

HR22. Occupational Health & Safety Policy

Policy Objective

To provide all employees, elected members, volunteers, contractors and visitors with a safe and healthy working environment.

Policy Statement

The Shire is committed to providing a safe and healthy working environment and this means that the Shire will aim to avoid or eliminate the causes which lead to accidents, injury or sickness of employees, damage and downtime of plant, equipment and processes, unsafe or poor quality products and environmental damage.

All levels of management and supervisors are responsible for ensuring that reasonable efforts are made to minimise the potential for injury or illness within their area of responsibility.

In order to fulfil the aim, the Shire is committed to:

- Establish and actively seek to have all employees adopt safe work practices and procedures.
- Provide employees with adequate information, training and supervision to ensure they are competent to perform their duties in a safe manner.
- Build a safety culture where all employees are dedicated to minimising the risk of injury, illness or damage to plant and property.
- Providing a safe and healthy working environment for all Shire employees and contractors.
- Providing appropriate personal protective equipment.
- Identify. And then eliminate and/or control workplace hazards, so far as is practicable.
- Encourage all parties involved to actively participate in the continuous improvement of safety and health standards in the workplace.
- Ensure compliance with the relevant Occupational Safety and Health legislation, Australian Standards, Codes of Practice and Guidance Notes.

Employees have a duty of care to

- Working with care for their own safety and that of other employees, contractors, volunteers and public who may be affected by their acts or omissions.
- Reporting hazards, accidents, incidents and near misses to their supervisor.
- Co-operating positively in the fulfilment of the obligations placed on their employer.
- Assisting in the reporting and investigation of any accidents with the objective of introducing and reviewing controls to prevent re-occurrence.

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