

C8. Memorials and Plaques in Public Places Policy

Policy Objective

To provide guidelines for the erection of private memorials of any such structure natural or built that may be used as a memorial site.

Policy Statement

To provide guidelines and application process for the erection of private memorials such as plaques, crosses and any such structure natural or built that may be used as a memorial site.

Memorials of Community Significance

The Shire of Dundas Council recognises there are times when it is appropriate to acknowledge by way of a commemorative plaque or memorial a person, persons or event that has made significant contribution or had significant impact in the community.

Places of remembrance offer community a place of recognition and reflection and as such must be appropriate in their location, size and content.

Memorials of Personal Significance

The Shire of Dundas also recognises that with the loss of a loved one some families may wish to erect a cross or similar memorial. The Shire desires to deal with requests in a sensitive manner understanding that this can be an emotional time for families.

Permanent personal memorials in public places must be considered carefully by Council as to the appropriateness and practical implications of the installation.

White Crosses and Roadside Memorials

Main Roads WA is responsible for assisting families with roadside memorials on the Eyre and Coolgardie- Esperance Highways.

Application Process

- a. Applicant to complete and submit **Application To Erect Plaques, Crosses Or Memorial In Public Places** form to the Shire.
- b. A Shire Officer prepare a report for Council regarding the proposed memorial.
- c. Applications are approved or not by way of Council Recommendation at an Ordinary Meeting of Council.
- d. Approved applications will be assigned by the CEO to the relevant Shire Officer who will work with the applicants to ensure the installation guidelines are adhered to.
- e. Memorials requiring a financial contribution from Council must be submitted through the Community Grants program by an eligible organisation.

Removal of unapproved memorials on Council property

- a. The Shire of Dundas acknowledges memorials can hold special significance for community and families and as such will endeavour to deal with the removal or relocation of memorials with sensitivity.
- b. Council approval is required for the removal or relocation of a memorial.

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- c. Where the removal or relocation of a private memorial is required reasonable attempts will be made to inform family members.
- d. Where the removal or relocation of a public memorial is required at least one month public notice will be given in the local community, as well as reasonable attempts to contact relatives of those associated with the memorial.
- e. Action to recover the removal/ relocation costs incurred by the Shire during the removal of an unapproved memorial is to be approved by the CEO.

Maintenance and care of Memorials

- a. Maintenance, care and costs of a memorial will remain the sole responsibility of the applicant/s; unless there is a written agreement stating otherwise signed by the Shire of Dundas CEO.
- b. The Shire of Dundas will not be held responsible to repair damage caused to memorials by accident or with malicious intent, unless the memorial is recognised (through a written agreement) as a memorial cared for and maintained by the Shire of Dundas.

Policy Reviewed October 2020