

Shire of Dundas Employment Opportunity Norseman CRC & Visitor Centre

Customer Services Permanent Part-time x 3

What are we looking for?

- Friendly & well-presented person with good communication skills.
- The ability to work in a small team and follow directions.
- The ability to provide professional and friendly customer service to all people.
- The ability to keep confidentiality.
- Available work Saturdays and some public holidays.
- Reliable and punctual attendance for work.
- Successful applicants may be required to undertake, police clearances and a medical prior to employment.

The Shire of Dundas is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all customers and employees.

A detailed Position Description for the position is available via email or can be collected from the Shire of Dundas Administration Office during business hours.

Applicants are encouraged to contact Pania Turner Manager of Corporate and Community Services 9039 1205 with any enquiries they have regarding the position.

Email your CV & Cover Letter addressing your suitability to shire@dundas.wa.gov.au or you may submit your CV in person at the Shire of Dundas Administration Office.

APPLICATIONS CLOSE ONCE SUITABLE PEOPLE ARE ENGAGED