

ST4. Uniforms Policy

Policy Objective

In order to maintain a high level of professionalism and standard of dress, the Shire will assist staff in the purchase of suitable corporate uniforms

Policy Statement

Unless otherwise negotiated in salary consideration, the Shire will assist with the provision of uniforms as follows:

- All staff that purchase corporate uniforms as approved by the CEO, will have 50% of the cost reimbursed to a maximum of \$300 per employee per financial year.
- At the commencement of employment all outside staff are to be supplied with 4 sets of work clothes (as per sun protection policy HR9) including one high visibility jumper and jacket.
- Employees shall be supplied with Australian Standard steel capped safety boots to a maximum value of \$160.00. The balance of payment for boots exceeding this value is to be by private arrangement between employee and the supplier.
- Replacement of work clothes and work boots will be based on fair wear and tear as determined by the supervisor.
- Where corporate uniforms are required to be updated due to a change of Shire logo and or branding staff will be supplied with the appropriate amount of replacement uniforms as per the CEO's direction.

Those officers provided with a reimbursement from the Shire for corporate uniforms are obliged to wear them during work hours.

Policy Reviewed October 2020