to \$100 from \$44.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the Schedule of Fees and Charges for 2019/2020 as included in the papers relating.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas adopt the Schedule of Fees and Charges for 2019/2020 as included in the papers relating.

Carried by: Simple Majority For: 4 Against: 0

Agenda Reference & Subject	
10.4.6 – Norseman Community Resource Centre Fees and Charges 2019/2020	
Location / Address	Norseman Community Resource Centre
File Reference	CS.SP
Author	Gihan Kohobange
Date of Report	4 th June 2016
Disclosure of Interest	Nil

Summary

For the Council to endorse the proposed changes and adopt the Schedule of Fees and Charges for the Norseman Community Resource Centre.

Background

Each year the Community Resource Centre reviews the Schedule of Fees and Charges in preparation for the coming financial budget. The proposed 2019/2020 schedule is included in papers relating.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

Fees and Charges for the provision of services need to be adopted in the Schedule of Fees and Charges in order for the CRC to enforce a fee for that services provided.

Strategic Implications

Nil

Consultation

Norseman CRC
Community Development Manager

Comment

There are no changes to the fees and charges of the current schedule this year. One item has been removed (hire of interactive board) as the service is no longer available.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2019/2020 as included in the papers relating.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas adopt the Norseman Community Resource Centre Schedule of Fees and Charges for 2019/2020 as included in the papers relating.

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.4.7 – Signatories on CRC Accounts	
Location / Address	Shire of Dundas
File Reference	FM.AT
Author	Gihan Kohobange
Date of Report	5 th June 2019
Disclosure of Interest	Nil

Summary

To remove Sonya Ellison and Pete Miller as signatories to CRC bank accounts.

Background

With the recent Royal Commission into misconduct in the banking industry, tighter procedures are in place to ensure misconduct in the banking, superannuation and financial services industries does not occur.

Statutory Environment

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

Policy Implications

Shire of Dundas Policy Manual - Finance

Financial Implications

Nil

Strategic Implications

Nil

Consultation

CEO

Comment

CRC is a Shire managed entity. Since Sonya Ellison and Pete Miller have resigned from the Shire, in line with the ANZ procedures the bank requires minutes from the council meeting removing signatories to bank accounts.

Voting Requirements

Simple Majority

Officer Recommendation

- 1) That Sonya Elizabeth Ellison and Pete Marcussen Miller be removed as signatories to the following Norseman Community Resource Centre ANZ bank accounts:
 - a) 268623153
 - b) 456498388

Moved Cr: Patupis
 Seconded Cr: Hogan

Resolution

1) That Sonya Elizabeth Ellison and Pete Marcussen Miller be removed as signatories to the following Norseman Community Resource Centre ANZ bank accounts:

- c) 268623153
- d) 456498388

Carried by: Simple Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.4.8 – Differential Rate Model – 2019/2019 Budget	
Location / Address	Shire of Dundas
File Reference	RV.VA.5
Author	Gihan Kohobange
Date of Report	10 June 2019
Disclosure of Interest	Nil

Summary

That the Council approve the differential rate model for public advertising and subsequent inclusion in the 2019/20 budget.

Background

Part of determining annual budgets is the setting of rates in the dollar that are then applied to the property valuations as supplied by the Valuer General (Landgate). Rates in the dollar can be set in two ways.

Firstly, they can be standard, resulting in a rate levy (rate in the dollar) within the Gross Rental Valuation and the Unimproved Valuation categories.

Alternatively, they can be differential within each of the categories (UV & GRV), meaning different rate levies can be set for different types of property within one rate category.

The Local Government Act 1995 determines that differential rates can be set according to:-

- the purpose for which the land is zoned;
- the predominant purpose for which the land is held or used;
- whether or not the land is vacant; and
- any other characteristic or combination of characteristics prescribed.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Statutory Environment

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three weeks seeking public comment. Following the advertised period the Council is then to consider any responses received before adopting the final rates in the dollar along with the annual budget. The Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

Section 6.3 (3) of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without approval of the Minister (delegated to the Director General).

Policy Implications

N/A

Financial Implications

The setting of differential rates is an integral part of setting annual budgets. Rates income represents approximately 50% of overall operating revenue of the Shire. It is the only income stream over which Council has a direct control. It is imperative that for future financial sustainability, rate income has an inflationary offset together with a component for capital replacement and/or expansion.

Local public notice of the proposed differential rates is required. It is anticipated that advertising costs will approximate \$500 which will be funded from the existing Governance – Advertising budget

Strategic Implications

The rating strategy determined by the Council has a direct impact on Shire's long term financial sustainability and thus the ability to continue the delivery of services to meet the Strategic Community Plan and Corporate Business Plan requirements.

Consultation

Councillors, CEO and Senior Staff

Comment

The benchmark that many local governments use to assess the overall increase in the cost of providing municipal services is the Local Government Cost Index (LGCI) as developed by WALGA and the CPI. However, these indices do not take in to consideration isolation factors, availability of resources and other factors unique for regional local governments. As at end of March 2019, LGCI and Perth CPI (annual change) stand at 1.4% and 1.1% respectively.

Consideration has been given to rating levels of the similar shires in the region in calculating proposed rates for 2018/19. A comparison of the rates with other local governments in the region for 2018/19 is as follows.

2018/19 Rates in the \$

	Gross Rental Value (GRV)			Unimproved Value (UV)		
	Town site	Roadhouses	Mining	Pastoral	Mining	
Dundas	15.8624			8.0000	15.2582	
Menzies	8.4700			8.1400	16.2600	14.7300
Laverton	11.1160		8.6200	9.4100	15.9200	
Wiluna	9.8335		19.4436	13.2539	19.9288	24.9689
Leonora	6.7700			14.8500		
Coolgardie	7.4652			11.0513	22.0435	
Kalgoorlie	6.5624	6.8901	4.7309	7.7928	18.5837	18.5812

Note: Have been categorised in line with Dundas rating categories for the comparison purpose, actual categories of other Councils may be different.

2018/19 Minimum Rates

	Minimum - GRV			Minimum - UV		
	Town site	Roadhouses	Mining	Pastoral	Mining	
Dundas	349			349		300
Menzies	317			317	280	248
Laverton	304			304		
Wiluna	470	355		355		
Leonora	318			318		
Coolgardie	694			684	437	
Kalgoorlie	918			285	398	285

Note: Have been categorised in line with Dundas rating categories for the comparison purpose, actual categories of other Councils may be different.

In recent years the Council has made a rating decision to lessen the burden on the town site ratepayers and re distribute the rate burden more equitably across the Shire.

In average, a 2% overall increase in rates revenue is required for the Shire to meet its budgetary obligations for 2019/20.

Gross Rental Value (GRV)

The Local Government Act specifies that where land is used for predominantly for non-rural purposes, the rate levied shall be on its gross rental value (GRV). Currently, properties assigned a GRV every four years. All valuations/revaluations are carried out by the Valuer General.

The new valuations applied for the 2019/20 financial year as a comparison to the 2018/19 financial year, is detailed below.

2019/20 GRV Valuation Details

GRV Categories	No. of Properties	GRV \$		Change %
		2018/19	2019/20	
Townsites	666	3,022,890	3,097,955	2.5%
Townsites - Motels/Hotels	4	264,420	368,400	39.3%
Mining - Remote improvements	3	1,448,000	1,058,000	-26.9%
Roadhouses	9	937,860	885,820	-5.5%
Non-rateable	29	178,572	285,092	59.7%
Total	711	5,851,742	5,695,267	-2.7%

As evident in the above table, there is a significant variation between valuation movements within the GRV category which will have a significant impact on the rates payable by some of the property owners.

With the objective of achieving the total general rates yield required by the Shire to meet its budgetary obligations, it is proposed to implement differential rates within GRV category.

GRV – Townsites / Roadhouses / Service Stations

This rating category applies to properties located within and very close proximity to the townsite boundaries of the Shire of Dundas and the roadhouses and service stations located within the Shire. This category is considered by the Council to be the base rate by which all other GRV rated properties are assessed.

The proposed rate in the dollar is 15.7038 cents per dollar of GRV, with a minimum rate of \$360. The proposed rate in the dollar reflects a 1% decrease compared to 2018/19 rate in the dollar but still, there

will be a 2.5% overall increase in rates revenue from this category due to the increase in total townsite GRV value.

There is a significant variation between valuation movements within the GRV category which will have a significant impact on the rates payable by some of the property owners within the townsite category.

GRV values of townsite motels/hotels have reported an overall increase of 39.3%. This increase in valuation has brought the value of these properties in line with the other similar properties in the Shire. However, this has resulted in a significant increase in rates payable by these property owners. There is no difference in the level of services the Shire provides to these properties in comparison to other townsite properties, to justify charging a lower rate in the dollar for these properties. In fact, these properties generate more waste and directly benefits from the various projects and initiatives the Shire has started to attract more visitors/tourists to the town.

Some of roadhouses/service stations are located at a large distance from the main service centre. However, the Shire has decided to charge the base rate by which properties within the townsite are assessed. This rate reflects the cost of providing health and building inspection services, emergency services and other amenities for those properties. The cost of servicing the communities within the boundaries of the Shire should be borne by all residents and property owners. At the proposed rate, there will be an overall decrease in rates revenue from this category due to a 5.5% overall reduction in the total GRV value of this category.

GRV – Mining

This rating category covers mining leases that have improvements on the land and are located within the Shire boundaries.

The proposed Mining rate for this category is 21.5000 cents per dollar of GRV, with a minimum rate of \$360. There is an increase in the rate in the dollar applicable for this category to manage the impact on the estimated rates revenue due to a significant reduction in the overall GRV value of this category.

The objective of the proposed rate in the dollar is to ensure that the proportion of total rate revenue derived from GRV Mining is consistent with the previous year revenue. The rate mainly reflects the increased cost associated with providing bushfire emergency services for these mining properties generally located a large distance from the main service centre. Further as a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that essentially are transitory. It is noted that rates paid by mining operators are generally tax deductible.

Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

Council has adopted differential rates in its Unimproved Valuation area for improved and vacant mining leases, exploration, prospecting, pastoral leases and improved and vacant UV land.

The application of differential rating maintains the status quo in terms of equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

UV – Pastoral

A rate of 8.3200 cents per dollar of UV, with a minimum rate of \$360 is proposed for this category. It is just 0.3200 cents increase per dollar of UV. However, this increase will still, only generate \$1,157 additional rates revenue from this category.

Majority of the pastoral properties are only liable to pay the minimum rate at the proposed minimum rate of \$360.

UV – Mining (Including Exploration and Prospecting Leases)

This rating category covers mining, general purpose, exploration and prospecting leases located within the Shire of Dundas.

The proposed rate in the dollar for this category is 15.7159 cents per dollar of UV, with a minimum rate of \$360 except for prospecting leases. The Shire encourages prospecting by way of a reduced minimum rate of \$309 as compared with other mining categories. A 3% increase is factored in to the proposed rate in the dollar for this category. However, this category has reported a 1.5% reduction in the overall UV value for last 11 months.

The proposed rate mainly reflects the ongoing cost (increased cost) involved in maintaining the road network that services these land use as the Shire's local authority boundaries extend all the way to the W/SA state boundary, and the cost associated with bushfire emergency services covering this vast land area. Further as a contribution towards the upkeep of general amenities within the Shire from a sector of ratepayers that essentially are transitory.

The mining operations result in the Shire's road network and infrastructure requiring continual ongoing maintenance and renewal work to service these users. The Shire acknowledges the fact that exploration, prospecting and mining have different levels of impact on the Shire's road network. However, there remains the need to fund maintenance and renewal requirements of this vital infrastructure asset for the benefit of all users.

In determining the proposed rate in the dollar of these categories, consideration was given to the comparable rate in the dollar of the neighbouring shires (with significant mining focus) which provide similar services for mining activities. Even after this proposed increase in the rate in the dollar, the Shire of Dundas remains as one of the shires with the lowest UV rates for mining leases. It is noted that rates paid by mining operators are generally tax deductible.

Long Term Financial Plan and Rating Strategy

As per the Long-Term Financial Plan (LTFP) 2018-2027 and the preliminary budget papers, the total rates yield required by the Shire to meet its budgetary obligations is in line with the proposed rates in the dollar for GRV and UV categories.

The Shire will be able to raise a total rates revenue of \$2,344,639 for the financial year 2019/20, reflecting an overall increase of 1.7% in rates revenue.

Outstanding Rates

Shire has experienced a significant increase in outstanding rates due to dwindling population coupled with the economic downturn. Many vacant lands and rundown properties can be seen throughout the Norseman town site. Further, given the volatility of the mining sectors, it is difficult to predict the amount of the rates that will not be collected or settled on time. Approximately, a doubtful debt provision of \$100,000 need to be considered for 2019/20 based on the past experience.

Valuation Changes

The final amount raised from the rates may vary as a result of changes in valuations before rates notices are issued. However, the impact is expected to be minimal at this point of time.

Approval of the Minister

Ministerial approval is not required as the rates in the dollar proposed, do not have differentials of more than 2:1 within any of the rating categories (GRV and UV).

Voting Requirements

Absolute Majority.

Officer Recommendation

That the Council:

1. Approve following proposed rate in the dollar and minimum rates to apply for the 2019/20 financial year;

Gross Rental Value (GRV)

- Townsites, Roadhouses and Service Stations - 15.7038 cents in the dollar of GRV
- Mining - 21.5000 cents in the dollar of GRV

Unimproved Value (UV)

- Pastoral - 8.3200 cents in the dollar of UV
- Mining - 15.7159 cents in the dollar of UV

Minimum payment GRV \$360.00 per assessment

Minimum payment UV \$360.00 per assessment

Minimum payment UV- Prospecting \$309.00 per assessment

2. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the above differential rates and minimums for 2019/20 financial year;
3. Adopt the 2019/20 Rates - Objectives and Reasons statements as set out in papers relating; and
4. Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions and the potential for budget efficiencies.

Moved Cr: Patupis

Seconded Cr: Hogan

Resolution

That the Council:

5. Approve following proposed rate in the dollar and minimum rates to apply for the 2019/20 financial year;

Gross Rental Value (GRV)

- Townsites, Roadhouses and Service Stations - 15.7038 cents in the dollar of GRV
- Mining - 21.5000 cents in the dollar of GRV

Unimproved Value (UV)

- Pastoral - 8.3200 cents in the dollar of UV
- Mining - 15.7159 cents in the dollar of UV

Minimum payment GRV \$360.00 per assessment

Minimum payment UV \$360.00 per assessment

Minimum payment UV- Prospecting \$309.00 per assessment

6. Resolve that public notice seeking submission be given, in accordance with Section 6.36 of the Local Government Act 1995, advising that Council intend to impose the above differential rates and minimums for 2019/20 financial year;

7. Adopt the 2019/20 Rates - Objectives and Reasons statements as set out in papers relating; and
8. Affirm that the recommended increase in rates has been made after considering the Shire's Long Term Financial Plan, current economic conditions and the potential for budget efficiencies.

Carried by: Absolute Majority

For: 4

Against: 0

Agenda Reference & Subject	
10.4.9 – Proposed Expenditure and Income for 2019/2020	
Location / Address	Shire of Dundas
File Reference	FM.BU
Author	Gihan Kohobange
Date of Report	12 June 2019
Disclosure of Interest	Nil

Summary

Proposed expenditure and income for 2019/2020 shown in the papers relating for councillors to note. The draft budget for 2019/20 will be presented for approval at July Ordinary Council meeting.

Background

Proposed expenditure and income for 2019/2020 reflect priorities identified in the Corporate Business Plan and its associated strategic plans. Council's resolutions and discussions over the past 11 months also have been considered in finalising the draft budget.

Proposed rate model for 2019/20 has been presented for Council approval and for public advertising and subsequent inclusion in the 2019/20 budget. In arriving at the proposed rates in the dollar the Shire has attempted to balance the need for revenue to fund essential services and facilities with the consideration of the rate payer's capacity to pay.

A review of fees and charges also have been carried out and presented for Council approval.

Statutory Environment

Section 6.2 of the Local Government Act 1995 requires that a local government is to adopt a budget by the 31st August unless extended by the Minister.

Policy Implications

Council policies have been considered whilst formulating the 2019/2020 draft document.

Financial Implications

The proposed expenditure and income ensure a balanced budget with no borrowings and will form the basis of income and expenditure for the next twelve months.

Strategic Implications

The council's Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan have been considered in formulating the proposed expenditure and income for 2019/20.

Consultation

Councillors, Manager of Works, Project Manager, Community Development Manager.

Comment

In developing estimations, expenditure levels have been set at expected costs. However, income levels have been set conservatively.

Overarching objectives of 2019/20 budgeting process are;

- Not to withdraw funds from reserve accounts during 2019/20 financial year
- Manage the impact of rates increases on townsite residents
- Maintain current service standards
- Very efficient, cost-conscious operation

OVERALL

It is expected that the total operating revenue for 2019/20 to remain flat at 2018/19 level (excluding the impact of the receiving of a part of 2019/20 Financial Assistant Grants (FAG) in advance).

Estimated 1.7% increase in the rates revenue is offset by a 0.7% reduction in total FAG and projected a decrease in other operating contributions.

Excluding depreciation, operating expenditure for 2019/20 is expected to increase by 1%.

The benchmark that many local governments use to assess the overall increase in the cost of providing municipal services is the Local Government Cost Index (LGCI) as developed by WALGA and the CPI. However, these indices do not take into consideration isolation factors, availability of resources and other factors unique for regional local governments. As at end of March 2019, LGCI and Perth CPI (annual change) stand at 1.4% and 1.1% respectively.

Some comment in relation to each schedule is set out below for Council information:

General Purpose Funding

The Shire will be able to raise a total rates revenue of \$2,344,639 for the financial year 2019/20, reflecting an overall increase of 1.7% in rates revenue.

Significant variation between valuation movements within the GRV category has made it impossible for the Shire to continue with a general rate in the dollar for the GRV category. The Shire is proposing differential rates for the GRV category to minimise the impact on rates payers of this valuation changes while achieving the total rates yield required by the Shire to meet its budgetary obligations.

The Shire has experienced a significant increase in outstanding rates due to dwindling population coupled with the economic downturn. Many vacant lands and rundown properties can be seen throughout the Norseman townsite. Further, given the volatility of the mining sectors, it is difficult to predict the amount of the rates that will not be settled.

There is a 0.7% decrease in expected FAG for 2019/20 as the Departments is bringing all local governments to a common scale back.

Governance

The estimated increase in elected members fees and charges (\$13,000), cost associated with outsourcing rating services (\$30,000) and cost of replacing CEO's vehicles (net cost \$25,000) are the key drivers of cost increase within this programme.

Law, Order and Public Safety

There are no significant projects planned for 2019/20. It is estimated that the Shire's involvement in managing bushfire emergencies will cost neutral to the Shire.

Health

There are no significant projects other than replacement of doctor's vehicle at a net cost of \$23,000.

Education and Welfare

Outdoor umbrella to Child Centre with SunSmart funding (\$6,500), an extra \$35,300 for various youth activities including a youth camp with sponsorships amounting to \$15,000.

Housing

There are no significant projects planned for 2019/20.

Community Amenities

Have proposed a 2% increase in domestic waste service charges and commercial waste service charges.

Recently constructed liquid waste drying beds are not working as effective as designed. The Shire will have to incur approximately \$60,000 to empty those ponds to accommodate townsite residential liquid waste.

\$15,000 to finalise a land use agreement with native title holders to expand the Eucla waste facility.
\$15,000 to upgrade the footbridge at the intersection of Prinsep Street and Austin Street.

Recreation and Culture

Additional income of \$7,000 is estimated hiring out old blowing club building to MEEDAC for Community Development Program (CDP).

\$10,500 additional maintenance costs in relation to the swimming pool, not draining to minimise the risk of structural damages due to the sudden change in pressure from emptying the water.

A provision of \$5,000 to assist Ngadju rangers with various important sites clean-up projects.

Additional \$88,000 for various community events (excluding the Gold Fever Festival) with estimated grant/sponsorships amounting to \$15,000.

Transport

All delayed road projects (due to the involvement of Shire's staff in Norseman airport upgrade project) funded by Regional Road Group (RRG) and 2019/20 RRG projects including 2019/20 Road to Recovery (R2R) projects are to be completed in 2019/20 at a total cost of \$1.5 million. The Shire's contribution to these road projects will be around \$440,468.

Upgrade of the footpath from Visitor Centre to Old Eyre Hwy as a stabilised crusher dust footpath at a cost of \$25,000.

Replacement of front end loader and Kubota tractor (mower) at a net cost of \$199,000. It will cost the Shire approximately \$25,000 each to replace the Ranger ute and Works Manager's vehicles.

Economic Services

Royalties for Regions, Building Better Regions and Lotterywest funded, the development project of the Woodlands Cultural, Community and Visitor Centre to attract tourists and to promote natural, built and cultural heritage of the Shire of Dundas will be completed during the year with an estimated contribution of \$300,000 from the Shire.

An additional budget of \$40,000 for area promotion and website upgrade. Reduction in rent from old shire building amounting to \$6,000.

Grant of \$60,000 for the Visitor Centre in line with the previous years' grants.

Others

Overall 4% increase in insurance premium mainly due to the revaluation of other infrastructure assets and cost escalation in WorkCare cover.

Estimated 1.5% increase in staff cost.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of Shire of Dundas note proposed expenditure and income for 2019/2020 as given in papers relating and provide feedback to be considered in finalising the draft budget for 2019/20.

Moved Cr: Warner
Seconded Cr: Hogan

Resolution

That the Council of Shire of Dundas note proposed expenditure and income for 2019/2020 as given in papers relating and provide feedback to be considered in finalising the draft budget for 2019/20.

Carried by: Simple Majority For: 4 Against: 0

As the following items refer to staff matters it is recommended that the meeting proceed behind closed doors.

Moved Cr: Patupis
Seconded Cr: Warner

Resolution

That the meeting proceed behind closed doors.

Carried by: Simple Majority For: 4 Against: 0

Peter Fitchat, Gihan Kohobange, Joe Hodges, Tracy Dixon, Pania Turner, Lynn Webb and Merynda Fraser exited the Council Chambers at 6:29pm.

Video recording ceased.

Agenda Reference & Subject	
10.4.10 – Confidential Item - Gratuity Payment	
Location / Address	Shire of Dundas
File Reference	PE.PR
Author	Gihan Kohobange
Date of Report	10 th June 2019
Disclosure of Interest	Nil

Council Resolution

That the Council come from behind closed doors.

Moved Cr: Patupis
Seconded Cr: Warner

Carried by: Simple Majority For: 4 Against: 0

Peter Fitchat, Gihan Kohobange, Joe Hodges, Tracy Dixon, Pania Turner, Lynn Webb and Merynda Fraser re-entered the Council Chambers at 6:30pm.

Video recording resumed.

Council Resolution

That the Council,

- 1. In recognition of Harold Reeves's exceptional career, the Shire of Dundas award a gratuity payment of \$5,000 in accordance with Council Policy ST.1.**

Moved Cr: Hogan
Seconded Cr: Warner

Carried by: Simple Majority For: 4 Against: 0

11 Elected Members Motions of Which Previous Notice Has Been Given

Nil

12 New Business of an Urgent Nature Introduced by the President or by a decision of the Meeting

The following item of urgent business was accepted for consideration by the President or by a majority of the members of the Council

Voting Requirement Simple Majority

Recommendation

That the members of the Council agree to the introduction of the following late item for decision.

Moved Cr: Patupis
Seconded Cr: Warner

Resolution

That the members of the Council agree to the introduction of the following late item for decision.

Carried by: Simple Majority For: 4 Against: 0

Agenda reference and Subject	
Late Item: 12.1 – Lease Agreement for Lot 1777 (22) Sinclair Street	
Location / Address	22 Sinclair Street, (main entrance situated Angove Street) Norseman WA 6443
File Reference	A1001
Author	Community Development Manager Pania Turner
Date of Report	14 th June 2019
Disclosure of Interest	Nil

Summary

The new Community Development Program (CDP) service providers for the Goldfields Region has changed from Goldfields Education and Training Scheme (GETS) to MEEDAC. As such the lease agreements for the Norseman program from where the CDP is operational have been reviewed by officers and submitted to Council for approval.

Background

The Old Dundas Bowling Club site has been the location the CDP for several years, with clients involved in the program also taking on the care and maintenance of the Norseman Community Garden.

As part of the proposal a Lease Agreement is required between the Lessor Shire of Dundas and Lessee MEEDAC Incorporated for the purpose of running the CDP from the proposed site.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Annual Rent calculated on the condition of the property, benefits to the community, alignment with Strategic Community Plan, and a review of the Shire's other lease agreements.

Strategic Implications

- Strategic Community Plan Theme 1:** A vibrant, active and healthy socially connected Community.

Strategy 1.3: The Community are engaged in constructive activities that encourage social and Community development.
- Strategic Community Plan Theme 2:** A thriving local economy and base.

A strong, diversified economy with a number of commercial businesses and industries providing new and varied employment opportunities for all age groups.

Consultation

MEEDAC
 CEO
 DCEO
 Community Development Manager

Comment

MEEDAC have met with senior officers to review the way the CDP was previously delivered and to seek opportunity for areas of collaboration, improvement of service delivery and community outcomes. The community of Norseman has in the past seen the benefits of a well-resourced and structured CDP which offers meaningful job opportunities and engagements for clients. Discussions with MEEDAC representatives indicate that this will also be their goal and potential activities with community benefits have been identified.

Voting Requirements

Simple Majority

Officer Recommendation

That the Council of the Shire of Dundas:

- 1. Authorise the CEO to enact the Lease Agreement between the Shire of Dundas and MEEDAC Incorporated as listed in the Papers Relating, and**
- 2. Authorise the President to use of the Common Seal in the signing of the Lease Agreement.**

Moved Cr: Patupis
Seconded Cr: Hogan

Resolution

That the Council of the Shire of Dundas:

- 1. Authorise the CEO to enact the Lease Agreement between the Shire of Dundas and MEEDAC Incorporated as listed in the Papers Relating, and**
- 2. Authorise the President to use of the Common Seal in the signing of the Lease Agreement.**

Carried by: Simple Majority For: 4 Against: 0

13 Next Meeting

The next Ordinary Meeting of the Council is scheduled to be held on the 16th July 2019.

14 Closure of Meeting

There being no further business the Shire President thanked all those in attendance and declared the meeting closed at 6:33pm.