



# **COMMUNITY GRANTS PROGRAM**

# **ACQUITTAL & EVALUATION**

**SHIRE OF DUNDAS COMMUNITY GRANTS PROGRAM  
ACQUITTAL/EVALUATION PACKAGE**

This acquittal is due 30 days following the event or 30 days following completion of the program/project. The due date for this acquittal can be found in your letter of offer. Failure to supply the acquittal by the due date will make you/your organisation ineligible for future funding.

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**Name of Project:** .....

**Name of Applicant/Community Group:**.....

**Postal Address:** .....

**Contact Person:** .....

**Position/Title:** .....

**Daytime Phone Number:**.....

**Commencement Date:** .....

**Completion Date:** .....

**Participant and Audience Success**

*Please indicate estimated numbers of people in each age category*

	Children < 12	Youth 13 – 25	Adults	Seniors 55+
Clients				

**Marketing and Promotion**

How successfully was your project marketed and promoted? Please circle.

1. Not Successful                      2.                      3. Moderately successful                      4.                      5. Very Successful

**Notes:**

1. Please attach copies of all promotional material with this evaluation.  
(Eg: media articles, adverts, flyers, posters, invitations)

**SUCCESS OF PROJECT**

**Describe how this project/program provides services that Council can recognise as being of benefit to Dundas residents.**

**(List the aims, target group, venue, activities, participating groups etc):**

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**Outcomes (Please describe outcomes for the community in terms of capacity building):**

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**AGREEMENT**

I/We certify that this is a true and accurate record of the evaluation of funding provided by the Shire of Dundas Community Cultural Development Grant.

.....  
Signed

.....  
Date

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**Send your Acquittal/Evaluation Report to:**

Shire of Dundas  
PO Box 163  
NORSEMAN WA 6443

Or email to : [shire@dundas.wa.gov.au](mailto:shire@dundas.wa.gov.au)